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Tender

## **Provision of Security Guarding Services**

Swansea University

F02: Contract notice

Notice identifier: 2024/S 000-025260

Procurement identifier (OCID): ocds-h6vhtk-04897f

Published 9 August 2024, 2:44pm

The closing date and time has been changed to:

**16 September 2024, 12:00pm**

See the [change notice](#).

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Swansea University

Procurement Office, Swansea University, Singleton Park

Swansea

SA2 8PP

#### **Email**

[L.Miles@swansea.ac.uk](mailto:L.Miles@swansea.ac.uk)

#### **Telephone**

+44 1792602779

**Country**

United Kingdom

**NUTS code**

UKL18 - Swansea

**Internet address(es)**

Main address

<https://www.swansea.ac.uk/>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0345](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0345)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etenderwales.bravosolution.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etenderwales.bravosolution.co.uk/>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Security Guarding Services

Reference number

SU130(24)

#### **II.1.2) Main CPV code**

- 79710000 - Security services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Swansea University is seeking to appoint a Contractor to provide:

Additional Security Capacity over and above the in-house service to meet increased

demand. Some of these will be known events that are listed below, but additional

short notice requirements such as VIP visits or an increase in the National Alert State

will set a requirement for additional temporary staff.

Backfill for staff absences, as and when required.

Yearly average staffing requirement (this is a notional planning figure for staffing over and above

the University in house services) equating to circa 17,000 hours.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

## **II.2.2) Additional CPV code(s)**

- 79710000 - Security services

## **II.2.3) Place of performance**

NUTS codes

- UKL18 - Swansea
- UKL17 - Bridgend and Neath Port Talbot

Main site or place of performance

Swansea and Neath Port Talbot

## **II.2.4) Description of the procurement**

Swansea University (the University) is seeking to appoint a Contractor to provide:

Additional Security Capacity over and above the in-house service to meet increased

demand. Some of these will be known events that are listed below, but additional

short notice requirements such as VIP visits or an increase in the National Alert State

will set a requirement for additional temporary staff.

Backfill for staff absences, as and when required.

Yearly average staffing requirement (this is a notional planning figure for staffing over and above

the University in house services) equating to circa 17,000 hours.

## **II.2.5) Award criteria**

Quality criterion - Name: Contract Specific Resources and Capability / Weighting: 55%

Quality criterion - Name: Support Infrastructure and Contract Supporting Systems / Weighting: 20%

Price - Weighting: 25%

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

Option to extend for a further two periods of up to 12 months (2+1+1)

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

30 August 2024

Local time

12:00pm

Changed to:

Date

16 September 2024

Local time

12:00pm

See the [change notice](#).

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English, Welsh

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

30 August 2024

Local time

12:00pm

Information about authorised persons and opening procedure

Tenders are submitted and opened via E-tender Wales

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

This Procurement relates to a contract for services that fall under Schedule 3 of the Public Contracts Regulations 2015 ("Regulations") and is being undertaken in accordance with Section 7 of the Public Contract Regulations 2015 also known as the "Light Touch Regime".

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at [https://www.sell2wales.gov.wales/search/search\\_switch.aspx?ID=143681](https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=143681)

(WA Ref:143681)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom