

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/025129-2023>

Tender

## **SPS-02006 The Provision of Trade Services**

Scottish Prison Service

F02: Contract notice

Notice identifier: 2023/S 000-025129

Procurement identifier (OCID): ocds-h6vhtk-03e2eb

Published 25 August 2023, 2:10pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Scottish Prison Service

One Lochside, 1 Lochside Avenue

Edinburgh

EH12 9DJ

#### **Contact**

Catharine Dempsey

#### **Email**

[catharine.dempsey@prisons.gov.scot](mailto:catharine.dempsey@prisons.gov.scot)

#### **Telephone**

+44 1313303572

#### **Country**

United Kingdom

**NUTS code**

UKM75 - Edinburgh, City of

**Internet address(es)**

Main address

<http://www.sps.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00384](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00384)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

**I.4) Type of the contracting authority**

National or federal Agency/Office

**I.5) Main activity**

Public order and safety

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

SPS-02006 The Provision of Trade Services

Reference number

SPS-02006

#### **II.1.2) Main CPV code**

- 50000000 - Repair and maintenance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The purpose of this Contract is to provide the SPS with the following services when required:

Maintenance Engineer – Electrical: Planned, reactive and minor project electrical work, including fault finding, including inspection and testing work to BS7671.

Maintenance Engineer – Mechanical: Planned, reactive and minor project plumbing, mechanical, heating and ventilation work. Including fault finding, testing and inspection work.

The intention is to split the contract over 4 geographical lots:

Lot 1: HMP Inverness

Lot 2: HMP&YOI Grampian

Lot 3: HMP Barlinnie

HMP Castle Huntly Cornton Vale

HMP Edinburgh

HMP Glenochil

HMP Greenock

HMP Low Moss

HMP Perth

HMP & YOI Polmont

HMP Shotts

Lot 4: HMP Dumfries

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

Each lot shall be evaluated separately. Where the same bidder is successful for multiple lots then we reserve the right to award these lots as one contract

## **II.2) Description**

### **II.2.1) Title**

SPS02006A The Provision of Trades Services to HMP Inverness

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 50000000 - Repair and maintenance services
- 71333000 - Mechanical engineering services
- 71334000 - Mechanical and electrical engineering services

### **II.2.3) Place of performance**

NUTS codes

- UKM62 - Inverness & Nairn and Moray, Badenoch & Strathspey

Main site or place of performance

HMP Inverness, Duffy Dr, Inverness IV2 3HH

#### **II.2.4) Description of the procurement**

The SPS has commenced this procurement process in good faith and with the intention of awarding a contract. Following publication of the Contract Notice, an Invitation to Tender (ITT) including the Single Procurement Document (SPD) will be published by SPS and will be made available to bidders. Tender responses will then be evaluated by the SPS in accordance with the ITT.

#### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 40

Price - Weighting: 60

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

An extension term of up to 24 months shall be available

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

SPS-02006B The Provision of Trade Services at HMP&YOI Grampian

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 71333000 - Mechanical engineering services
- 71334000 - Mechanical and electrical engineering services

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

South Rd, Peterhead AB42 2YY

### **II.2.4) Description of the procurement**

The SPS has commenced this procurement process in good faith and with the intention of awarding a contract. Following publication of the Contract Notice, an Invitation to Tender (ITT) including the Single Procurement Document (SPD) will be published by SPS and will be made available to bidders. Tender responses will then be evaluated by the SPS in accordance with the ITT.

### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 40

Price - Weighting: 60

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

An extension term of up to 24 months shall be available

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

SPS-02006C The Provision of Trade Services at Multiple Sites

Lot No

3

#### **II.2.2) Additional CPV code(s)**

- 71333000 - Mechanical engineering services
- 71334000 - Mechanical and electrical engineering services

#### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

Main site or place of performance

HMP Barlinnie

HMP Castle Huntly Cornton Vale

HMP Edinburgh

HMP Glenochil

HMP Greenock

HMP Low Moss

HMP Perth

HMP & YOI Polmont

HMP Shotts

#### **II.2.4) Description of the procurement**

The SPS has commenced this procurement process in good faith and with the intention of awarding a contract. Following publication of the Contract Notice, an Invitation to Tender (ITT) including the Single Procurement Document (SPD) will be published by SPS and will be made available to bidders. Tender responses will then be evaluated by the SPS in accordance with the ITT.

#### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 40

Price - Weighting: 60

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals



An extension term of up to 24 months shall be available

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

SPS-02006D The Provision of Trades Services to HMP Dumfries

Lot No

4

#### **II.2.2) Additional CPV code(s)**

- 71333000 - Mechanical engineering services
- 71334000 - Mechanical and electrical engineering services

#### **II.2.3) Place of performance**

NUTS codes

- UKM92 - Dumfries & Galloway

Main site or place of performance

Terregles St, Dumfries DG2 9AX

#### **II.2.4) Description of the procurement**

The SPS has commenced this procurement process in good faith and with the intention of awarding a contract. Following publication of the Contract Notice, an Invitation to Tender (ITT) including the Single Procurement Document (SPD) will be published by SPS and will

be made available to bidders. Tender responses will then be evaluated by the SPS in accordance with the ITT.

#### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 40

Price - Weighting: 60

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

An extension term of up to 24 months shall be available

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

All Supplier Representatives shall hold the following qualifications as a minimum:

Electrical Services:

- Have served a related recognised apprenticeship (and achieved at least NC and SVQ Level 3 or equivalents in that area of specialism); and
- Achieved City & Guilds 2382 or equivalent working to BS7671 18th Edition.

Mechanical Services:

- Have served a related recognised apprenticeship (and achieved at least NC and SVQ Level 3 or equivalents in that area of specialism) e.g. NVQ/SVQ Level 3 Plumbing & Heating Qualification.

### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

All Supplier Representatives shall hold the following qualifications as a minimum:

Electrical Services:

- Have served a related recognised apprenticeship (and achieved at least NC and SVQ Level 3 or equivalents in that area of specialism); and
- Achieved City & Guilds 2382 or equivalent working to BS7671 18th Edition.

Mechanical Services:

- Have served a related recognised apprenticeship (and achieved at least NC and SVQ Level 3 or equivalents in that area of specialism) e.g. NVQ/SVQ Level 3 Plumbing & Heating Qualification.

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-020621](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

27 September 2023

Local time

2:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

27 September 2023

Local time

2:00pm

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: July/ August 2027

### **VI.3) Additional information**

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 24999.  
For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

(SC Ref:742578)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Edinburgh Sheriff Court

Chalmers Street

Edinburgh

EH1 1LB

Country

United Kingdom

Internet address

[www.scotcourts.gov.uk/the-courts/sheriff-court/find-a-court](http://www.scotcourts.gov.uk/the-courts/sheriff-court/find-a-court)