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Tender

## **Ice Cream Licences 2022**

Historic Environment Scotland

F02: Contract notice

Notice identifier: 2021/S 000-025486

Procurement identifier (OCID): ocds-h6vhtk-02eafb

Published 12 October 2021, 2:54pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Historic Environment Scotland

Longmore House, Salisbury Place

Edinburgh

EH9 1SH

#### **Contact**

Fiona Fretwell

#### **Email**

[procurement@hes.scot](mailto:procurement@hes.scot)

#### **Telephone**

+44 1316688866

**Fax**

+44 1316688877

**Country**

United Kingdom

**NUTS code**

UKM75 - Edinburgh, City of

**Internet address(es)**

Main address

<http://historiconvironment.scot>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00164](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00164)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.4) Type of the contracting authority**

National or federal Agency/Office

**I.5) Main activity**

Other activity

Built Environment, Heritage and Tourism

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Ice Cream Licences 2022

Reference number

HES/C/4009

#### **II.1.2) Main CPV code**

- 15555000 - Ice cream and similar products

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

HESE are looking to engage with Suppliers who can provide mobile ice-cream services at the following sites, Edinburgh Castle, Stirling Castle and Holyrood Park in Edinburgh. The Suppliers must be able to supply a varied selection of high quality locally sourced products including, but not limited to, dairy ice creams, bottled water, soft drinks including a selection of low sugar alternative options, items that meet specific dietary requirements and a range of confectionary to include locally sourced products such as tablet, macaroon etc suitable for the local tourist market.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for maximum number of lots

3

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

HESE may award the lots to the same supplier or to different suppliers.

## **II.2) Description**

### **II.2.1) Title**

Edinburgh Castle

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 15555000 - Ice cream and similar products

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

Main site or place of performance

Edinburgh

### **II.2.4) Description of the procurement**

HESE are looking to engage with Suppliers who can provide mobile ice-cream services. The Suppliers must be able to supply a varied selection of high quality locally sourced products including, but not limited to, dairy ice creams, bottled water, soft drinks including a selection of low sugar alternative options, items that meet specific dietary requirements and a range of confectionary to include locally sourced products such as tablet, macaroon etc suitable for the local tourist market. The range of products will be agreed with HESE's Catering Contracts Manager for each site prior to each season commencing. The supplier must ensure sufficient stock at all times.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing**

## **system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

HESE may extend the contract for up to another 24 months following the initial 3 year period, making a total duration of 5 years.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Stirling Castle

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 15555000 - Ice cream and similar products

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

Main site or place of performance

Stirling Castle

## **II.2.4) Description of the procurement**

HESE are looking to engage with Suppliers who can provide mobile ice-cream services. The Suppliers must be able to supply a varied selection of high quality locally sourced products including, but not limited to, dairy ice creams, bottled water, soft drinks including a selection of low sugar alternative options, items that meet specific dietary requirements and a range of confectionary to include locally sourced products such as tablet, macaroon etc suitable for the local tourist market. The range of products will be agreed with HESE's Catering Contracts Manager for each site prior to each season commencing. The supplier must ensure sufficient stock at all times.

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

HESE may extend the contract for up to a further 24 months following the initial contract period.

## **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Holyrood Park

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 15555000 - Ice cream and similar products

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

Main site or place of performance

Holyrood Park, Edinburgh (2 stances)

### **II.2.4) Description of the procurement**

HESE are looking to engage with Suppliers who can provide mobile ice-cream services. The Suppliers must be able to supply a varied selection of high quality locally sourced products including, but not limited to, dairy ice creams, bottled water, soft drinks including a selection of low sugar alternative options, items that meet specific dietary requirements and a range of confectionary to include locally sourced products such as tablet, macaroon etc suitable for the local tourist market. The range of products will be agreed with HESE's Catering Contracts Manager for each site prior to each season commencing. The supplier must ensure sufficient stock at all times.

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

HESE may extend the contract for up to a further 24 months following the initial contract period.

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No



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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

HES use Scotbis, an independent provider of business credit reports, to assess the financial standing of tenderers. The overall aim of this assessment is to ensure, as far as possible, that any potential Supplier will not have financial difficulties that endanger their ability to perform the Contract. If financial information cannot be gained from that source Historic Environment Scotland will request that you provide full audited accounts for the last full financial year. If Suppliers cannot provide any of the assurances as detailed above, and it is determined by HES that your financial strength is not adequate, then your company may not pass the financial evaluation. If you can provide the assurances as detailed above, HES may explore these options with you before determining whether your company can be taken forward in this procurement exercise. Bank details may also be sought to support the above.

Minimum level(s) of standards required:

Employers (compulsory) Liability Insurance - GDP 10 million

- Public Liability Insurance - GDP 10 million

- Product Liability Insurance - GDP 10 million

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

11 November 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

11 November 2021

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: This will be re tendered during late 2027.

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Please refer to all the tender documentation. Responses must be sent for Document 3 - Quality Schedule and Document 3 - Pricing Schedule.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=670342](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=670342).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:670342)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=670342](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=670342)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Edinburgh Sheriff Court and Justice of Peace Court

Sheriff Court House, 27 Chambers Street

Edinburgh

EH1 1LB

Country

United Kingdom