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Tender

## **Retrofit Service Framework**

Oxford Direct Services Limited

F02: Contract notice

Notice identifier: 2024/S 000-025088

Procurement identifier (OCID): ocds-h6vhtk-04890d

Published 8 August 2024, 3:48pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Oxford Direct Services Limited

Marsh Road

Oxford

#### **Email**

[odsprocurement@odsgroup.co.uk](mailto:odsprocurement@odsgroup.co.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKJ14 - Oxfordshire

#### **Internet address(es)**

Main address

<https://www.odsgroup.co.uk/>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendorganiser.co.uk/oxfordcc.aspx/ITLogin.aspx>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendorganiser.co.uk/oxfordcc.aspx/ITLogin.aspx>

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Regional or local authority

### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Retrofit Service Framework

Reference number

ODS000464

#### **II.1.2) Main CPV code**

- 71000000 - Architectural, construction, engineering and inspection services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Oxford Direct Services (ODS) and Oxford Direct Services Trading Ltd (ODSTL), provide a wide range of services to Oxford City Council, the general public and private customers. ODS is seeking to put together a Framework of suppliers that can provide a range of Retrofit Services. This framework will be accessible to ODS, ODSTL and any wholly owned subsidiaries of ODS or ODSTL. The Framework will be split into 4 Lots with up to a maximum of 3 suppliers per Lot: Lot 1 – Retrofit Assessor Lot 2 – Retrofit Coordinator Lot 3 – Retrofit Designer Lot 4 – Retrofit Evaluator Projects will be dealt with on an individual basis and ODS or ODSTL can call off from the Framework Agreement by Direct Award or issuing a Mini-Competition to each supplier on the relevant Lot. This Contract is for 3 years + 1 year extension

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Lot 1 - Retrofit Assessor

Lot No

Lot 1 - Retrofit Assessor

**II.2.2) Additional CPV code(s)**

- 71000000 - Architectural, construction, engineering and inspection services
- 71250000 - Architectural, engineering and surveying services
- 71314000 - Energy and related services
- 71315000 - Building services
- 71240000 - Architectural, engineering and planning services

**II.2.3) Place of performance**

NUTS codes

- UKJ14 - Oxfordshire

**II.2.4) Description of the procurement**

Retrofit Assessor services

**II.2.5) Award criteria**

Price

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 2 – Retrofit Coordinator

Lot No

Lot 2 – Retrofit Coordinator

### **II.2.2) Additional CPV code(s)**

- 71000000 - Architectural, construction, engineering and inspection services
- 71250000 - Architectural, engineering and surveying services
- 71315000 - Building services
- 71314000 - Energy and related services
- 71240000 - Architectural, engineering and planning services

### **II.2.3) Place of performance**

NUTS codes

- UKJ14 - Oxfordshire

### **II.2.4) Description of the procurement**

Retrofit Coordinator services

### **II.2.5) Award criteria**

Price

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Lot 3 – Retrofit Designer

Lot No

Lot 3 – Retrofit Designer

#### **II.2.2) Additional CPV code(s)**

- 71000000 - Architectural, construction, engineering and inspection services
- 71250000 - Architectural, engineering and surveying services
- 71315000 - Building services
- 71314000 - Energy and related services
- 71240000 - Architectural, engineering and planning services

#### **II.2.3) Place of performance**

NUTS codes

- UKJ14 - Oxfordshire

#### **II.2.4) Description of the procurement**

Retrofit Designer services

### **II.2.5) Award criteria**

Price

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 4 – Retrofit Evaluator

Lot No

Lot 4 – Retrofit Evaluator

### **II.2.2) Additional CPV code(s)**

- 71000000 - Architectural, construction, engineering and inspection services
- 71250000 - Architectural, engineering and surveying services
- 71315000 - Building services
- 71314000 - Energy and related services

- 71240000 - Architectural, engineering and planning services

### **II.2.3) Place of performance**

NUTS codes

- UKJ14 - Oxfordshire

### **II.2.4) Description of the procurement**

Retrofit Evaluator Services

### **II.2.5) Award criteria**

Price

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 12

In the case of framework agreements, provide justification for any duration exceeding 4 years:

N/A

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

10 September 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

10 September 2024

Local time

12:00pm

Place

In-Tend portal

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Oxford City Council

St Aldates

Oxford

OX11BX

Country

United Kingdom