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Planning

## **Leisure Centre Back Office Services**

Torridge District Council

F01: Prior information notice

Prior information only

Notice identifier: 2021/S 000-025173

Procurement identifier (OCID): ocds-h6vhtk-02e9c3

Published 8 October 2021, 11:29am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Torridge District Council

Riverbank House

Bideford

EX39 2QG

#### **Contact**

SLC (appointed Consultants)

#### **Email**

[info@slc.uk.com](mailto:info@slc.uk.com)

#### **Telephone**

+44 1237428700

**Country**

United Kingdom

**NUTS code**

UKK - South West (England)

**Internet address(es)**

Main address

<http://www.torridge.gov.uk/>

Buyer's address

<http://www.torridge.gov.uk/>

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Other type

District Council

**I.5) Main activity**

Other activity

Provision of sport and recreation facilities in Torridge District Council

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Leisure Centre Back Office Services

Reference number

DN574551

#### **II.1.2) Main CPV code**

- 92000000 - Recreational, cultural and sporting services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Torridge District Council is setting up a Local Authority Trading Company (LATC) to run its three leisure centres from April 2022: Holsworthy Leisure Centre, Torridge Pool and Torrington Pool and Sports Centre, North Devon

It is intended that a partner is procured to supply back-office support for the new LATC for key support areas including Payroll, HR, Finance, ICT support.

The Authority is providing information about its consultation on the leisure centre back offices services contract through an on-line market engagement questionnaire.

A link to the questionnaire can be obtained from the Council's retained consultants SLC via [info@slc.uk.com](mailto:info@slc.uk.com) and link <https://survey.zohopublic.com/zs/WjzjQU> (copy and paste into search engine)

The Authority would appreciate feedback from potential tenderers to assist with the preparation of its intended procurement by completing an online market engagement questionnaire.

The contract will initially will be awarded for 5 years and the estimated value is £100,000 per annum

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKK - South West (England)

### **II.2.4) Description of the procurement**

This Prior Information Notice is an indication of a potential future procurement. Any procurement will be the subject of a later FTS Notice. Torridge District Council (“the Authority”) intends to go out to tender for a Leisure Centre Back Office contract on behalf of a new Local Authority Trading Company.

The contract is due to commence on 1st April 2022.

The Authority would appreciate feedback from potential tenderers to assist with the preparation of its intended procurement by completing an online market engagement questionnaire. This can be obtained from retained consultants SLC via [info@slc.uk.com](mailto:info@slc.uk.com)

## **II.3) Estimated date of publication of contract notice**

28 November 2021

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes