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Contract

## **Printing and Postage Service**

Printing and postage service ITT034LM

F03: Contract award notice

Notice identifier: 2023/S 000-025246

Procurement identifier (OCID): ocds-h6vhtk-03b306

Published 29 August 2023, 10:05am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Printing and postage service ITT034LM

Tewkesbury Borough Council Offices, Gloucester Road, GL20 5TT

Tewkesbury

#### **Email**

[procurement@tewkesbury.gov.uk](mailto:procurement@tewkesbury.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKK13 - Gloucestershire

#### **Internet address(es)**

Main address

<https://in-tendhost.co.uk/tewkesbury.aspx/Home>

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Printing and Postage Service

Reference number

ITT/034/LM

#### **II.1.2) Main CPV code**

- 64000000 - Postal and telecommunications services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Tewkesbury Borough Council are inviting tenders for the provision of a Printing and Postage Service. Suppliers that would like to take part in this process are invited to •Express Interest• upon which they will be given access to the full documentation through this e-tendering system. When the documents have been made available involved suppliers will receive notification via email and the documents can be accessed from the •My Tenders• area of this website and selecting the •View Details• button of this project. Please allow sufficient time to make your return as late returns will not be permitted. Any questions relating to this should be made via correspondence on the website and can be addressed to the main contact as shown in the details above.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £500,000

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 64000000 - Postal and telecommunications services
- 73200000 - Research and development consultancy services
- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

### **II.2.3) Place of performance**

NUTS codes

- UKK13 - Gloucestershire

### **II.2.4) Description of the procurement**

Printing and postage service. In order to supply Tewkesbury Borough Council you must register online at: <https://in-tendhost.co.uk/tewkesbury.aspx/HomeTewkesbury> Borough Council uses an electronic procurement portal. Registered suppliers can view all current contracts and will receive notifications of contract opportunities and can register interest for future contracts. Registration and use of the portal is completely free of charge, and your information can be updated as and when required.

### **II.2.5) Award criteria**

Price

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-008255](#)

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## **Section V. Award of contract**

### **Contract No**

ITT/034/LM

### **Title**

Printing and Postage Service

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

29 August 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 5

Number of tenders received from SMEs: 3

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 5

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

PSL Print management Limited

Preston

PR2 5ND

Country

United Kingdom

NUTS code

- UKD4 - Lancashire

National registration number

02084294

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £281,441

Total value of the contract/lot: £281,441

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Tewkesbury Borough Council

Tewkesbury

Country

United Kingdom