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Tender

## **CAA Pensions Actuarial Advice and Benefits Consultancy Services**

Civil Aviation Authority

F02: Contract notice

Notice identifier: 2023/S 000-025161

Procurement identifier (OCID): ocids-h6vhtk-03f733

Published 25 August 2023, 4:06pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Civil Aviation Authority

Aviation House, Beehive Ring Road

Crawley

RH6 0YR

#### **Contact**

Lisa Wynn

#### **Email**

[Procurement@caa.co.uk](mailto:Procurement@caa.co.uk)

#### **Telephone**

+44 3301383226

#### **Country**

United Kingdom

**Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.caa.co.uk>

Buyer's address

<https://www.caa.co.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Crawley:-Pension-fund-consultancy-services./U5BZ8368D2>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.delta-esourcing.com/tenders/UK-title/U5BZ8368D2>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-title/U5BZ8368D2>

**I.4) Type of the contracting authority**

Other type

Regulator

## **I.5) Main activity**

Other activity

Aviation Regulator

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

CAA Pensions Actuarial Advice and Benefits Consultancy Services

Reference number

3433

#### **II.1.2) Main CPV code**

- 66523000 - Pension fund consultancy services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

CAA pensions actuarial advice & benefits consultancy. The pension's actuarial advice and support is wide and diverse, ranging from how to develop a market-led pension offering to de-risking existing obligations.

#### **II.1.5) Estimated total value**

Value excluding VAT: £900,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

#### **II.2.4) Description of the procurement**

CAA Pensions Actuarial Advice and Benefits Consultancy Services

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £900,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Extension periods of up to 4 years available

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

To respond to this opportunity please click here: <https://www.delta-sourcing.com/respond/U5BZ8368D2>

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

25 September 2023

Local time

5:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

26 September 2023

Local time

8:00am

Place

Crawley

Information about authorised persons and opening procedure

CAA Procurement Officers

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 30 months

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Crawley:-Pension-fund-consultancy-services./U5BZ8368D2>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/U5BZ8368D2>

GO Reference: GO-2023825-PRO-23728997

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Civil Aviation Authority

Aviation House, Beehive Ring Road

Crawley

RH6 0YR

Email

[Procurement@caa.co.uk](mailto:Procurement@caa.co.uk)

Country

United Kingdom

Internet address

<https://www.caa.co.uk/home/>

### **VI.4.2) Body responsible for mediation procedures**

Civil Aviation Authority

Aviation House, Beehive Ring Road

Crawley

RH6 0YR

Email



[Procurement@caa.co.uk](mailto:Procurement@caa.co.uk)

Country

United Kingdom

Internet address

<https://www.caa.co.uk/home/>

**VI.4.4) Service from which information about the review procedure may be obtained**

Civil Aviation Authority

Aviation House, Beehive Ring Road

Crawley

RH6 0YR

Email

[Procurement@caa.co.uk](mailto:Procurement@caa.co.uk)

Country

United Kingdom

Internet address

<https://www.caa.co.uk/home/>