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Tender

Repatriation Services

Ministry of Defence

F02: Contract notice

Notice identifier: 2022/S 000-025375

Procurement identifier (OCID): ocds-h6vhtk-03674b

Published 9 September 2022, 2:13pm

Section I: Contracting authority

I.1) Name and addresses

Ministry of Defence

Gloucester

Email

Tina.Cole757@mod.gov.uk

Country

United Kingdom

Region code

UKK13 - Gloucestershire

Internet address(es)

Main address

<https://contracts.mod.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://contracts.mod.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://contracts.mod.uk>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

Defence

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Repatriation Services

Reference number

703293450

II.1.2) Main CPV code

- 98371000 - Funeral services

II.1.3) Type of contract

Services

II.1.4) Short description

The Ministry of Defence has a requirement for worldwide repatriation services for deceased Armed Forces and other entitled personnel, including the provision of specialist services in the event of a major incident resulting in mass fatalities. Any resultant contract will be a framework agreement with a single operator, which will not be open to other purchasers, and will be for an initial contract period of 24 months including an option for the Authority to extend for up to a further 24 months.

II.1.5) Estimated total value

Value excluding VAT: £4,900,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKK13 - Gloucestershire

Main site or place of performance

Gloucester

II.2.4) Description of the procurement

The Contractor will be required to provide worldwide repatriation services, on an individual or multiple basis, for deceased Armed Forces and other entitled personnel. These services may include the provision of specialist services in the event of a major incident resulting in mass fatalities where the Authority is either required to lead the response to the incident or provide assistance. Due to the nature of the requirement, it is not possible to predict how frequently the contractor will be called upon to provide the services.

The Contractor must provide a 365 day/24 hour worldwide repatriation service. The Contractor will be responsible for ensuring the services carried out conform to medical and legal requirements; the preparation of the body including embalming; facial reconstruction

and dressing; provision of coffins and shrouds; and preparation and marking of the coffin for movement and arrangement of transport (note: Civil flights will only be used where RAF flights are not available). The Contractor will be required to send staff into theatres of military operations in order to effect repatriations where there is no local funeral infrastructure and, in the event of a major incident, be able to provide suitable personnel and be responsible for their security in any operational/conflict zone worldwide, overseas location or, exceptionally, in the UK. The Contractor may be required to provide a Mortuary Assistant for an in-Theatre Mortuary.

In the event of a major incident, the Contractor may be required to provide any or all of the following emergency services: deploy a Major Incident Specialist to JCCC to assist in planning; provide Incident Management at the scene; recovery of remains; establish, operate and maintain an incident mortuary (which may include identification and processing of remains) or a body holding provision; assist the Services / local authorities with handling personal effects at the scene under Service supervision; liaise with all agencies; crisis intervention services and critical incident stress management; recovery of deceased bodies or remains; supply, transportation and support maintenance of suitable body storage units in theatre with appropriate mortuary assistants; deal with contaminated/infectious and Bio Hazard issues which need careful handling in order to comply with current and future health and safety regulations; body/body part identification which could include (though not be limited to) providing a Forensic Pathologist, Forensic Odontologist, Forensic Print Specialist, Forensic Photographer, Mortuary Assistant and Embalmer. The Contractor may also be requested to assist the appointed Pathologist in identification.

This list is not exhaustive and other situations can arise, which may require special handling.

The Contractor must be a member of the National Association of Funeral Directors or equivalent.

There have been on average 16 repatriations to the UK or country of origin per year over the last four years; however, due to the nature of the requirement, exact numbers are unknown and could be higher or lower in the future. The figure for the past four years is provided for guidance purposes only and there have been occasions where 150 repatriations have occurred in a one year period. To date, specialist services due to a major incident have not been required, although this is no indication of potential future requirements.

The contractor will be requested to undertake tasks as required on a call off basis. No business whatsoever is guaranteed under any resulting framework agreement or contract indeed there is no guarantee that any framework agreement or contract will be put in place in relation to this notice. No compensation etc. will be paid if a tender or resulting framework agreement is withdrawn for any reason. Bidders should take part in this process only on the basis that they fully understand and accept this position.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £4,900,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

An option will be included for the Authority at its discretion to extend beyond the 2 year contract in monthly or annual increments up to an additional 24 months.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

All procurement documents can be accessed free of charge on the Defence Sourcing Portal (DSP) <https://contracts.mod.uk> using Project number 703293450. Details of how to register on the DSP can be found at <https://contracts.mod.uk/web/user-guide.html>. Suppliers wishing to Tender for this requirement should submit their Tender on the DSP in accordance with the Invitation to Tender.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Selection criteria as stated in the procurement documents

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

Any resultant contract will be subject to the conditions detailed in the 703293450 Contract Terms and Conditions, using MOD Standardised Contracting Template SC2.

It also contains conditions relating to TUPE – It is the supplier's responsibility to consider whether or not TUPE applies to this re-let and to tender accordingly. Notwithstanding this, supplier's may wish to note that it is the Authority's view that TUPE is unlikely to be applicable as the contractor currently undertaking this task, Albin International Repatriation Ltd, has informed the Authority that no employees are in scope for transfer. The Authority shall not be liable for this opinion and it remains the supplier's responsibility to ensure that their tender takes full account of all the relevant circumstances of this contract re-let.

Electronic trading – Potential suppliers must note the mandatory requirement for electronic trading using the Contracting, purchasing and finance (CP&F) electronic procurement tool.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

10 October 2022

Local time

10:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 8 January 2023

IV.2.7) Conditions for opening of tenders

Date

10 October 2022

Local time

10:00am

Place

Defence Sourcing Portal

Information about authorised persons and opening procedure

The MOD Electronic Tendering Process will apply

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

All documents associated with this procurement can be accessed free of charge on the Defence Sourcing Portal (DSP) <https://contracts.mod.uk> using Project number 703293450. Details of how to register on the DSP can be found at <https://contracts.mod.uk/web/user-guide.html>. Suppliers wishing to Tender for this requirement should submit their Tender on the DSP in accordance with the instructions contained within Invitation to Tender documentation.

Suppliers should also complete the Suitability Assessment Questions (SAQ) which are contained in the Qualification Envelope of project 703293450 on the DSP. These questions

contain all the mandatory economic and financial grounds for rejection and the minimum levels of capacity and capability that are required to perform the contract. The SAQ is a pass/fail test for suitability and minimum levels of capability and capacity and suppliers who do not meet these minimum capability and capacity criteria will not pass to the Tender evaluation stage.

VI.4) Procedures for review

VI.4.1) Review body

Head Office Commercial Business Partner 4

Innsworth House, Imjin Barracks

Gloucester

GL3 1HW

Country

United Kingdom