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Tender

## **Supply of Electric Vehicle: Charger and Infrastructure Operating Systems (Back Office)**

Scottish Ambulance Service

NHS Ayrshire & Arran

Dumfries and Galloway Health Board

NHS Greater Glasgow and Clyde

NHS Lothian

The Common Services Agency (more commonly known as NHS National Services Scotland) ("NSS")

NHS Shetland

NHS Western Isles

Scottish Police Authority

Scottish Fire and Rescue Service

NHS Grampian

Healthcare Improvement Scotland

NHS Western Isles

NHS Borders

NHS Fife

NHS Highland

NHS Forth Valley

NHS Lanarkshire

NHS Tayside

The State Hospitals Board for Scotland

F02: Contract notice

Notice identifier: 2023/S 000-025214

Procurement identifier (OCID): ocids-h6vhtk-03f758

Published 28 August 2023, 8:53am

### **Section I: Contracting authority**

## **I.1) Name and addresses**

Scottish Ambulance Service

1 South Gyle Crescent

Edinburgh

EH12 9EB

### **Contact**

Alex Little

### **Email**

[Alex.little1@nhs.scot](mailto:Alex.little1@nhs.scot)

### **Country**

United Kingdom

### **NUTS code**

UKM - Scotland

### **Internet address(es)**

Main address

<http://www.scottishambulance.com>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00393](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00393)

## **I.1) Name and addresses**

NHS Ayrshire & Arran

Eglinton House, Ailsa Hospital, Dalmellington Road

Ayr

KA6 6AB

**Email**

[procurement@aapct.scot.nhs.uk](mailto:procurement@aapct.scot.nhs.uk)

**Telephone**

+44 1294323219

**Country**

United Kingdom

**NUTS code**

UKM94 - South Ayrshire

**Internet address(es)**

Main address

<http://www.nhsaaa.net>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00060](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00060)

**I.1) Name and addresses**

Dumfries and Galloway Health Board

Mountainhall Treatment Centre, Bankend Road

Dumfries

DG1 4AP

**Email**

[dg.feedback2@nhs.scot](mailto:dg.feedback2@nhs.scot)

**Telephone**

+44 1387246246

**Country**

United Kingdom

**NUTS code**

UKM92 - Dumfries & Galloway

**Internet address(es)**

Main address

[www.nhsdg.co.uk](http://www.nhsdg.co.uk)

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00065](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00065)

**I.1) Name and addresses**

NHS Greater Glasgow and Clyde

Procurement Department, Glasgow Royal Infirmary, 84 Castle Street

Glasgow

G4 0SF

**Email**

[gqc.supplierenquiries@gqc.scot.nhs.uk](mailto:gqc.supplierenquiries@gqc.scot.nhs.uk)

**Telephone**

+44 1412015388

**Country**

United Kingdom

**NUTS code**

UKM82 - Glasgow City

**Internet address(es)**

Main address

<http://www.nhsggc.scot/about-us/procurement/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA10722](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10722)

**I.1) Name and addresses**

NHS Lothian

Procurement Headquarters, Lothian Health Board Waverley Gate 2-4 Waterloo Place

Edinburgh

EH1 3EG

**Email**

[Lynne.Cameron@nhslothian.scot.nhs.uk](mailto:Lynne.Cameron@nhslothian.scot.nhs.uk)

**Telephone**

+44 8454242424

**Country**

United Kingdom

**NUTS code**

UKM - Scotland

## **Internet address(es)**

Main address

<http://www.nhslothian.scot.nhs.uk/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00326](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00326)

## **I.1) Name and addresses**

The Common Services Agency (more commonly known as NHS National Services Scotland) ("NSS")

Gyle Square (NSS Head Office), 1 South Gyle Crescent

Edinburgh

EH12 9EB

## **Email**

[kris.lindsay@nhs.scot](mailto:kris.lindsay@nhs.scot)

## **Telephone**

+44 7804475952

## **Country**

United Kingdom

## **NUTS code**

UKM - Scotland

## **Internet address(es)**

Main address

<http://www.nss.nhs.scot/browse/procurement-and-logistics>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA11883](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA11883)

## **I.1) Name and addresses**

NHS Shetland

Montfield, Burgh Road

Lerwick

ZE1 0LA

### **Email**

[shet-hb.information@nhs.scot](mailto:shet-hb.information@nhs.scot)

### **Telephone**

+44 01595743029

### **Fax**

+44 01595696727

### **Country**

United Kingdom

### **NUTS code**

UKM66 - Shetland Islands

### **Internet address(es)**

Main address

<http://www.shb.scot.nhs.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA0040](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA0040)

1

## **I.1) Name and addresses**

NHS Western Isles

37 South Beach Street, Stornoway

Isle of Lewis

HS1 2BB

### **Email**

[adrian.trevor@nhs.scot](mailto:adrian.trevor@nhs.scot)

### **Telephone**

+44 1851708154

### **Fax**

+44 1851704405

### **Country**

United Kingdom

### **NUTS code**

UKM6 - Highlands and Islands

### **Internet address(es)**

Main address

<http://www.wihb.scot.nhs.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00090](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00090)



## **I.1) Name and addresses**

Scottish Police Authority

1 Pacific Quay, 2nd Floor

Glasgow

G51 1DZ

### **Email**

[procurementtenders@scotland.police.uk](mailto:procurementtenders@scotland.police.uk)

### **Telephone**

+44 1786895668

### **Fax**

+44 1851704405

### **Country**

United Kingdom

### **NUTS code**

UKM82 - Glasgow City

### **Internet address(es)**

Main address

<http://www.spa.police.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA19762](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA19762)

## **I.1) Name and addresses**

Scottish Fire and Rescue Service

Headquarters, Westburn Drive

Cambuslang

G72 7NA

**Email**

[procurement@firescotland.gov.uk](mailto:procurement@firescotland.gov.uk)

**Telephone**

+44 1416464637

**Fax**

+44 1851704405

**Country**

United Kingdom

**NUTS code**

UKM95 - South Lanarkshire

**Internet address(es)**

Main address

<http://firescotland.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA19543](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA19543)

**I.1) Name and addresses**

NHS Grampian

Summerfield House, 2 Eday Road

Aberdeen

AB15 6RE

**Email**

[grampian@nhs.scot](mailto:grampian@nhs.scot)

**Telephone**

+44 3454566000

**Fax**

+44 1851704405

**Country**

United Kingdom

**NUTS code**

UKM50 - Aberdeen City and Aberdeenshire

**Internet address(es)**

Main address

<http://www.nhsgrampian.org>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00200](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00200)

**I.1) Name and addresses**

Healthcare Improvement Scotland

National Headquarters Gyle Square, South Gyle Crescent,

Edinburgh

EH12 9EB

**Email**

[karlin.rodgers@nhs.scot](mailto:karlin.rodgers@nhs.scot)

**Telephone**

+44 1313140118

**Fax**

+44 1851704405

**Country**

United Kingdom

**NUTS code**

UKM75 - Edinburgh, City of

**Internet address(es)**

Main address

<http://healthcareimprovementscotland.org>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00363](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00363)

**I.1) Name and addresses**

NHS Western Isles

37 South Beach Street, Stornoway

Isle of Lewis

HS1 2BB

**Email**

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**Telephone**

+44 1851708154

**Fax**

+44 1851704405

**Country**

United Kingdom

**NUTS code**

UKM6 - Highlands and Islands

**Internet address(es)**

Main address

<http://www.wihb.scot.nhs.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00090](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00090)

**I.1) Name and addresses**

NHS Borders

Borders General Hospital

Melrose

TD6 9BS

**Email**

[alistair.meikle@borders.scot.nhs.uk](mailto:alistair.meikle@borders.scot.nhs.uk)

**Telephone**

+44 1896826339

**Fax**

+44 1851704405

**Country**

United Kingdom

**NUTS code**

UKM91 - Scottish Borders

**Internet address(es)**

Main address

<http://www.nhsborders.org.uk/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA11162](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA11162)

**I.1) Name and addresses**

NHS Fife

Level 3, Hayfield House, Hayfield Road

Kirkcaldy

KY2 5AH

**Email**

[paula.lee@nhs.scot](mailto:paula.lee@nhs.scot)

