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Tender

On Site Assessment Services for SVQ Construction Courses

South Lanarkshire College

F02: Contract notice

Notice identifier: 2021/S 000-025096

Procurement identifier (OCID): ocds-h6vhtk-02e976

Published 7 October 2021, 4:55pm

Section I: Contracting authority

I.1) Name and addresses

South Lanarkshire College

College Way, Scottish Enterprise Technology Park,, East Kilbride

Glasgow

G75 0NE

Contact

Sue Hampshire

Email

procurement@slc.ac.uk

Telephone

+44 1355807780

Fax

+44 1355807781

Country

United Kingdom

NUTS code

UKM95 - South Lanarkshire

Internet address(es)

Main address

<http://www.south-lanarkshire-college.ac.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00469

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

On Site Assessment Services for SVQ Construction Courses

Reference number

2021/03

II.1.2) Main CPV code

- 80210000 - Technical and vocational secondary education services

II.1.3) Type of contract

Services

II.1.4) Short description

South Lanarkshire College is seeking a Contractor(s) for the Provision of On-Site Assessment Services for Construction Courses which are provided under the Faculty of Construction.

II.1.5) Estimated total value

Value excluding VAT: £490,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 80212000 - Vocational secondary education services

II.2.3) Place of performance

NUTS codes

- UKM95 - South Lanarkshire

Main site or place of performance

East Kilbride

II.2.4) Description of the procurement

26.1.1. The Faculty of Construction have approximately 600 registered apprentices on the SVQ 3 Construction Crafts Qualification. The students on the 1st and 2nd year of their programmes require to begin the process of accumulating Work Based Evidence into a portfolio. Students on their 3rd year and 4th year need to add evidence from Direct Observation in the workplace to that portfolio until such time as the Assessor deems it sufficiently complete. A completed portfolio of work-based evidence has to be completed before any candidate can be put forward for their Skills Test. As the ability of candidates and their site experience vary so too will the number of site visits. Therefore, what is sought is not the number of site visits but a completed portfolio.

II.2.5) Award criteria

Quality criterion - Name: Service Delivery - Methodology / Weighting: 15%

Quality criterion - Name: Service Delivery -Quality Assurance / Weighting: 10%

Quality criterion - Name: Key Personnel / Weighting: 15%

Quality criterion - Name: Operation and Management of the Contract / Weighting: 10%

Quality criterion - Name: System, Data Protection and Cyber Security / Weighting: 10%

Quality criterion - Name: Fair Work Practices / Weighting: 2.5%

Quality criterion - Name: Community Benefits / Weighting: 2.5%

Price - Weighting: 35

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Question 4B.5.1a and 4B.5.2

The appointed Contractor must have the following in place prior to the commencement of the Contract:

Employer's (Compulsory) Liability Insurance (legal requirement) = 5m GBP

Public Liability Insurance = 5m GBP

Question 4B.6

Where requested, Tenderers must make available a copy of their audited accounts for the most recent two years, along with details of any significant changes since the previous year end, prior to commencement of the Contract. Where unavailable, the College may make further request for other, suitable documentation.

Pass: A copy of the accounts or other suitable documentation has been made available prior to commencement of the Contract and the College is satisfied with the financial standing of the Contractor proportionate to the value of Contract.

Fail: A copy of the accounts or other suitable documentation has not been made available prior to commencement of the Contract or the College is dissatisfied with the financial standing of the Contractor proportionate to the value of Contract.

III.1.2) Economic and financial standing

Minimum level(s) of standards possibly required

Question 4B.5.1a and 4B.5.2

The appointed Contractor must have the following in place prior to the commencement of the Contract:

Employer's (Compulsory) Liability Insurance (legal requirement) = GBP 5m

Public Liability Insurance = GBP 5m

Professional Indemnity Insurance = GBP 1m

Question 4B.6

Where requested, Tenderers must make available a copy of their audited accounts for the most recent two years, along with details of any significant changes since the previous year

end, prior to commencement of the Contract. Where unavailable, the College may make further request for other, suitable documentation.

Pass: A copy of the accounts or other suitable documentation has been made available prior to commencement of the Contract and the College is satisfied with the financial standing of the Contractor proportionate to the value of Contract.

Fail: A copy of the accounts or other suitable documentation has not been made available prior to commencement of the Contract or the College is dissatisfied with the financial standing of the Contractor proportionate to the value of Contract.

III.1.3) Technical and professional ability

Minimum level(s) of standards possibly required

Question 4C6.1

Technical and Professional Ability

The following educational and professional qualifications are held by its managerial staff: The staff conducting the contract must hold or be working towards appropriate Assessor/Verification qualifications as required by the Awarding Body.

Pass: The bidder has confirmed that staff conducting the Contract must hold or be working towards appropriate Assessor/Verification qualifications as required by the Awarding Body.

Fail: The bidder has not confirmed that staff conducting the Contract hold or are working towards appropriate Assessor/Verification qualifications as required by the Awarding Body.

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

As per Invitation to Tender

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

29 October 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

29 October 2021

Local time

12:00pm

Place

East Kilbride

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 4 years after contract end date

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

This contract comes under Schedule 3 - Social and Other Specific services

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 18453. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

The Contractor will work with the College to deliver Community Benefits or Social Value where they are identifiable throughout the term of the Contract. Examples of Community Benefits or Social Value are providing training opportunities to staff and students via placements or internships, apprenticeships or any sponsoring and investment in the local community related to the Contract activity.

Bidders will make proposals around these as part of their tender submission and once agreed by the College, will become a contractual obligation for the Contractor

(SC Ref:669863)

VI.4) Procedures for review

VI.4.1) Review body

Hamilton Sheriff Court

Sheriff Court House, 4 Beckford Street

Hamilton

ML3 0BT

Email

hamiltoncivil@scotcourts.gov.uk

Telephone

+44 1698282957

Fax

+44 1698201366

Country

United Kingdom

Internet address

<https://www.scotcourts.gov.uk/the-courts/court-locations/hamilton-sheriff-court>