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Tender

Specialist Academic Support for Railway Operations Apprenticeships

The University of Keele

F02: Contract notice

Notice identifier: 2024/S 000-025509

Procurement identifier (OCID): ocids-h6vhtk-048a1d

Published 12 August 2024, 6:06pm

Section I: Contracting authority

I.1) Name and addresses

The University of Keele

Procurement Office, Directorate of Finance, Innovation Centre 1, Keele University
Science and Innovation Park

Keele, Staffordshire

ST5 5NB

Contact

Darren Pearce

Email

d.pearce@keele.ac.uk

Telephone

+44 1782734124

Country

United Kingdom

Region code

UKG24 - Staffordshire CC

Companies House

Company number RC000655

Internet address(es)

Main address

<https://www.keele.ac.uk>

Buyer's address

<https://in-tendhost.co.uk/universityofkeele.aspx/Home>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/universityofkeele.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/universityofkeele.aspx/Home>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Specialist Academic Support for Railway Operations Apprenticeships

Reference number

KU/660/DP/NOD/2024

II.1.2) Main CPV code

- 80300000 - Higher education services

II.1.3) Type of contract

Services

II.1.4) Short description

Tenders are invited for the provision of Specialist Academic Support for Railway Operations Apprenticeships.

Since 2019, Keele University has been delivering a Senior Leader Apprenticeship and seeks to extend its provision to provide a specialist award for rail sector leaders, hereafter the SLA (Railway Ops).

The University wishes to offer two specialist rail operators start points on the apprenticeship in February and September, for a maximum of 50 learners (25 per start point) per academic year.

The Service Provider will be required to provide a comprehensive set of support services to the SLA (Railway Ops) in accordance with the Tender Specification in Section 2 of the Invitation to Tender (ITT) document.

II.1.5) Estimated total value

Value excluding VAT: £500,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 80530000 - Vocational training services

II.2.3) Place of performance

NUTS codes

- UKG24 - Staffordshire CC

II.2.4) Description of the procurement

The contract will run for a period of three years with options to extend for two further periods of one year. The decision of whether to take up the extension options will be down to the absolute discretion of the University.

The estimated total value of the contract over its duration (including the extension options if these are taken up) is £500,000 excluding VAT.

Main reasons for the decision not to sub-divide the contract into lots: Given the need for one Service Provider to co-ordinate the delivery of all of the services required, the contract has not been divided into lots.

II.2.5) Award criteria

Quality criterion - Name: Relevant Knowledge, Experience and Expertise of key named individuals assigned to performing the contract / Weighting: 300 marks

Quality criterion - Name: Approach and Methodology for Service Delivery including risk management and quality control / Weighting: 300 marks

Quality criterion - Name: Adherence to Data Security requirements in the delivery of the contract / Weighting: 100 marks

Price - Weighting: 300 marks

II.2.6) Estimated value

Value excluding VAT: £500,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

16 October 2024

End date

15 October 2027

This contract is subject to renewal

Yes

Description of renewals

Options to extend for two further periods of one year until 15/10/2029.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

Options to extend for two further periods of one year until 15/10/2029.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

The Service Provider must be registered on the Apprenticeship Provider and Assessment Register (or equivalent) and hold a UK Provider Reference Number (or equivalent).

The Service Provider must have had a full OFSTED inspection grade at 'Good' or above or a monitoring visit at 'Reasonable Progress' or above from their most recent visit (or equivalent).

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

The conditions for performance of the contract and technical specifications are as stated in the procurement documents.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

13 September 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 4 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

13 September 2024

Local time

2:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

High Court of England and Wales

Royal Courts of Justice, Strand

London

WCA2 2LL

Telephone

+44 2079477882

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

The University of Keele

Procurement Office, Directorate of Finance, Innovation Centre 1, Keele University
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Keele, Staffordshire

ST5 5NB

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Country

United Kingdom

Internet address

<https://www.keele.ac.uk>

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Any review proceedings should be promptly brought to the attention of the Chief Financial Officer of the University at the address provided above and will be dealt with in accordance with the requirements of the Public Contracts Regulations 2015 ('PCRs 2015'). Any review proceedings must be brought within the timescales specified by the applicable law, including, without limitation, the PCRs 2015. In accordance with the PCRs 2015, the University will incorporate a minimum 10-calendar day standstill period from the date information on the award of the contract is communicated to tenderers.

VI.4.4) Service from which information about the review procedure may be obtained

The University of Keele

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