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Planning

## **Southwark's Food and Fun meals service**

London Borough of Southwark

F01: Prior information notice

Prior information only

Notice identifier: 2021/S 000-025514

Procurement identifier (OCID): ocids-h6vhtk-02eb17

Published 12 October 2021, 5:03pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

London Borough of Southwark

Southwark Council, 160 Tooley Street

London

SE1 2QH

#### **Contact**

Ms Nikita Sinclair

#### **Email**

[Nikita.Sinclair@southwark.gov.uk](mailto:Nikita.Sinclair@southwark.gov.uk)

#### **Telephone**

+44 07842616673

#### **Country**



United Kingdom

**NUTS code**

UK144 - Lewisham and Southwark

**Internet address(es)**

Main address

<http://www.southwark.gov.uk>

Buyer's address

<http://www.southwark.gov.uk>

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Southwark's Food and Fun meals service

Reference number

DN573967

**II.1.2) Main CPV code**

- 55520000 - Catering services



### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Delivery of the contracting authority's Food and Fun holiday programme, which is funded by the Department for Education to help local families who are in need of additional support to get free, healthy food and fun activities - aimed at children and young people aged between 5 and 16 years.

The contracting authority invites prospective bidders to attend a market engagement event in relation to its procurement proposal on Tuesday 19th October 2021 between 10.30am and 11.30am via Microsoft Teams. Further details are available within the attached questionnaire, which prospective bidders are asked to complete and return in order to inform the contracting authority's service requirements.

### **II.1.5) Estimated total value**

Value excluding VAT: £375,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKI44 - Lewisham and Southwark

Main site or place of performance

Within the geographical area of the London Borough of Southwark

### **II.2.4) Description of the procurement**

The two core aims of the meals service are to:

- Ensure holiday providers have the option to access nutritious, tasty and culturally appropriate pre-prepared meals that meet School Food Standards, and that their access to the service is simple and streamlined



- Ensure that the children and young people attending participating holiday providers are provided with nutritious, tasty and culturally appropriate pre-prepared meals that meet School Food Standards and cater to the tastes and preferences of children and young people.

The following objectives will contribute to the above core aims:

- To develop a varied menu for the programme which meets School Food Standards and is appropriate to meet service users' needs and tastes
- To liaise directly with holiday providers to confirm number of meals required, meal selections, delivery days and times
- To manage the expectations of holiday providers in relation to the ordering and delivery process
- To manage the physical delivery of meals to holiday providers who opt in to the service, across a number of sites spread across the borough and at varying quantities each day
- To collect information on and cater to any dietary requirements, requirements based on religious practices and allergies
- To adhere to the quality criteria to minimise the environmental impact of the service and to embed sustainability
- To engage with holiday providers, children and families to gain feedback on the service, and where appropriate, act upon learning between Easter, summer and Christmas programmes.

### **II.3) Estimated date of publication of contract notice**

15 November 2021

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes