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Contract

RBGKEW1345 - RBG Kew External Affairs Private Event Catering Tender

Royal Botanic Gardens, Kew

F03: Contract award notice

Notice identifier: 2025/S 000-025210

Procurement identifier (OCID): ocds-h6vhtk-04be26

Published 22 May 2025, 4:05pm

Section I: Contracting authority

I.1) Name and addresses

Royal Botanic Gardens, Kew

Royal Botanic Gardens, Kew, The Herbarium, Kew Green

Richmond

TW9 3AE

Email

procurement@kew.org

Telephone

+44 2083325000

Country

United Kingdom

Region code

UKI3 - Inner London – West

Internet address(es)

Main address

www.kew.org

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

Environment

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

RBGKEW1345 - RBG Kew External Affairs Private Event Catering Tender

Reference number

RBGKEW1345

II.1.2) Main CPV code

- 55520000 - Catering services

II.1.3) Type of contract

Services

II.1.4) Short description

The External Affairs & Engagement team is seeking to establish a small portfolio of high-quality catering suppliers capable of delivering exceptional service for high-profile events at the Royal Botanic Gardens, Kew, in west London. The requirement is to provide high-quality event catering at an affordable price in order to facilitate the growing popularity of private External Affairs and Engagement events. The team work with the Development & Strategic Events team (who sit in a separate Directorate) on the logistical planning of these events. The Development & Strategic Events team lead manages the relationship with catering suppliers.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £700,000

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKI - London

Main site or place of performance

LONDON

II.2.4) Description of the procurement

The External Affairs & Engagement team is seeking to establish a small portfolio of high-quality catering suppliers capable of delivering exceptional service for high-profile events at the Royal Botanic Gardens, Kew, in west London. The requirement is to provide high-quality event catering at an affordable price in order to facilitate the growing popularity of private External Affairs and Engagement events. The team work with the Development & Strategic Events team (who sit in a separate Directorate) on the logistical planning of these events. The Development & Strategic Events team lead manages the relationship with catering suppliers.

II.2.5) Award criteria

Quality criterion - Name: Technical Criteria / Weighting: 115

Quality criterion - Name: Food Tasting / Weighting: 20

Cost criterion - Name: Commercial Criteria / Weighting: 30

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2024/S 000-037885](#)

Section V. Award of contract

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

7 January 2025

V.2.2) Information about tenders

Number of tenders received: 8

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

The Clink Events

Clink Events Unit 1 & 2 Bessemer Park, 250 Milkwood Road, Company registration no : 07157540

London

SE24 0HG

Country

United Kingdom

NUTS code

- UK - United Kingdom

National registration number

12161627

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £700,000

Section V. Award of contract

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

7 January 2025

V.2.2) Information about tenders

Number of tenders received: 8

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Lettice Events

18 Stannary Street

London

SE11 4AA

Country

United Kingdom

NUTS code

- UK - United Kingdom

National registration number

OC353326

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £700,000

Section V. Award of contract

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

7 January 2025

V.2.2) Information about tenders

Number of tenders received: 8

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Palette Ltd

Unit 20, Gemini Business Estate,, Landmann Way,

London

SE14 5RL

Country

United Kingdom

NUTS code

- UK - United Kingdom

National registration number

04713482

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £700,000

Section VI. Complementary information

VI.3) Additional information

To view this notice, please click here:

<https://www.delta-esourcing.com/delta/viewNotice.html?noticeId=952075212> GO

Reference: GO-2025522-PRO-30686559

VI.4) Procedures for review

VI.4.1) Review body

Head of Procurement & Contract Management, Royal Botanic Gardens, Kew

London

Country

United Kingdom