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Tender

Covid-19 Business Recovery and Growth Programme

London Borough of Waltham Forest

F02: Contract notice

Notice identifier: 2021/S 000-025189

Procurement identifier (OCID): ocds-h6vhtk-02e9d3

Published 8 October 2021, 12:25pm

Section I: Contracting authority

I.1) Name and addresses

London Borough of Waltham Forest

Room 100, Waltham Forest Town Hall, Forest Road

Walthamstow

E17 4JF

Contact

Ms Georgina Asumadu

Email

Georgina.Asumadu@walthamforest.gov.uk

Telephone

+44 2084963000

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<http://www.walthamforest.gov.uk/>

Buyer's address

<http://www.walthamforest.gov.uk/>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.londontenders.org/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.londontenders.org/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Covid-19 Business Recovery and Growth Programme

Reference number

DN574954

II.1.2) Main CPV code

- 98000000 - Other community, social and personal services

II.1.3) Type of contract

Services

II.1.4) Short description

The London Borough of Waltham Forest is committed to supporting local businesses across the borough to mitigate the adverse and ongoing impact of the Covid-19 pandemic.

As part of our continued commitment, we are commissioning a Covid-19 Business Recovery and Growth Programme.

We are inviting tender submissions from suitable supplier/and or suppliers, to work in partnership with us, to support local businesses to survive and pivot towards economic recovery, growth and sustainability, through a programme of tailored business support.

The tender has been split into two Lots, Lot 1: Pre-Start Up and Start Up business support and Lot 2: Scale Up business support.

Through the Invitation to Tender process we are inviting bidders to bid for either Lot 1 or Lot 2 or both of the Lots i.e. Lot1&2 if desirable.

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Lot No

2

II.2.2) Additional CPV code(s)

- 75110000 - General public services
- 79996000 - Business organisation services
- 98000000 - Other community, social and personal services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

To deliver a range of business support activities to help the business community in recovery, connectedness, resilience, growth and prosperity.

The economic disruption caused by Covid-19 has resulted in major difficulties for many businesses across the Borough. Pre-and post-pandemic challenges faced by businesses (of all sizes) across the Borough include:

- Loss of income
- Limited access to funding
- Cashflow issues – especially as lending reduces
- Loss of customers and footfall
- Workforce retention
- Recruiting new talent
- Developing new ways of driving income
- Having to start all over again – new business delivery models/approaches to win customers and generate income

- Adapting and complying with Covid 19 social distancing measures
- Digital marketing and communications to attract new customers
- Understanding consumer trends and adapting sales strategies to changing target market preferences
- Buying and selling on-line
- Commercial leasing
- Debt management and legal proceedings
- Mental health, wellbeing and resilience e.g. Loss of self-confidence, anxiety due to Covid 19 pandemic uncertainty.

The programme will support micro businesses, SMEs, corporates, established businesses and the self-employed in the London Borough of Waltham Forest (the business trading address must be in the borough of Waltham Forest, or in the case of self-employed individuals, the person must reside in the borough of Waltham Forest).

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

6

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.12) Information about electronic catalogues

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

8 November 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

8 November 2021

Local time

12:10pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

London Borough of Waltham Forest

Forest Road, Walthamstow

London

E17 4JF

Country

United Kingdom