

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/025128-2025>

Tender

Domestic Solar PV Group Purchasing Scheme

West Sussex County Council
Arun District Council
Adur District Council
Brighton and Hove City Council
Chichester District Council
Crawley Borough Council
East Sussex County Council
Eastbourne Borough Council
Hastings Borough Council
Horsham District Council
Lewes District Council
Mid Sussex District Council
Rother District Council
Wealden District Council
Worthing Borough Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-025128

Procurement identifier (OCID): ocds-h6vhtk-05166c

Published 22 May 2025, 3:34pm

Changes to notice

This notice has been edited. The [previous version](#) is still available.

Updated link to tender pack.

Scope

Reference

I-25309 0699

Description

This Invitation to Tender (ITT) is issued by WSCC to identify a suitably qualified delivery partner to procure and manage the supply of high quality and competitively priced solar PV and battery storage systems and, potentially, other associated technologies and measures. The chosen delivery partner will market and procure the supply of systems at scale directly to residents and small to medium sized enterprises (SMEs) across Sussex.

For the purpose of this Procurement, the term Services is used to describe the full range of Services required.

In summary:

WSCC proposes to appoint a delivery partner (the Delivery Partner) to assist in the delivery of the Scheme. The Delivery Partner will appoint one or more suppliers to deliver solar equipment systems to the residents of the areas of the collaborating authorities.

The Delivery Partner shall run competitions or "auctions" (approx. one per year) for the appointment of a supplier/s to deliver solar equipment systems to residents. Although we aim to run successive, annual competitions, after the first phase of the Scheme, WSCC shall be under no obligation to require the Delivery Partner to carry out further competitions and the Delivery Partner Contract would effectively come to an end if WSCC did not wish to proceed.

Total value (estimated)

- £5,802,525 excluding VAT
- £6,963,030 including VAT

Above the relevant threshold

Contract dates (estimated)

- 4 August 2025 to 3 August 2030
- Possible extension to 3 August 2032
- 7 years

Description of possible extension:

Any contract extension is optional, at the discretion of the Authority, and will be subject to the same Contract Terms and Conditions as the initial contract term.

The maximum duration of the Contract will be 7 years.

Main procurement category

Services

CPV classifications

- 09330000 - Solar energy
- 65400000 - Other sources of energy supplies and distribution

Contract locations

- UKJ2 - Surrey, East and West Sussex

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

6 June 2025, 4:00pm

Tender submission deadline

17 June 2025, 4:00pm

Submission address and any special instructions

Tender responses must be submitted via the Portal no later than the tender response submission deadline. The Portal is available here:

<https://atamis-7669.my.site.com/s/Welcome>

All queries relating to the content of the Tender Pack must be made via the secure correspondence facility within the Portal.

All technical queries relating to use of the Portal must be directed to the e-sourcing portal helpdesk via:

Tel: 029 2279 0052

Email: support@atamis.zendesk.com

If you are unable to submit a tender response via the Portal, please contact the Authority via portal message and email to BSDprocurement@westsussex.gov.uk quoting the Procurement Title and Atamis Reference Number given on the cover sheet of this document as soon as possible.

Full instructions on how to submit your tender response via the Portal are available here:

https://services.atamis.co.uk/docs/Supplier_User_Guide.pdf.

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

17 July 2025

Award criteria

Name	Description	Type	Weighting
Quality	70% as set out in the tender documents	Quality	70%
Price	30% as set out in the tender documents	Price	30%

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Special regime

Concession

Documents

Associated tender documents

https://atamis-7669.my.salesforce-sites.com/ProSpend__CS_ContractPage?SearchType=Projects&uid=a07N100000mhVgBIAU&searchStr=&sortStr=Recently+Published&page=1&filters=&County=

All Tender documentation is accessible at the above link.

