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Tender

## **Refresh - Community Short Breaks for Children with Disabilities in South Warwickshire**

Warwickshire County Council

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2023/S 000-025592

Procurement identifier (OCID): ocids-h6vhtk-03f867

Published 31 August 2023, 11:47am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Warwickshire County Council

Shire Hall, Market Square

WARWICK

CV344RL

#### **Contact**

Manjit Nagra

#### **Email**

[manjitnagra@warwickshire.gov.uk](mailto:manjitnagra@warwickshire.gov.uk)

#### **Telephone**

+44 1926412026

**Country**

United Kingdom

**Region code**

UKG13 - Warwickshire

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

[www.warwickshire.gov.uk](http://www.warwickshire.gov.uk)

Buyer's address

[www.warwickshire.gov.uk/procurement](http://www.warwickshire.gov.uk/procurement)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.csw-jets.co.uk](http://www.csw-jets.co.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.csw-jets.co.uk](http://www.csw-jets.co.uk)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Refresh - Community Short Breaks for Children with Disabilities in South Warwickshire

Reference number

WCC- 17133

#### **II.1.2) Main CPV code**

- 85000000 - Health and social work services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Warwickshire County Council is seeking tenders for their Community Short Breaks for Children with Disabilities in South Warwickshire. The services will operate under a framework agreement.

The provision of short breaks is a statutory requirement that requires local authorities to provide access to services that are designed to assist individuals who provide care for children with disabilities to continue to do so, or to do so more effectively, by giving them breaks from caring. The local authority must offer short breaks as part of a preventative model in keeping families together, preventing family breakdown and preventing Children and Young People with disabilities becoming children looked after.

The service is required for Children and Young People with a disability who are eligible for social care support where the assessment of need has identified an individual and their family/carers would benefit from access to short break services.

The overall aim of the framework is to facilitate the delivery of a range of short break services for eligible customers with a disability. It is anticipated that having clearly identifiable lots will lead to increased choice and meeting need at times when families need it most, this in turn will lead to timely access to short breaks opportunities for children and their families. Short breaks will focus on personal and community assets to support customer choice, control, and increased independence. Parent/Carers will benefit by receiving respite that will enable them to focus on their own health, well-being and daily

living needs.

### **II.1.5) Estimated total value**

Value excluding VAT: £100,000

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Preparing for Adulthood

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 85000000 - Health and social work services

### **II.2.3) Place of performance**

NUTS codes

- UKG13 - Warwickshire

Main site or place of performance

Generally within the County Council boundaries of Warwickshire County Council and Coventry City Council but also may be outside the boundaries.

### **II.2.4) Description of the procurement**

The focus of the service is to enable Children and Young People with disabilities (Age 15+) to work towards individualised, person-centred Outcomes with appropriate support to access their local community, preparing them effectively for adulthood by supporting them to partake in age-appropriate activities. The Provider will then deliver support to identify and access appropriate community-based opportunities that will enable the achievement of agreed life-skills/independence/preparing for adulthood outcomes.

### **II.2.6) Estimated value**

Value excluding VAT: £100,000

### **II.2.7) Duration of the contract or the framework agreement**

Duration in months

16

### **II.2.14) Additional information**

The contract term will be from 1st December 2023 to 31st March 2025

## **II.2) Description**

### **II.2.1) Title**

Community Short Breaks

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 85000000 - Health and social work services

### **II.2.3) Place of performance**

NUTS codes

- UKG13 - Warwickshire

Main site or place of performance

Generally within the County Council boundaries of Warwickshire County Council and Coventry City Council but also may be outside the boundaries

### **II.2.4) Description of the procurement**

The focus of the service is to promote independence, social inclusion, safe care, positive risk taking, and general wellbeing of the Children and Young People and their family.

Support may be delivered within an individual's family home and they may be supported to access the community, e.g. to take part in activities of interest. These breaks can be

provided in planned or emergency situations and accessed individually or in groups. Individual support can include 1:1 in the community or group activities (including 1:1 support). Short breaks will normally take place as holiday schemes, weekend clubs, after school clubs and evening sessions.

