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Tender

Framework for the provision of a workplace solution

HEART ACADEMIES TRUST

F02: Contract notice

Notice identifier: 2023/S 000-025193

Procurement identifier (OCID): ocids-h6vhtk-03f749

Published 25 August 2023, 5:46pm

Section I: Contracting authority

I.1) Name and addresses

HEART ACADEMIES TRUST

Mile Road

BEDFORD

MK429TR

Contact

Matthew Saunders

Email

procurement@heartacademiestrust.co.uk

Telephone

+44 7957110938

Country

United Kingdom

Region code

UKH24 - Bedford

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://www.heartacademiestrust.co.uk/>

I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

<https://www.heartacademiestrust.co.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.heartacademiestrust.co.uk/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Framework for the provision of a workplace solution

II.1.2) Main CPV code

- 30190000 - Various office equipment and supplies

II.1.3) Type of contract

Supplies

II.1.4) Short description

HEART Academies Trust (HEART) to establish a Framework Agreement for the provision of a workplace solution, as described in Appendix A (Specification), commencing 6th November 2023 for an initial 36 month with an option to extend for 12 months, subject to Supplier performance with a final framework end date of 5th November 2027.

Tender documents can be requested by emailing Matthew Saunders
procurement@heartacademiestrust.co.uk

Completed tender documents must be submitted via email to Matthew Saunders at
procurement@heartacademiestrust.co.uk by the published closing date.

The framework is focused on the education sector and is to provide Customers with access to a full range of office and classroom suppliers including janitorial and other associated supplies.

A vision to drive sustainable outcomes through ethically sourced goods, and Customer optionality for green and more suitable products including communicating where issues and challenges arise

To drive sustainable operations through the use of recycled packaging, and where possible the elimination of single use plastics including communicating where issues and challenges arise

The Framework will provide office and classroom suppliers including janitorial and other associated supplies, this will include but is not limited to:

- Office stationery - general office stationery products e.g., pens, pencils, marker pens, envelopes, highlighter pens, whiteboard pens, desktop accessories, pockets and filing accessories, presentation items, diaries and associated office miscellaneous supplies, envelopes and address labels, water-based ink pens, wood free colouring pencils, calendars and diaries
- Paper - copier paper, bulk paper orders
- Janitorial goods - washroom supplies, blue roll, washing up liquid, soap dispensers and consumables, refuse sacks, waste containers washroom supplies, signage locks.
- Personal protection equipment- safety clothing, hard hats, first aid kits, fire blankets, first aid foil blankets, CO2 fire extinguisher and eye protectors.
- Small office machines - laminators, shredders, guillotines, desktop printers, adding machines, label making machines, paper shredding machines.
- Electronic office and media supplies e.g., ink and toner printer cartridges including remanufactured, CDs, DVDs and USB drives, electronic storage media and peripherals.
- Classroom supplies and resources - including art supplies, teaching supplies, folders, pockets, dividers schoolbooks, exercise books, exercise paper.

II.1.5) Estimated total value

Value excluding VAT: £60,000,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 22000000 - Printed matter and related products
- 30000000 - Office and computing machinery, equipment and supplies except furniture and software packages
- 39000000 - Furniture (incl. office furniture), furnishings, domestic appliances (excl. lighting) and cleaning products
- 80000000 - Education and training services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

HEART Academies Trust (HEART) to establish a Framework Agreement for the provision of a workplace solution, as described in Appendix A (Specification), commencing 6th November 2023 for an initial 36 month with an option to extend for 12 months, subject to Supplier performance with a final framework end date of 5th November 2027.

Tender documents can be requested by emailing Matthew Saunders
procurement@heartacademiestrust.co.uk

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- Paper - copier paper, bulk paper orders
- Janitorial goods - washroom supplies, blue roll, washing up liquid, soap dispensers and consumables, refuse sacks, waste containers washroom supplies, signage locks.
- Personal protection equipment- safety clothing, hard hats, first aid kits, fire blankets,

first aid foil blankets, CO2 fire extinguisher and eye protectors.

- Small office machines - laminators, shredders, guillotines, desktop printers, adding machines, label making machines, paper shredding machines.
- Electronic office and media supplies e.g., ink and toner printer cartridges including remanufactured, CDs, DVDs and USB drives, electronic storage media and peripherals.
- Classroom supplies and resources - including art supplies, teaching supplies, folders, pockets, dividers schoolbooks, exercise books, exercise paper.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £60,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Commencing 7th November 2023 for an initial 36 month with an option to extend for 1-year, subject to Supplier performance with a final framework end date of 5th November 2027.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.14) Additional information

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Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

2 October 2023

Local time

1:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

2 October 2023

Local time

2:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

HEART Academies Trust

Bedford

Country

United Kingdom