**Telephone**

+44 1592657320

**Fax**

+44 1851704405

**Country**

United Kingdom

**NUTS code**

UKM72 - Clackmannanshire and Fife

**Internet address(es)**

Main address

<http://www.nhsfife.org>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00185](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00185)

**I.1) Name and addresses**

NHS Highland

Assynt House, Beechwood Park

Inverness

IV2 3BW

**Email**

[nhs.highland@nhs.scot](mailto:nhs.highland@nhs.scot)

**Telephone**

+44 7976911804

**Fax**

+44 1851704405

**Country**

United Kingdom

**NUTS code**

UKM6 - Highlands and Islands

**Internet address(es)**

Main address

<http://www.nhshighland.scot.nhs.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00302](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00302)

**I.1) Name and addresses**

NHS Forth Valley

Trust Headquarters, Carseview Castle Business Park

Stirling

FK9 4SW

**Email**

[david.logie@nhs.scot](mailto:david.logie@nhs.scot)

**Telephone**

+44 1786463031

**Fax**



+44 1851704405

**Country**

United Kingdom

**NUTS code**

UKM76 - Falkirk

**Internet address(es)**

Main address

<http://www.nhsforthvalley.com>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00067](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00067)

**I.1) Name and addresses**

NHS Lanarkshire

NHS Lanarkshire Headquarters, Kirklands, Fallside Road

Bothwell

G71 8BB

**Email**

[procurementenquiries@lanarkshire.scot.nhs.uk](mailto:procurementenquiries@lanarkshire.scot.nhs.uk)

**Telephone**

+44 1698752649

**Fax**

+44 1851704405

**Country**

United Kingdom

**NUTS code**

UKM8 - West Central Scotland

**Internet address(es)**

Main address

<http://www.nhslanarkshire.org.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00297](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00297)

**I.1) Name and addresses**

NHS Tayside

Ninewells Hospital

Dundee

DD1 9SY

**Email**

[wendy.anderson4@nhs.scot](mailto:wendy.anderson4@nhs.scot)

**Telephone**

+44 1382660111

**Fax**

+44 1382496253

**Country**

United Kingdom

**NUTS code**

UKM - Scotland

**Internet address(es)**

Main address

<http://www.nhstayside.scot.nhs.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00154](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00154)

**I.1) Name and addresses**

The State Hospitals Board for Scotland

110 Lampits Road, Carstairs

Lanark

ML11 8RP

**Email**

[stuart.paterson3@nhs.scot](mailto:stuart.paterson3@nhs.scot)

**Telephone**

+44 1555842177

**Fax**

+44 1382496253

**Country**

United Kingdom

## **NUTS code**

UKM95 - South Lanarkshire

## **Internet address(es)**

Main address

<http://www.tsh.scot.nhs.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00161](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00161)

## **I.2) Information about joint procurement**

The contract involves joint procurement

In the case of joint procurement involving different countries, state applicable national procurement law

Includes the Authorities outlined below.

In addition, this agreement also includes the Royal National Lifeboat Institution (RNLI).

All authorities with no commitment implied or given.

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

## **I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Supply of Electric Vehicle: Charger and Infrastructure Operating Systems (Back Office)

Reference number

SAS/2023/732

#### **II.1.2) Main CPV code**

- 75100000 - Administration services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Scottish Ambulance Service is fully committed to embracing the Scottish Government direction that they will “Take the lead in promoting the use of ultra-low emission vehicles (ULEVs) and phase out the need for new petrol and diesel cars and vans by 2032.” In support of this strategy, Transport Scotland have published Switched on Scotland: A roadmap to widespread adoption of plug-in vehicles offering practical assistance in delivering the strategy and in turn the wider benefits.

To support the increasing numbers of electric vehicles that the Scottish Ambulance are introducing into their fleet, the Service continues to procure the supply and installation of a number of electric vehicle chargers at locations across Scotland. The type and number of installations at each site will be tailored to the requirements of the vehicles based or attending that site.

We are looking for a back-office solution to manage our electric vehicle charging infrastructure to allow control, visibility and development of the back office solution.

