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Tender

## **TD2023 - Provision of Markeaton Crematorium Memorials**

DERBY CITY COUNCIL

F02: Contract notice

Notice identifier: 2023/S 000-025291

Procurement identifier (OCID): ocds-h6vhtk-03f78c

Published 29 August 2023, 12:39pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

DERBY CITY COUNCIL

Corporation Street

Derby

DE12FS

#### **Contact**

Sam Black

#### **Email**

[procurement@derby.gov.uk](mailto:procurement@derby.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKF11 - Derby

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.derby.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.eastmidstenders.org/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.eastmidstenders.org/>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

TD2023 - Provision of Markeaton Crematorium Memorials

Reference number

TD2023 / DN685972

#### **II.1.2) Main CPV code**

- 03144000 - Agricultural supplies

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Derby City Council (The Council) is inviting companies to tender for the provision of a Crematorium Memorial Service to be provided at its Markeaton Crematorium, Markeaton Lane, Derby, DE22 4NH. Markeaton is the primary site for orders but capacity is required to facilitate orders to other sites in the city if required.

The initial contract period is for 3 years; the contract is estimated to commence 01 November 2023 and expire 31 October 2026.

There will be an option to extend the contract for 2 years in annual increments, subject to satisfactory performance and business needs. Maximum contract period is 5 years. Further details can be found in the tender documents at <https://www.eastmidstenders.org/>

#### **II.1.5) Estimated total value**

Value excluding VAT: £200,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKF11 - Derby

#### **II.2.4) Description of the procurement**

Derby City Council (The Council) is inviting companies to tender for the provision of a Crematorium Memorial Service to be provided at its Markeaton Crematorium, Markeaton Lane, Derby, DE22 4NH. Markeaton is the primary site for orders but capacity is required to facilitate orders to other sites in the city if required.

The initial contract period is for 3 years; the contract is estimated to commence 01 November 2023 and expire 31 October 2026.

There will be an option to extend the contract for 2 years in annual increments, subject to satisfactory performance and business needs. Maximum contract period is 5 years. Further details can be found in the tender documents at <https://www.eastmidstenders.org/>

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £200,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The initial contract period is for 3 years; the contract is estimated to commence 01 November 2023 and expire 31 October 2026.

There will be an option to extend the contract for 2 years in annual increments, subject to satisfactory performance and business needs. Maximum contract period is 5 years.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The initial contract period is for 3 years; the contract is estimated to commence 01 November 2023 and expire 31 October 2026.

There will be an option to extend the contract for 2 years in annual increments, subject to satisfactory performance and business needs. Maximum contract period is 5 years.

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

terms and conditions are in the tender documents

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.2) Conditions related to the contract**

##### **III.2.2) Contract performance conditions**

Set out in the tender documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

2 October 2023

Local time

2:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

2 October 2023

Local time

2:15pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Future tender usually advertised 6-9 months prior to contract expiry.

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Derby City Council

The Council House, Corporation Street, Derby

Derby

DE1 2FS

Email

[procurement@derby.gov.uk](mailto:procurement@derby.gov.uk)

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The Contracting Authority will incorporate a minimum 10 calendar day standstill period following electronic notification to tenderers of the award decision. This period allows unsuccessful tenderers to seek further debriefing from the Contracting Authority before the contract is entered into. If an appeal regarding the award

of a contract has not been successfully resolved the Public Contracts Regulations 2015

(Si 2015 No 102) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought promptly (generally within 3 months).

Where a contract has not been entered into the Court may order the setting aside of the award decision or order the authority to amend any document and may award damages. If the contract

has been entered into the Court may only award damages. The purpose of the standstill period referred to above is to allow parties to apply to the Courts to set aside the award decision before the contract is entered into