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Tender

Provision of Sandwell Funeral Services and Coroners Transportation for the Black Country

Sandwell Metropolitan Borough Council

F02: Contract notice

Notice identifier: 2022/S 000-025553

Procurement identifier (OCID): ocids-h6vhtk-0367c6

Published 12 September 2022, 3:35pm

Section I: Contracting authority

I.1) Name and addresses

Sandwell Metropolitan Borough Council

Sandwell Council House, Freeth Street

Oldbury

B69 3DB

Contact

Michelle Hackwood

Email

michelle_hackwood@sandwell.gov.uk

Country

United Kingdom

NUTS code

UKG3 - West Midlands

Internet address(es)

Main address

www.sandwell.gov.uk

Buyer's address

www.sandwell.gov.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/sandwellmbc>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/sandwellmbc>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Sandwell Funeral Services and Coroners Transportation for the Black Country

Reference number

SMBC 22079

II.1.2) Main CPV code

- 98370000 - Funeral and related services

II.1.3) Type of contract

Services

II.1.4) Short description

Sandwell as the relevant authority for the Black Country Coroners Service provides services relating to the transportation of bodies on behalf of the Coroner. In addition, Sandwell MBC recognises the profound impact bereavement has on families and the importance of the funeral as part of a healthy grieving process. Through its Registration Services the authority provides a suite of funeral related services for the inhabitants of the borough and those organisations and families who chose to use its excellent facilities. The arrangement of funerals for those where no arrangements are being made, the Public Health funeral, and the provision of a low cost funeral service for those families who choose to use this service. The tender is therefore offered as four Lots as detailed below and suppliers may bid for all or individual Lots: Lot 1 – Coroners Transportation – Sandwell Lot 2 – Coroners Transportation – Dudley Lot 3 – Coroners Transportation – Walsall Lot 4 – Sandwell Funeral Servi

II.1.5) Estimated total value

Value excluding VAT: £520,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Lot 1 – Coroners Transportation – Sandwell

Lot No

Lot 1

II.2.2) Additional CPV code(s)

- 98370000 - Funeral and related services
- 98371000 - Funeral services

II.2.3) Place of performance

NUTS codes

- UKG3 - West Midlands

II.2.4) Description of the procurement

Sandwell as the relevant authority for the Black Country Coroners Service provides services relating to the transportation of bodies on behalf of the Coroner. In addition, Sandwell MBC recognises the profound impact bereavement has on families and the importance of the funeral as part of a healthy grieving process. Through its Registration Services the authority provides a suite of funeral related services for the inhabitants of the borough and those organisations and families who chose to use its excellent facilities. The arrangement of funerals for those where no arrangements are being made, the Public Health funeral, and the provision of a "low cost" funeral service for those families who choose to use this service. The tender is therefore offered as four Lots as detailed below and suppliers may bid for all or individual Lots: Lot 1 – Coroners Transportation – Sandwell Lot 2 – Coroners Transportation – Dudley Lot 3 – Coroners Transportation – Walsall Lot 4 – Sandwell Funeral Services (Including a Public Health Funeral and Sandwell's "low cost" funeral service) Contract Period The contract period for all Lots will be from 1 January 2023 to 31 December 2026 The closing date for this opportunity is 12 October 2022 at 15:00 hours.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The contract will be re-tendered in 4 years time

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 2 – Coroners Transportation – Dudley

Lot No

Lot 2

II.2.2) Additional CPV code(s)

