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Tender

## **Digital Transformation Design and Implementation of Enterprise Resource Planning and HR&Payroll Solution**

Milford Haven Port Authority

F05: Contract notice – utilities

Notice identifier: 2021/S 000-025546

Procurement identifier (OCID): ocids-h6vhtk-02eb37

Published 13 October 2021, 8:54am

The closing date and time has been changed to:

**11 November 2021, 9:00am**

See the [change notice](#).

### **Section I: Contracting entity**

#### **I.1) Name and addresses**

Milford Haven Port Authority

Gorsewood Drive, Milford Haven

Pembrokeshire

SA73 3ER

#### **Email**

[emma.lewis@mhpa.co.uk](mailto:emma.lewis@mhpa.co.uk)

#### **Telephone**

+44 1646696100

**Country**

United Kingdom

**NUTS code**

UKL - Wales

**Internet address(es)**

Main address

[www.sell2wales.gov.wales](http://www.sell2wales.gov.wales)

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA1129](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA1129)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://mhp.sharepoint.com/:f:/s/O365Tenders/EnRHskVe2XZJhPT6YyOPWEcBu4SLya\\_eL9nkb6LFMfaBBfQ?e=hlHQPR](https://mhp.sharepoint.com/:f:/s/O365Tenders/EnRHskVe2XZJhPT6YyOPWEcBu4SLya_eL9nkb6LFMfaBBfQ?e=hlHQPR)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.6) Main activity**

Port-related activities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Digital Transformation Design and Implementation of Enterprise Resource Planning and HR&Payroll Solution

#### **II.1.2) Main CPV code**

- 72250000 - System and support services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

MHPA is seeking provision of system integrator ("SI") services for the design, and implementation and ongoing support of an ERP or similar technology platform that will meet the functional requirements

#### **II.1.5) Estimated total value**

Value excluding VAT: £350,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for maximum number of lots

2

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

ERP system

HR&Payroll Solution

### **II.2) Description**

#### **II.2.1) Title**

ERP system

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 48000000 - Software package and information systems
- 48620000 - Operating systems
- 72265000 - Software configuration services

### **II.2.3) Place of performance**

NUTS codes

- UKL1 - West Wales and the Valleys

Main site or place of performance

Pembrokeshire

### **II.2.4) Description of the procurement**

Implementation and configuration of an ERP system

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

An option to extend the support agreement

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 1

Maximum number: 15

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

HR & Payroll System and implementation

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 48000000 - Software package and information systems
- 30211400 - Computer configurations
- 48982000 - Configuration management software package

### **II.2.3) Place of performance**

NUTS codes

- UKL1 - West Wales and the Valleys

Main site or place of performance

Pembrokeshire

#### **II.2.4) Description of the procurement**

To provide, implement and configure a HR & Payroll system

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Option to extend support agreement

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 1

Maximum number: 15

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Competitive dialogue

#### **IV.1.4) Information about reduction of the number of solutions or tenders during negotiation or dialogue**

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

9 November 2021

Local time

9:00am

Changed to:

Date

11 November 2021

Local time

9:00am

See the [change notice](#).

**IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

19 November 2021

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 25 February 2022



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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

Tender documentation can be accessed via the Sharepoint link below.

All queries must be made via email to [emma.lewis@mhpa.co.uk](mailto:emma.lewis@mhpa.co.uk)

Tenders must be submitted to [tenders@mhpa.co.uk](mailto:tenders@mhpa.co.uk)

Sharepoint Link:

[https://mhpa.sharepoint.com/:f:/s/O365Tenders/EnRHskVe2XZJhPT6YyOPWEcBu4SLya\\_eL9nkb6LFMfaBBfQ?e=hlHQPR](https://mhpa.sharepoint.com/:f:/s/O365Tenders/EnRHskVe2XZJhPT6YyOPWEcBu4SLya_eL9nkb6LFMfaBBfQ?e=hlHQPR)

NOTE: To register your interest in this notice and obtain any additional information please visit the Sell2Wales Web Site at

[https://www.sell2wales.gov.wales/Search/Search\\_Switch.aspx?ID=114664](https://www.sell2wales.gov.wales/Search/Search_Switch.aspx?ID=114664).

(WA Ref:114664)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom

