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Tender

TD2023 - Provision of Markeaton Crematorium Memorials

DERBY CITY COUNCIL

F02: Contract notice

Notice identifier: 2023/S 000-025291

Procurement identifier (OCID): ocds-h6vhtk-03f78c

Published 29 August 2023, 12:39pm

Section I: Contracting authority

I.1) Name and addresses

DERBY CITY COUNCIL

Corporation Street

Derby

DE12FS

Contact

Sam Black

Email

procurement@derby.gov.uk

Country

United Kingdom

Region code

UKF11 - Derby

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://www.derby.gov.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.eastmidstenders.org/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.eastmidstenders.org/>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

TD2023 - Provision of Markeaton Crematorium Memorials

Reference number

TD2023 / DN685972

II.1.2) Main CPV code

- 03144000 - Agricultural supplies

II.1.3) Type of contract

Supplies

II.1.4) Short description

Derby City Council (The Council) is inviting companies to tender for the provision of a Crematorium Memorial Service to be provided at its Markeaton Crematorium, Markeaton Lane, Derby, DE22 4NH. Markeaton is the primary site for orders but capacity is required to facilitate orders to other sites in the city if required.

The initial contract period is for 3 years; the contract is estimated to commence 01 November 2023 and expire 31 October 2026.

There will be an option to extend the contract for 2 years in annual increments, subject to satisfactory performance and business needs. Maximum contract period is 5 years. Further details can be found in the tender documents at <https://www.eastmidstenders.org/>

II.1.5) Estimated total value

Value excluding VAT: £200,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKF11 - Derby

II.2.4) Description of the procurement

Derby City Council (The Council) is inviting companies to tender for the provision of a Crematorium Memorial Service to be provided at its Markeaton Crematorium, Markeaton Lane, Derby, DE22 4NH. Markeaton is the primary site for orders but capacity is required to facilitate orders to other sites in the city if required.

The initial contract period is for 3 years; the contract is estimated to commence 01 November 2023 and expire 31 October 2026.

There will be an option to extend the contract for 2 years in annual increments, subject to satisfactory performance and business needs. Maximum contract period is 5 years. Further details can be found in the tender documents at <https://www.eastmidstenders.org/>

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £200,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The initial contract period is for 3 years; the contract is estimated to commence 01 November 2023 and expire 31 October 2026.

There will be an option to extend the contract for 2 years in annual increments, subject to satisfactory performance and business needs. Maximum contract period is 5 years.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The initial contract period is for 3 years; the contract is estimated to commence 01 November 2023 and expire 31 October 2026.

There will be an option to extend the contract for 2 years in annual increments, subject to satisfactory performance and business needs. Maximum contract period is 5 years.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

terms and conditions are in the tender documents

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

Set out in the tender documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

2 October 2023

Local time

2:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

2 October 2023

Local time

2:15pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Future tender usually advertised 6-9 months prior to contract expiry.

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

Derby City Council

The Council House, Corporation Street, Derby

Derby

DE1 2FS

Email

procurement@derby.gov.uk

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

The Contracting Authority will incorporate a minimum 10 calendar day standstill period following electronic notification to tenderers of the award decision. This period allows unsuccessful tenderers to seek further debriefing from the Contracting Authority before the

contract is entered into. If an appeal regarding the award

of a contract has not been successfully resolved the Public Contracts Regulations 2015 (Si 2015 No 102) provide for aggrieved parties who have been harmed or are at risk of

harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such

action must be brought promptly (generally within 3 months).

Where a contract has not been entered into the Court may order the setting aside of the award decision or order the authority to amend any document and may award damages. If the contract

has been entered into the Court may only award damages. The purpose of the standstill period referred to above is to allow parties to apply to the Courts to set aside the award decision before the contract is entered into