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Tender

## **PAS2035 Retrofit Complete Bureau Service**

Folkestone and Hythe District Council

F02: Contract notice

Notice identifier: 2023/S 000-025120

Procurement identifier (OCID): ocds-h6vhtk-03f716

Published 25 August 2023, 1:35pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Folkestone and Hythe District Council

Civic Centre

Folkestone

CT20 2QY

#### **Contact**

Ms Ade Agboola

#### **Email**

[ade.agboola@folkestone-hythe.gov.uk](mailto:ade.agboola@folkestone-hythe.gov.uk)

#### **Telephone**

+44 1303853377

#### **Country**

United Kingdom

**Region code**

UKJ44 - East Kent

**Internet address(es)**

Main address

<https://www.folkestone-hythe.gov.uk/your-council/council-information/contracting>

Buyer's address

<https://www.folkestone-hythe.gov.uk/your-council/council-information/contracting>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.kentbusinessportal.org.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.kentbusinessportal.org.uk>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

PAS2035 Retrofit Complete Bureau Service

Reference number

DN686893

#### **II.1.2) Main CPV code**

- 71314000 - Energy and related services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Folkestone and Hythe District Council (FHDC) require a full PAS2035 Bureau Service ('Service') in October 2023 and concluding on 31st March 2025. The role will perform retrofit full bureau services in support of the delivery of energy efficiency retrofit measures in 300 social houses in the Folkestone area. There will be a breakpoint review on 31st March 2024 to consider contract performance and continuation of service delivery to 31st March 2025.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKJ44 - East Kent

#### **II.2.4) Description of the procurement**

PAS2035 Retrofit Complete Bureau Service

The role will perform retrofit full bureau services in support of the delivery of energy

efficiency retrofit measures in 300 social houses in the Folkestone area.

Opportunity is available via Kent Business Portal <https://www.kentbusinessportal.org.uk/> reference number DN686893.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

18

This contract is subject to renewal

Yes

Description of renewals

There is an option to extend for an additional 6 months period

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

29 September 2023

Local time

6:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

29 September 2023

Local time

6:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Ade Agboola

Folkestone

Country

United Kingdom