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Tender

## **PURCON2019 University of East Anglia Signage**

UNIVERSITY OF EAST ANGLIA

F02: Contract notice

Notice identifier: 2023/S 000-025197

Procurement identifier (OCID): ocds-h6vhtk-03f74c

Published 25 August 2023, 6:15pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

UNIVERSITY OF EAST ANGLIA

Norwich Research Park, Earlham Road

NORWICH

NR4 7TJ

#### **Contact**

Karen Gallant

#### **Email**

[karen.gallant@uea.ac.uk](mailto:karen.gallant@uea.ac.uk)

#### **Country**

United Kingdom

#### **Region code**

UKH15 - Norwich and East Norfolk

**Companies House**

RC000651

**Internet address(es)**

Main address

[www.uea.ac.uk](http://www.uea.ac.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/universityofeastanglia.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/universityofeastanglia.aspx/Home>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

PURCON2019 University of East Anglia Signage

Reference number

PURCON2019

#### **II.1.2) Main CPV code**

- 44423400 - Signs and related items

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The University is seeking to appoint a Supplier to manufacture (including preparation of artwork) and install building information and wayfinding signage both within and outside buildings on Campus as and when required. The Contract will include the survey of the proposed location prior to installation.

It is anticipated that requirements will be a mixture of staged replacement of existing signage and project work such as signage for new buildings. No specific volume of work is guaranteed.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 34928470 - Signage

#### **II.2.3) Place of performance**

NUTS codes

- UKH15 - Norwich and East Norfolk

Main site or place of performance

University of East Anglia

Norwich Research Park

Earlham Road

Norwich

Norfolk

NR4 7TJ

#### **II.2.4) Description of the procurement**

The University is seeking to appoint a Supplier to manufacture (including preparation of artwork) and install building information and wayfinding signage both within and outside buildings on Campus as and when required. The Contract will include the survey of the proposed location prior to installation.

It is anticipated that requirements will be a mixture of staged replacement of existing signage and project work such as signage for new buildings. No specific volume of work is guaranteed.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £1,000,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.14) Additional information**

This will be awarded for a duration of 4 years with an option for an extension up to an additional 1 year (which will be at the discretion of the University).

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

25 September 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

25 September 2023

Local time

12:05pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

## **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

## **VI.3) Additional information**

Please note this procurement will be conducted via InTend, our e-tendering portal. You will need to register with InTend free of charge if you wish to access the tender documents. To register, please go to <https://intendhost.co.uk/universityofeastanglia.aspx/Home> and follow the instructions on the system.

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

University of East Anglia

Nowrich

Country

United Kingdom

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The University will incorporate a minimum of 10 calendar days standstill period at the point the information on the award of contract is communicated to tenderers. If an appeal regarding the award of contract has not been successfully resolved, then the Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by breach of the rules to take action in the High Court. Any such action must be brought promptly and within the limitation period described in the Public Contracts Regulations 2015.