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Planning

## **CT0780 Court Representation Services**

The City of Edinburgh Council

F21: Social and other specific services – public contracts

Prior information notice without call for competition

Notice identifier: 2021/S 000-025175

Procurement identifier (OCID): ocids-h6vhtk-02e9c5

Published 8 October 2021, 11:35am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The City of Edinburgh Council

Waverley Court, 4 East Market Street

Edinburgh

EH8 8BG

#### **Contact**

Lynn Hemsley

#### **Email**

[lynn.hemsley@edinburgh.gov.uk](mailto:lynn.hemsley@edinburgh.gov.uk)

#### **Telephone**

+44 1314693922

#### **Country**

United Kingdom

**NUTS code**

UKM75 - Edinburgh, City of

**Internet address(es)**

Main address

<http://www.edinburgh.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00290](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00290)

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

CT0780 Court Representation Services

Reference number

CT0780

#### **II.1.2) Main CPV code**

- 79110000 - Legal advisory and representation services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Contract for the provision of Court Representation Services for Council tenants facing action for rent arrears. For further information please see the Court Representation Service Summary document.

#### **II.1.5) Estimated total value**

Value excluding VAT: £180,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79110000 - Legal advisory and representation services

#### **II.2.3) Place of performance**

NUTS codes

- UKM75 - Edinburgh, City of

#### **II.2.4) Description of the procurement**

The scope of the service includes:

- To provide a court advice and representation service for Council tenants facing action for rent arrears.
- To provide people who have rent arrears at the stage of Court Proceedings and Notice of Proceedings, with advice and information to ensure they are not evicted. Priority will be given to those with court proceedings.
- The Service Provider will assist Service Users to understand/follow court processes and procedures and decisions, allow opportunities to resolve any benefit issues and to give time to start making payments.

For further information please see Court Representation Service Summary document.

#### **II.2.14) Additional information**

The City of Edinburgh Council will hold a virtual Supply Market Awareness Event from 10 to 11am on Tuesday 2 November 2021. Please contact Lynn Hemsley by Thursday 28 October 2021 to confirm your attendance. Please note that the purpose of the PIN is to engage with potential Service Providers and all information contained within this PIN may be subject to change.

#### **II.3) Estimated date of publication of contract notice**

30 November 2021

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## **Section VI. Complementary information**

### **VI.3) Additional information**

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Please contact Lynn Hemsley by Thursday 28 October 2021 to confirm your attendance.

Please note that the purpose of the PIN is to engage with potential Service Providers and all information contained within this PIN may be subject to change.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=669974](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=669974).

(SC Ref:669974)