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Tender

## **Covid-19 Business Recovery and Growth Programme**

London Borough of Waltham Forest

F02: Contract notice

Notice identifier: 2021/S 000-025189

Procurement identifier (OCID): ocds-h6vhtk-02e9d3

Published 8 October 2021, 12:25pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

London Borough of Waltham Forest

Room 100, Waltham Forest Town Hall, Forest Road

Walthamstow

E17 4JF

#### **Contact**

Ms Georgina Asumadu

#### **Email**

[Georgina.Asumadu@walthamforest.gov.uk](mailto:Georgina.Asumadu@walthamforest.gov.uk)

#### **Telephone**

+44 2084963000

#### **Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<http://www.walthamforest.gov.uk/>

Buyer's address

<http://www.walthamforest.gov.uk/>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.londontenders.org/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.londontenders.org/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Covid-19 Business Recovery and Growth Programme

Reference number

DN574954

#### **II.1.2) Main CPV code**

- 98000000 - Other community, social and personal services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The London Borough of Waltham Forest is committed to supporting local businesses across the borough to mitigate the adverse and ongoing impact of the Covid-19 pandemic.

As part of our continued commitment, we are commissioning a Covid-19 Business Recovery and Growth Programme.

We are inviting tender submissions from suitable supplier/and or suppliers, to work in partnership with us, to support local businesses to survive and pivot towards economic recovery, growth and sustainability, through a programme of tailored business support.

The tender has been split into two Lots, Lot 1: Pre-Start Up and Start Up business support and Lot 2: Scale Up business support.

Through the Invitation to Tender process we are inviting bidders to bid for either Lot 1 or Lot 2 or both of the Lots i.e. Lot1&2 if desirable.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 75110000 - General public services
- 79996000 - Business organisation services
- 98000000 - Other community, social and personal services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

To deliver a range of business support activities to help the business community in recovery, connectedness, resilience, growth and prosperity.

The economic disruption caused by Covid-19 has resulted in major difficulties for many businesses across the Borough. Pre-and post-pandemic challenges faced by businesses (of all sizes) across the Borough include:

- Loss of income
- Limited access to funding
- Cashflow issues – especially as lending reduces
- Loss of customers and footfall
- Workforce retention
- Recruiting new talent
- Developing new ways of driving income
- Having to start all over again – new business delivery models/approaches to win customers and generate income

- Adapting and complying with Covid 19 social distancing measures
- Digital marketing and communications to attract new customers
- Understanding consumer trends and adapting sales strategies to changing target market preferences
- Buying and selling on-line
- Commercial leasing
- Debt management and legal proceedings
- Mental health, wellbeing and resilience e.g. Loss of self-confidence, anxiety due to Covid 19 pandemic uncertainty.

The programme will support micro businesses, SMEs, corporates, established businesses and the self-employed in the London Borough of Waltham Forest (the business trading address must be in the borough of Waltham Forest, or in the case of self-employed individuals, the person must reside in the borough of Waltham Forest).

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

6

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.12) Information about electronic catalogues**

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

8 November 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

8 November 2021

Local time

12:10pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

London Borough of Waltham Forest

Forest Road, Walthamstow

London

E17 4JF

Country

United Kingdom