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Tender

## **Crown Hills Community College ~ Catering Tender**

Crown Hills Community College

F02: Contract notice

Notice identifier: 2021/S 000-025612

Procurement identifier (OCID): ocds-h6vhtk-02eb79

Published 13 October 2021, 4:15pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Crown Hills Community College

Gwendolen Road

Leicester

LE5 5FT

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Telephone**

+44 1276673880

#### **Country**

United Kingdom

**NUTS code**

UKF21 - Leicester

**Internet address(es)**

Main address

<https://www.crownhills.com/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/tenders/UK-UK-Leicester:-School-catering-services./9BBX23P55N>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Crown Hills Community College ~ Catering Tender

#### **II.1.2) Main CPV code**

- 55524000 - School catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Crown Hills Community College is a secondary School in Leicester, with more than 1200 pupils and more than 200 staff members.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,348,724

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKF21 - Leicester

Main site or place of performance

Leicester

#### **II.2.4) Description of the procurement**

Crown Hills Community College mission is very simple: they want every student to be the best they can be, thrive in the best possible career and contribute positively to society. The College have three key values that drive this mission. The three values are: aspiration, commitment and success – these are demonstrated throughout the College on a daily basis as the College's governors, staff and students, live their everyday lives by them.

This is a College where each child will fulfil their true potential and emerge as confident and articulate citizens, proud of who they are and ready to contribute globally.

The College ask students to look beyond their current locality and treat the world as their back garden. Every child has a special and natural talent that is unique to them and the College will support and nurture that talent, so that the students become the best that they can be.

The contract being tendered is for three years in duration from April 2022 until 31 March 2025, with the option to extend the contract term for a further term of up to two years and will operate as a Guaranteed Performance Contract, with the successful Contractor offering the College a guaranteed cost per annum for the provision of catering services. Sovereignty of the cash tariff is to remain with the College for the duration of this contract.

#### Catering Income 2018/2019

##### Income

Pupil paid meals ~ £185,369.97

FSM & Hospitality ~ £ 84,374.96

Total~ £269,744.93

The tender project is seeking to appoint a Contractor whose initiative and innovation will be welcomed for the provision of service within the existing facilities for the teaching and support staff and students on roll, all of whom have a focus on the introduction of exciting new food concepts to satisfy a wide range of tastes and including those with specific dietary requirements. The College would wish the successful contractor to review the current range of services offered and make recommendations accordingly.

The contract offered covers the scope for the provision of all catering services within College, which currently includes breakfast, morning break, lunch and all hospitality and free issue requirements. Free Student meals and hospitality will be charged based on consumption and at net food cost.

The College expects the successful contractor to enable the continued development of

catering through the provision of an innovative and healthy food service, with fresh, seasonal, locally sourced ingredients being prepared on-site. The College also expects the successful tenderer to evidence, through their bid, how they shall support and complement its values and support the principles of Keeping Children Safe in Education.

Crown Hills Community College believes that the quality of catering provision is intrinsically linked to a successful learning environment.

Due to the recent establishment that capital depreciation constitutes an embedded finance lease, inward capital investment is not a requirement of this tender. Finance leases are strictly prohibited by the Academies Handbook and thus entering into such an agreement would mean that Schools are in breach of their funding agreements.

It is appreciated that a level of investment may be identified as a requirement of your bid and therefore bidders are encouraged to provide details of such requirements by providing detailed information of the equipment necessary within their tender response, to include the equipment make, model and cost and also a justification of how this equipment will assist in fulfilling the proposal and potential of the service.

See the SQ Document for more details.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £1,348,724

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2022

End date

31 March 2027

This contract is subject to renewal

No

## **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

## **II.2.10) Information about variants**

Variants will be accepted: Yes

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

15 November 2021

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

6 December 2021

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English



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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Leicester:-School-catering-services./9BBX23P55N>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/9BBX23P55N>

GO Reference: GO-20211013-PRO-19069920

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Crown Hills Community College

Gwendolen Road

Leicester

LE5 5FT

Country

United Kingdom