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Tender

## **QUB/2396/23 Contract for the Supply and Delivery of Desserts and Strawberries for Graduation Ceremonies**

Queen's University Belfast

F02: Contract notice

Notice identifier: 2023/S 000-025111

Procurement identifier (OCID): ocids-h6vhtk-03f70f

Published 25 August 2023, 1:15pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Queen's University Belfast

Procurement Office, University Road

Belfast

BT7 1NN

#### **Contact**

Fei Li Toh

#### **Email**

[f.toh@qub.ac.uk](mailto:f.toh@qub.ac.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKN0 - Northern Ireland

**Internet address(es)**

Main address

<https://in-tendhost.co.uk/queensuniversitybelfast.aspx/Home>

Buyer's address

<https://www.qub.ac.uk/directorates/FinanceDirectorate/visitors/procurement/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/queensuniversitybelfast.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/queensuniversitybelfast.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

QUB/2396/23 Contract for the Supply and Delivery of Desserts and Strawberries for Graduation Ceremonies

Reference number

QUB/2396/23

#### **II.1.2) Main CPV code**

- 15833100 - Desserts

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Campus Food and Drink within Queen's provides catering and hospitality across Queen's Campus to Schools and Directorates and external customers. These events include meetings, conferences, banquets, weddings, graduation, and high-profile events. Campus Food and Drink operate throughout the Campus and are based at the Great Hall on the main Lanyon site and Riddel Hall on the Stranmillis Road. Food for events and functions is prepared in-house with the exception of desserts and strawberries which have traditionally been purchased from specialist suppliers based on demand. Queen's requires a Contractor to supply and deliver Desserts and Strawberries for Graduation Ceremonies including options suitable for vegans, vegetarians, coeliacs and those with other dietary requirements, to Campus Food and Drink. The appointed Economic Operator will also facilitate the ad hoc requirements for Campus Food and Drink across a variety of locations within Queen's Campus.

#### **II.1.5) Estimated total value**

Value excluding VAT: £500,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

**II.2.2) Additional CPV code(s)**

- 15833100 - Desserts

**II.2.3) Place of performance**

NUTS codes

- UKN0 - Northern Ireland

**II.2.4) Description of the procurement**

Campus Food and Drink within Queen's provides catering and hospitality across Queen's Campus to Schools and Directorates and external customers. These events include meetings, conferences, banquets, weddings, graduation, and high-profile events. Campus Food and Drink operate throughout the Campus and are based at the Great Hall on the main Lanyon site and Riddel Hall on the Stranmillis Road. Food for events and functions is prepared in-house with the exception of desserts and strawberries which have traditionally been purchased from specialist suppliers based on demand. Queen's requires a Contractor to supply and deliver Desserts and Strawberries for Graduation Ceremonies including options suitable for vegans, vegetarians, coeliacs and those with other dietary requirements, to Campus Food and Drink. The appointed Economic Operator will also facilitate the ad hoc requirements for Campus Food and Drink across a variety of locations within Queen's Campus.

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

The Contract will initially be for a period of 12 months with the option to extend the contract by up to a further 48 months, subject to satisfactory annual review.

**II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: Yes

Description of options

The Contract will initially be for a period of 12 months with the option to extend the contract by up to a further 48 months, subject to satisfactory annual review.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

25 September 2023

Local time

4:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

25 September 2023

Local time

4:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Queen's University Belfast

University Road Belfast

Belfast

BT7 1NN

Country

United Kingdom