- 98370000 - Funeral and related services
- 98371000 - Funeral services

II.2.3) Place of performance

NUTS codes

- UKG3 - West Midlands

II.2.4) Description of the procurement

Sandwell as the relevant authority for the Black Country Coroners Service provides services relating to the transportation of bodies on behalf of the Coroner. In addition, Sandwell MBC recognises the profound impact bereavement has on families and the importance of the funeral as part of a healthy grieving process. Through its Registration Services the authority provides a suite of funeral related services for the inhabitants of the borough and those organisations and families who chose to use its excellent facilities. The arrangement of funerals for those where no arrangements are being made, the Public Health funeral, and the provision of a "low cost" funeral service for those families who choose to use this service. The tender is therefore offered as four Lots as detailed below and suppliers may bid for all or individual Lots: Lot 1 – Coroners Transportation – Sandwell Lot 2 – Coroners Transportation – Dudley Lot 3 – Coroners Transportation – Walsall Lot 4 – Sandwell Funeral Services (Including a Public Health Funeral and Sandwell's "low cost" funeral service) Contract Period The contract period for all Lots will be from 1 January 2023 to 31 December 2026 The closing date for this opportunity is 12 October 2022 at 15:00 hours.

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II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 3 – Coroners Transportation – Walsall

Lot No

Lot 3

II.2.2) Additional CPV code(s)

- 98370000 - Funeral and related services
- 98371000 - Funeral services

II.2.3) Place of performance

NUTS codes

- UKG3 - West Midlands

II.2.4) Description of the procurement

Sandwell as the relevant authority for the Black Country Coroners Service provides services relating to the transportation of bodies on behalf of the Coroner. In addition, Sandwell MBC recognises the profound impact bereavement has on families and the importance of the funeral as part of a healthy grieving process. Through its Registration Services the authority provides a suite of funeral related services for the inhabitants of the borough and those organisations and families who chose to use its excellent facilities. The arrangement of funerals for those where no arrangements are being made, the Public Health funeral, and the provision of a "low cost" funeral service for those families who choose to use this service. The tender is therefore offered as four Lots as detailed below and suppliers may bid for all or individual Lots: Lot 1 – Coroners Transportation – Sandwell Lot 2 – Coroners Transportation – Dudley Lot 3 – Coroners Transportation – Walsall Lot 4 – Sandwell Funeral Services (Including a Public Health Funeral and Sandwell's "low cost" funeral service) Contract Period The contract period for all Lots will be from 1 January 2023 to 31 December 2026 The closing date for this opportunity is 12 October 2022 at 15:00 hours.

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II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 4 – Sandwell Funeral Services (Including a Public Health Funeral and Sandwell's low cost funeral service)

Lot No

Lot 4

II.2.2) Additional CPV code(s)

- 98370000 - Funeral and related services

- 98371000 - Funeral services

II.2.3) Place of performance

NUTS codes

- UKG3 - West Midlands

II.2.4) Description of the procurement

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II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Please refer to ITT Documents

III.1.2) Economic and financial standing

List and brief description of selection criteria

Please refer to ITT Documents

Minimum level(s) of standards possibly required

Please refer to ITT Documents

III.1.3) Technical and professional ability

List and brief description of selection criteria

Please refer to ITT Documents

Minimum level(s) of standards possibly required

Please refer to ITT Documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 2

In the case of framework agreements, provide justification for any duration exceeding 4 years:

Not Applicable

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

12 October 2022

Local time

3:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

12 October 2022

Local time

3:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.3) Additional information

The Council will be using the In-tend e-Tendering System for this Procurement exercise, please visit <https://in-tendhost.co.uk/sandwellmbc> to access the Sandwell MBC In-tend Supplier Portal. From here you will be able to register your company, express an interest in the opportunity, and gain immediate access to the ITT and other related documents. In Order to View the On-Line Questionnaire and Submit a Tender, you will be required to `Opt-In`. For a Step by Step user guide to the Sandwell MBC In-tend Supplier Portal please click on the `Guidance for Suppliers` section of the website. All procurement responses must be carried out via the Sandwell MBC In-tend Supplier Portal. If you require further assistance in respect of the system, please contact the In-tend support team on 0844 272 8810.

VI.4) Procedures for review

VI.4.1) Review body

The High Court of England

Royal Court of Justice the Strand

London

WC2A 2LL

Country

United Kingdom