There will be an expectation that providers will need to offer a more holistic support offer at times throughout an individual's support package, this could be due to varying personal family circumstances. However, the child's needs will remain the focus of the support.

#### **II.2.6) Estimated value**

Value excluding VAT: £100,000

#### **II.2.7) Duration of the contract or the framework agreement**

Duration in months

16

#### **II.2.14) Additional information**

The contract term will be from 1st December 2023 to 31st March 2025

### **II.2) Description**

#### **II.2.1) Title**

Specialist Short Breaks

Lot No

3

#### **II.2.2) Additional CPV code(s)**

- 85000000 - Health and social work services

#### **II.2.3) Place of performance**

NUTS codes

- UKG13 - Warwickshire

Main site or place of performance

Generally within the County Council boundaries of Warwickshire County Council and

Coventry City Council but also may be outside the boundaries.

#### **II.2.4) Description of the procurement**

The focus of the service is to promote independence, social inclusion, safe care, positive risk taking, and general wellbeing of the Children and Young People and their family. Support may be delivered within an individual's family home and they may be supported to access the community, e.g. to take part in activities of interest. These breaks can be provided in planned or emergency situations and accessed individually or in groups. This support will specialise in complex behaviors and 2:1 support. Short breaks will normally take place as holiday schemes, weekend clubs, after school clubs and evening sessions.

There will be an expectation that providers will need to offer a more holistic support offer at times throughout an individual's support package, this could be due to varying personal family circumstances. However, the child's needs will remain the focus of the support.

#### **II.2.6) Estimated value**

Value excluding VAT: £100,000

#### **II.2.7) Duration of the contract or the framework agreement**

Duration in months

16

#### **II.2.14) Additional information**

The contract term will be from 1st December 2023 to 31st March 2025

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.4) Objective rules and criteria for participation**

List and brief description of rules and criteria

All as detailed in the tender documentation.

The Council will undertake its financial assessment of the tendering organisation (and if considered necessary by the Council, any partners within a consortium bid) based on its own

evaluation of the Tenderers most recent 2 years accounts (or if 2 years accounts are not available, equivalent evidence which confirms financial viability). The assessment of accounts will be supported by an independent credit reference report from Creditsafe where this is available. The Council may also impose a Bond or Performance Guarantee on the successful Tenderer



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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.3) Information about a framework agreement**

The procurement involves the establishment of a framework agreement

#### **IV.1.10) Identification of the national rules applicable to the procedure**

Information about national procedures is available at:

[www.legislation.gov.uk/ukxi/2015/102/contents/made](http://www.legislation.gov.uk/ukxi/2015/102/contents/made)

#### **IV.1.11) Main features of the award procedure**

All as detailed in the tender documentation

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

16 October 2023

Local time

10:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

During the course of the contract period the range and scope of these services may be subject to modification and variation to meet the changing needs and requirements of the Council and partners, potential changes in legislation and the changing demands placed on the Council by its customers. These changes may include (but are not limited to): -

- Increases or decreases in funding - this will usually be due to reductions or additions in

budget allocations as part of the Council and partners' budget setting processes, It may also

be as a consequence of additional funding streams which were unknown at the time of

awarding the contract but which are provided to increase the volume of services delivered.

- • Changes in legislation that may for example require the inclusion of new customer groups
- The identification of additional service recipients, not originally captured by the scope of the contract

Opportunities offered by emerging/ new technologies

- Ongoing performance monitoring indicating a change required in allocations made for each

service element from the overall funding amount

Warwickshire County Council will be using its e-tendering system (CSW-JETS) for the administration of this procurement process. Providers must register with the system (if they haven't previously done so) in order to be able to express an interest in the project and download documents. The web address for CSW-JETS is

[www.csw-jets.co.uk](http://www.csw-jets.co.uk). Registration and use of CSW-JETS is free.

If you are having trouble registering with CSW-JETS please email us at [procurement@warwickshire.gov.uk](mailto:procurement@warwickshire.gov.uk)