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Tender

Print on Demand

Royal Papworth Hospital NHS Foundation Trust

F02: Contract notice

Notice identifier: 2024/S 000-025252

Procurement identifier (OCID): ocds-h6vhtk-04897b

Published 9 August 2024, 2:30pm

Section I: Contracting authority

I.1) Name and addresses

Royal Papworth Hospital NHS Foundation Trust

Papworth Road Cambridge Biomedical Campus Cambridge

Cambridge

CB2 0AY

Contact

Ellie Whitehead

Email

ellie.whitehead5@nhs.net

Country

United Kingdom

Region code

UKH12 - Cambridgeshire CC

Internet address(es)

Main address

<https://www.royalpapworth.nhs.uk>

Buyer's address

<https://www.royalpapworth.nhs.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://health-family.force.com/s/Welcome>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://health-family.force.com/s/Welcome>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://health-family.force.com/s/Welcome>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

Health

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Print on Demand

II.1.2) Main CPV code

- 79811000 - Digital printing services

II.1.3) Type of contract

Services

II.1.4) Short description

The requirements for the provision of a comprehensive printing services and the use of an online portal design uploads and order placements. The project involves the production of a variety of leaflets in different sizes, page counts, colour/mono printing and designs. The Trust's goal is to have a streamlined cost-effective solution for producing and delivering customised products on an as needed basis. This service will enable the Trust to create, print and receive products such as printed leaflets, consent forms and booklets ensuring high quality, timely delivery and an easy-to-use online interface that works online compatibly with our current system.

II.1.5) Estimated total value

Value excluding VAT: £250,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 22100000 - Printed books, brochures and leaflets

II.2.3) Place of performance

NUTS codes

- UKH1 - East Anglia

II.2.4) Description of the procurement

This specification outlines the requirements for the provision of a comprehensive printing services and the use of an online portal design uploads and order placements. The project involves the production of a variety of leaflets in different sizes, page counts, colour/mono printing and designs. The Trust's goal is to have a streamlined cost-effective solution for producing and delivering customised products on an as needed basis. This service will enable the Trust to create, print and receive products such as printed leaflets, consent forms and booklets ensuring high quality, timely delivery and an easy-to-use online interface that works online compatibly with our current system.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 November 2024

End date

31 October 2029

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

23 August 2024

Local time

10:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 1 November 2024

IV.2.7) Conditions for opening of tenders

Date

9 September 2024

Local time

10:00am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

Crown Commercial Service

9 Floor The Capital Building, Old Hall Street

Liverpool

L3 9PP

Country

United Kingdom

Internet address

<https://www.gov.uk/government/organisations/crown-commercial-service>