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Planning

Southwark's Food and Fun meals service

London Borough of Southwark

F01: Prior information notice

Prior information only

Notice identifier: 2021/S 000-025514

Procurement identifier (OCID): ocids-h6vhtk-02eb17

Published 12 October 2021, 5:03pm

Section I: Contracting authority

I.1) Name and addresses

London Borough of Southwark

Southwark Council, 160 Tooley Street

London

SE1 2QH

Contact

Ms Nikita Sinclair

Email

Nikita.Sinclair@southwark.gov.uk

Telephone

+44 07842616673

Country

United Kingdom

NUTS code

UK144 - Lewisham and Southwark

Internet address(es)

Main address

<http://www.southwark.gov.uk>

Buyer's address

<http://www.southwark.gov.uk>

I.3) Communication

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Southwark's Food and Fun meals service

Reference number

DN573967

II.1.2) Main CPV code

- 55520000 - Catering services

II.1.3) Type of contract

Services

II.1.4) Short description

Delivery of the contracting authority's Food and Fun holiday programme, which is funded by the Department for Education to help local families who are in need of additional support to get free, healthy food and fun activities - aimed at children and young people aged between 5 and 16 years.

The contracting authority invites prospective bidders to attend a market engagement event in relation to its procurement proposal on Tuesday 19th October 2021 between 10.30am and 11.30am via Microsoft Teams. Further details are available within the attached questionnaire, which prospective bidders are asked to complete and return in order to inform the contracting authority's service requirements.

II.1.5) Estimated total value

Value excluding VAT: £375,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKI44 - Lewisham and Southwark

Main site or place of performance

Within the geographical area of the London Borough of Southwark

II.2.4) Description of the procurement

The two core aims of the meals service are to:

- Ensure holiday providers have the option to access nutritious, tasty and culturally appropriate pre-prepared meals that meet School Food Standards, and that their access to the service is simple and streamlined

- Ensure that the children and young people attending participating holiday providers are provided with nutritious, tasty and culturally appropriate pre-prepared meals that meet School Food Standards and cater to the tastes and preferences of children and young people.

The following objectives will contribute to the above core aims:

- To develop a varied menu for the programme which meets School Food Standards and is appropriate to meet service users' needs and tastes
- To liaise directly with holiday providers to confirm number of meals required, meal selections, delivery days and times
- To manage the expectations of holiday providers in relation to the ordering and delivery process
- To manage the physical delivery of meals to holiday providers who opt in to the service, across a number of sites spread across the borough and at varying quantities each day
- To collect information on and cater to any dietary requirements, requirements based on religious practices and allergies
- To adhere to the quality criteria to minimise the environmental impact of the service and to embed sustainability
- To engage with holiday providers, children and families to gain feedback on the service, and where appropriate, act upon learning between Easter, summer and Christmas programmes.

II.3) Estimated date of publication of contract notice

15 November 2021

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes