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Tender

## **Appropriate Adults Service SPS 2473**

Royal Borough of Greenwich  
London Borough of Bewley  
London Borough of Lewisham

F02: Contract notice

Notice identifier: 2021/S 000-025292

Procurement identifier (OCID): ocds-h6vhtk-02ea39

Published 10 October 2021, 9:18pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Royal Borough of Greenwich

3rd Floor The Woolwich Centre, 35 Wellington Street, Woolwich

London

SE18 6HQ

#### **Contact**

Mr Michael Glasspool

#### **Email**

[michael.glasspool@royalgreenwich.gov.uk](mailto:michael.glasspool@royalgreenwich.gov.uk)

#### **Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<http://www.royalgreenwich.gov.uk/>

Buyer's address

<http://www.royalgreenwich.gov.uk/>

**I.1) Name and addresses**

London Borough of Bexley

Bexley Civic Offices 2 Watling Street

Bexley

DA6 7AT

**Contact**

Saejal Wandsworth

**Email**

[Saejal.Wadsworth@bexley.gov.uk](mailto:Saejal.Wadsworth@bexley.gov.uk)

**Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.bexley.gov.uk>

Buyer's address

<http://www.royalgreenwich.gov.uk/>

### **I.1) Name and addresses**

London Borough of Lewisham

Laurence House 1 Catford Road

London

SE64RU

#### **Contact**

Caroline Hirst

#### **Email**

[Caroline.Hirst@lewisham.gov.uk](mailto:Caroline.Hirst@lewisham.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UK - United Kingdom

#### **Internet address(es)**

Main address

<http://www.lewisham.gov.uk>

Buyer's address

<http://www.royalgreenwich.gov.uk/>

### **I.2) Information about joint procurement**

The contract involves joint procurement

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://royalgreenwich.proactishosting.com/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://royalgreenwich.proactishosting.com/>

### **I.4) Type of the contracting authority**

Regional or local authority

### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Appropriate Adults Service SPS 2473

Reference number

DN571071

#### **II.1.2) Main CPV code**

- 85300000 - Social work and related services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Appropriate Adult Service will be provided to children who have been detained in police custody and will meet new requirements for appropriate adults

#### **II.1.5) Estimated total value**

Value excluding VAT: £2,335,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKI - London

#### **II.2.4) Description of the procurement**

To provide a quality Appropriate Adult service 24 hours per day, 7 days a week in which trained volunteers attend a custody suite, prison and voluntary interviews at and away from police stations within the 3 boroughs of Bexley, Lewisham and the Royal Borough of

Greenwich, when a child aged between 10–17 years is detained and their carer/s unable/unwilling to attend in order to act as an Appropriate Adult.

The Service must be delivered in line with the Police and Criminal Evidence Act (1984) and its code of practice PACE guidelines and the NAAN National Standards (2018) and to ensure that the child's interests are safeguarded, they understand their rights and police procedures during their detention and clear communication is facilitated.

To provide verbal and written information to children and families about relevant services and where appropriate signpost and refer children to services that can meet their identified needs in respect of preventing (further) offending and antisocial behaviour.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60%

Price - Weighting: 40%

#### **II.2.6) Estimated value**

Value excluding VAT: £2,335,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2.14) Additional information**

Full details relating to the Services are provided in the tender documents. To participate, Suppliers will need to register as a Supplier with Pro Contract before obtaining access to the tender documents.

In the event of difficulties registering as a supplier, please refer to the System Administrator Proactis support team [ProContractSuppliers@proactis.com](mailto:ProContractSuppliers@proactis.com)

Tender Responses are required to be submitted no later than 12:00pm on the 10th November 2021, UK Local time via ProContract tender portal. If you require any clarifications on the tender documents, please submit these in writing via Messaging in ProContract tender portal, including the project reference and title clearly in the Subject title, 12:00noon on the 28th October 2021 UK Local time. The Councils responses to these clarification questions will be issued periodically via Messaging in ProContract tender portal.

Please note that this project has been advertised on Contracts Finder/ other web portals, however, supplying the ProContract tender portal is the only portal that includes all the relevant documents required to respond to this opportunity, bearing Project Id:.DN571071 No Tender submissions will be considered without completing the tender documents in full including attachments and returning them in alignment with the instructions within the tender documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

10 November 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

10 November 2021

Local time

12:00pm



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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

Participants shall first be registered on the eTendering Suite. If bidders have not yet registered on the eTendering Suite, this can be done online at <https://royalgreenwich.proactishosting.com/> and click on the tap 'supplier registration'.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of England and Wales

Royal Courts of Justice, Strand

London

WC1A 2LL

Country

United Kingdom

Internet address

<http://www.royalgreenwich.gov.uk/>

#### **VI.4.2) Body responsible for mediation procedures**

cabinet office

70 Whitehall

London

SW1A 2AS

Country

United Kingdom

**VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Royal Borough of Greenwich has incorporated a minimum 10 calendar day standstill period after notification to unsuccessful applicants of the award decision.

**VI.4.4) Service from which information about the review procedure may be obtained**

The Royal Borough of Greenwich

Town Hall Wellington Street

Greenwich

SE18 6PW

Country

United Kingdom

Internet address

<http://www.royalgreenwich.gov.uk/>