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Contract

## **Ship's Agency Services**

CalMac Ferries Ltd

F03: Contract award notice

Notice identifier: 2021/S 000-025306

Procurement identifier (OCID): ocds-h6vhtk-02aabd

Published 11 October 2021, 8:55am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

CalMac Ferries Ltd

Ferry Terminal

Gourock

PA19 1QP

#### **Contact**

June Cairns

#### **Email**

[june.cairns@calmac.co.uk](mailto:june.cairns@calmac.co.uk)

#### **Telephone**

+44 1475650370

#### **Country**

United Kingdom

**NUTS code**

UKM - Scotland

**Internet address(es)**

Main address

<http://www.calmac.co.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA10923](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10923)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.4) Type of the contracting authority**

Other type

Body Governed by Public Law

**I.5) Main activity**

Other activity

Ferry Operator

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Ship's Agency Services

Reference number

AM21-004

#### **II.1.2) Main CPV code**

- 63523000 - Port and forwarding agency services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

CalMac Ferries Ltd (CFL) requires a supplier to provide Ship Agency Services to the current CalMac fleet of vessels and any future vessels for various port calls and dockings across the CFL network.

As subject matter experts and with proven local port knowledge, the supplier will ensure a smooth vessel transition in and out of the port and/or dockyard and have the welfare of the crew as a priority during all activities.

Acting on behalf of CalMac, they will liaise with all relative necessary vendors including port authorities, pilotage, and towage services. They will also be required to coordinate with regards to any crew issues, repatriation, and relevant documentation.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 63520000 - Transport agency services

#### **II.2.3) Place of performance**

NUTS codes

- UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

Main site or place of performance

West Coast of Scotland

#### **II.2.4) Description of the procurement**

CalMac Ferries Ltd (CFL) requires a supplier to provide Ship Agency Services to the current CFL fleet of vessels and any future vessels for various port calls and dockings across the CFL network.

As subject matter experts and with proven local port knowledge, the supplier will ensure a smooth vessel transition in and out of the port and/or dockyard and have the welfare of the crew as a priority during all activities.

Acting on behalf of CFL, they will liaise with all relative necessary vendors including port authorities, pilotage and towage services. They will also be required to co-ordinate with regards to any crew issues, repatriation and relevant documentation.

Details of the requirement and services included are as follows;

To provide agency services for the entire CFL fleet, with specific reference to annual dockings.

Booking vessel in and out of the port/yard and arranging all necessary services including;

"Harbour Dues

Pilotage

Tugboat

Linesmen

Customs / Documentation

Crew Change / Transportation

Husbandry"

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Competitive procedure with negotiation

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-009036](#)

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## **Section V. Award of contract**

### **Contract No**

AM21-004

A contract/lot is awarded: No

### **V.1) Information on non-award**

The contract/lot is not awarded

Other reasons (discontinuation of procedure)

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## **Section VI. Complementary information**

### **VI.3) Additional information**

The estimated value of the initial contract term (24 months) is 220,000GBP

Estimated value of the 2 x 12 month optional extensions is 220,000 GBP

Questions in the ITT will be scored using the following methodology;

100 - Excellent - Response is completely relevant and excellent overall. The response is comprehensive, unambiguous and demonstrates a thorough understanding of the requirement, and provides details of how the requirement will be met in full.

75 - Good - Response is relevant and good. The response is sufficiently detailed to demonstrate a good understanding and provides details on how the requirement will be fulfilled.

50 - Acceptable -Response is relevant and acceptable. The response addresses a broad understanding of the requirement but may lack details on how the requirement will be fulfilled in certain areas.

25 - Poor - Response is partially relevant but generally poor. The response addresses some elements of the requirement but contains insufficient/limited detail or explanation to demonstrate how the requirement will be fulfilled.

0 - Unacceptable - Nil or inadequate response. Fails to demonstrate an ability to meet the requirement.

Award Criteria can be found in the Tender Document along with appropriate weightings.

**COMPETITIVE PROCEDURE WITH NEGOTIATION EXPLANATION** - Competitive Procedure with Negotiation (CPN) this is a two-stage procedure run along the same lines as a Restricted Procedure. This requires interested parties to complete a pre-qualification stage by submitting a Single Procurement Document (SPD) before being invited to submit a tender. This down selection process allows us to limit the number of parties receiving the full tender and moving forward to the negotiation phase(s) if required.

Under CPN tenders are submitted from down selected suppliers and are then subject to evaluation and negotiation and then re-submitted to finalise positions and allow selection of a preferred bidder.

(SC Ref:670122)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Greenock Sheriff Court

1 Nelson Street

Greenock

PA15 1TR

Telephone

+44 1475787073

Country

United Kingdom