Contracting authorities

West Sussex County Council

- Public Procurement Organisation Number: PXJW-5627-QRQR

County Hall, West Street

Chichester

PO19 1RQ

United Kingdom

Email: BSDProcurement@westsussex.gov.uk

Region: UKJ27 - West Sussex (South West)

Organisation type: Public authority - sub-central government

Arun District Council

- Public Procurement Organisation Number: PBGG-5335-TMCX

Civic Centre

Littlehampton

BN17 5LF

United Kingdom

Email: procurement@arun.gov.uk

Region: UKJ27 - West Sussex (South West)

Organisation type: Public authority - sub-central government

Adur District Council

- Public Procurement Organisation Number: PHVN-9435-PHHP

Worthing Town Hall

Worthing

BN11 1HA

United Kingdom

Email: procurement@adur-worthing.gov.uk

Region: UKJ27 - West Sussex (South West)

Organisation type: Public authority - sub-central government

Brighton and Hove City Council

- Public Procurement Organisation Number: PNNH-3312-CQGT

Hove Town Hall, Norton Road

Hove

BN3 3BQ

United Kingdom

Email: ProcurementPMO@eastsussex.gov.uk

Region: UKJ21 - Brighton and Hove

Organisation type: Public authority - sub-central government

Chichester District Council

- Public Procurement Organisation Number: PPQN-9484-RJRD

East Pallant House

Chichester

PO19 1TY

United Kingdom

Email: crandall@chichester.gov.uk

Region: UKJ27 - West Sussex (South West)

Organisation type: Public authority - sub-central government

Crawley Borough Council

- Public Procurement Organisation Number: PRCZ-5935-JVMN

The Create Building, The Boulevard

Crawley

RH10 1UZ

United Kingdom

Email: procurement@crawley.gov.uk

Region: UKJ28 - West Sussex (North East)

Organisation type: Public authority - sub-central government

East Sussex County Council

- Public Procurement Organisation Number: PXGX-2145-PRQJ

County Hall, St Anne's Crescent

Lewes

BN7 1UE

United Kingdom

Email: ProcurementPMO@eastsussex.gov.uk

Region: UKJ22 - East Sussex CC

Organisation type: Public authority - sub-central government

Eastbourne Borough Council

- Public Procurement Organisation Number: PYYT-2735-CVVJ

Town Hall

Eastbourne

BN21 4UG

United Kingdom

Email: james.white@lewes-eastbourne.gov.uk

Region: UKJ22 - East Sussex CC

Organisation type: Public authority - sub-central government

Hastings Borough Council

- Public Procurement Organisation Number: PCYQ-9369-PMNV

Muriel Matters House

Hastings

TN34 3UY

United Kingdom

Email: procurement@hastings.gov.uk

Region: UKJ22 - East Sussex CC

Organisation type: Public authority - sub-central government

Horsham District Council

- Public Procurement Organisation Number: PHRM-4312-GPQP

Albery House, Springfield Road

Horsham

RH12 1XH

United Kingdom

Email: procurement@horsham.gov.uk

Region: UKJ28 - West Sussex (North East)

Organisation type: Public authority - sub-central government

Lewes District Council

- Public Procurement Organisation Number: PPZM-9295-YZXX

6 High Street

Lewes

BN7 2AD

United Kingdom

Email: james.white@lewes-eastbourne.gov.uk

Region: UKJ22 - East Sussex CC

Organisation type: Public authority - sub-central government

Mid Sussex District Council

- Public Procurement Organisation Number: PQLR-5948-PBHY

Oaklands, Oaklands Road

Haywards Heath

RH16 1SS

United Kingdom

Email: procurement@horsham.gov.uk

Region: UKJ28 - West Sussex (North East)

Organisation type: Public authority - sub-central government

Rother District Council

- Public Procurement Organisation Number: PGTY-8935-BVDP

Town Hall, London Road

Bexhill-on-Sea

TN39 3JX

United Kingdom

Email: procurement@rother.gov.uk

Region: UKJ22 - East Sussex CC

Organisation type: Public authority - sub-central government

Wealden District Council

- Public Procurement Organisation Number: PXRN-7814-TGXG

Vicarage Lane

Hailsham

BN27 2AX

United Kingdom

Email: esph@wealden.gov.uk

Region: UKJ22 - East Sussex CC

Organisation type: Public authority - sub-central government

Worthing Borough Council

- Public Procurement Organisation Number: PWNT-2213-JRVP

Worthing Town Hall

Worthing

BN11 1HA

United Kingdom

Email: procurement@adur-worthing.gov.uk

Region: UKJ27 - West Sussex (South West)

Organisation type: Public authority - sub-central government

Contact organisation

Contact West Sussex County Council for any enquiries.