### **II.1.5) Estimated total value**

Value excluding VAT: £1,000,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

Main site or place of performance

Across Scotland

### **II.2.4) Description of the procurement**

The Scottish Ambulance Service are identifying the charging installation requirements to support the operation of 1,500 fully electric or plug-in vehicles at approximately 150 locations. The Back-office system will be essential to manage the operation of EV chargers at all locations. It is likely that there will be between 600 and 800 EV chargers operated directly by the Scottish Ambulance Service and a requirement to access partner agencies and commercially operated facilities.

The Back Office must have the functionality to:

Activate and control the access to all electric vehicle chargers registered with the back office

\*Provide a hierarchy for access 'cards'

\*Provide a booking diary for all electric vehicle chargers, configurable by Scottish Ambulance Service to restrict access key/time/duration

\*Provide a 'cost/billing' functionality at rates aligned to the 'card', configurable by Scottish Ambulance Service

\*Charger status - test functionality (60s interval)

- \*Recurring status test failure (5 attempts) - automated fault escalation process
- \*Provide a defect reporting system with dedicated 24/7 helpline with the number visible on the units for users
- \*System to be able to queue vehicle charging in priority order
- \*System to hold driver card information, including cost centre, email address & mobile phone number
- \*Message and email function to notify user when charging is complete or issue with charging
- \*Automated API data connection to Tranman (and subsequent Fleet Management System)
- \*Provision of a User 'app' – providing;
  - EV mapping (showing type availability/fault status)
  - Route planning option (by SAS / Blue light / commercial)
  - Booking functionality
  - SAS configurable data input
  - Notification of charge completion to SAS defined 80%

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Quality criterion - Name: Sustainability / Weighting: 10

Price - Weighting: 30

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

## Description of renewals

The provision of optional extensions up to a maximum of 36 months are available on this framework.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No



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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Minimum level(s) of standards possibly required

Economic and financial standing — yearly turnover.

It is a requirement of this contract that bidders hold, or can commit to obtain prior to the commence of any subsequently awarded contract, the types and levels of insurance indicated below.

The bidder should provide its (“general”) yearly turnover for the last 3 years.

The bidder should provide its yearly (“specific”) turnover in the business area(s) covered by the contract for the last 3 years.

Employers (compulsory) liability insurance 5 000 000 GBP minimum.

Public liability insurance 5 000 000 GBP minimum.

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

#### **IV.2) Administrative information**

##### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

25 September 2023

Local time

12:00pm

##### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

##### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

##### **IV.2.7) Conditions for opening of tenders**

Date

25 September 2023

Local time

12:00pm

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## Section VI. Complementary information

### VI.1) Information about recurrence

This is a recurrent procurement: No

### VI.3) Additional information

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 24781. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

(SC Ref:739530)

### VI.4) Procedures for review

#### VI.4.1) Review body

Edinburgh Sheriff Court

Edinburgh

Country

United Kingdom

#### VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

The Authority will notify economic operators who submitted a tender or (where no deselection notification has previously been made) applied to be selected to tender, of its decision to award the Framework Agreement which notification will contain among other information, a summary of the reasons why the economic operators was unsuccessful.

The notification will incorporate a “standstill period” of a minimum of 10 clear calendar days (or a minimum of 15 if the communication method used is not electronic) between the date on which the Authority dispatches the notice(s) and the date on which the Authority proposes to conclude the relevant Framework Agreement.

The bringing of court proceedings against the Authority during the standstill period will automatically continue the prohibition on entering into the Framework Agreement until the court proceedings are determined, discontinued or disposed of, or the court, by interim

order, brings to an end the prohibition.

The remedies that may be awarded by the courts before the Framework Agreement has been entered into include the setting aside of the decision to award the Framework Agreement to the winning tenderer(s). The bringing of court proceedings against the Authority after the Framework Agreement has been entered into will not affect the Framework Agreement unless grounds for the imposition of special penalties under the Public Contracts (Scotland) Regulations 2015 can be established. Otherwise the remedies that may be awarded by the courts where the framework agreement has been entered into are limited to the award of damages.

The provision of Strategic Partner for Digital Transformation Strategy and Infrastructure Refresh services to all entities constituted pursuant to the National Health Service (Scotland) Act 1978, (i.e. All NHS Scotland Health Boards, Special Health Boards) and the Authority).