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Tender

South Cambridgeshire District Council - Agency Staff 2021

South Cambridgeshire District Council
Cambridge City Council
Huntingdonshire District Council

F02: Contract notice

Notice identifier: 2021/S 000-025087

Procurement identifier (OCID): ocids-h6vhtk-02e96d

Published 7 October 2021, 4:26pm

Section I: Contracting authority

I.1) Name and addresses

South Cambridgeshire District Council

South Cambridgeshire Hall, Cambourne Business Park

Cambourne

CB23 6EA

Contact

Carla Coakley

Email

Carla.Coakley@scambs.gov.uk

Telephone

+44 1223713624

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<https://procontract.due-north.com/Advert/Index?advertId=6c37da50-6e27-ec11-810e-005056b64545>

Buyer's address

<https://procontract.due-north.com/Advert/Index?advertId=6c37da50-6e27-ec11-810e-005056b64545>

I.1) Name and addresses

Cambridge City Council

Cambridge

Email

jane.whiteman-turl@cambridge.gov.uk

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<http://www.cambridge.gov.uk>

I.1) Name and addresses

Huntingdonshire District Council

Huntingdon

Email

sarah.youthed@huntingdonshire.gov.uk

Country

United Kingdom

NUTS code

UKH12 - Cambridgeshire CC

Internet address(es)

Main address

<https://www.scambis.gov.uk>

I.2) Information about joint procurement

The contract involves joint procurement

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=6c37da50-6e27-ec11-810e-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=6c37da50-6e27-ec11-810e-005056b64545>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

South Cambridgeshire District Council - Agency Staff 2021

Reference number

DN574718

II.1.2) Main CPV code

- 79620000 - Supply services of personnel including temporary staff

II.1.3) Type of contract

Services

II.1.4) Short description

South Cambridgeshire District Council (SCDC) are looking for suitably qualified and experienced Agencies to provide temporary agency staff to SCDC.

SCDC are therefore establishing an Agency Staff Framework Contract (The Contract), comprising of a number of categories and it is envisaged that a number of Agencies will be appointed to each category. Agencies will be invited to bid via the Public Contract Regulations 2015 open tender procedure to create a compliant Framework contract. The final contract will be a separate call off contract from the created Agency Staff Framework Contract between each agency and the Council.

Whilst The Contract is a contract between the Agencies and SCDC, The Contract will also be open for Huntingdonshire District Council (HDC) Cambridge City Council (CCC), East Cambridgeshire District Council (ECDC) and Fenland District Council (FDC) to use at their discretion. Please note that CCC, HDC and SCDC are working in strategic partnership to share a number of Council services.

II.1.5) Estimated total value

Value excluding VAT: £8,000,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

Bidders may bid for 1 or more lots and the council reserves the right to award multiple lots to bidders using the scoring and evaluation matrix from the tender documents.

II.2) Description

II.2.1) Title

Housing and Property

Lot No

1

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UKH12 - Cambridgeshire CC

II.2.4) Description of the procurement

Housing and Property

Category

- Housing Strategy Services
- Advice and Homelessness
- Housing Services Officers

- Facilities
- Sheltered Housing Officers
- Maintenance and Surveyors

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

II.2.6) Estimated value

Value excluding VAT: £291,176

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

2 years with option to extend for a further 2 years

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

2 years

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union

funds: No

II.2) Description

II.2.1) Title

Health and Environmental Service Specialists

Lot No

2

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UKH12 - Cambridgeshire CC

II.2.4) Description of the procurement

Health and Environmental Service Specialists

Category

- Environmental Health Officers
- Waste and Recycling
- Licencing
- Grounds Maintenance

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

II.2.6) Estimated value

Value excluding VAT: £581,464

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

2 years with the option to extend for a further 2 years

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

2 years

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Health and Environmental Service Drivers and Refuse Collection Staff

Lot No

3

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UKH12 - Cambridgeshire CC

II.2.4) Description of the procurement

Health and Environmental Service Drivers and Refuse Collection Staff

- Waste and Recycling Operatives
- LGV Drivers

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

II.2.6) Estimated value

Value excluding VAT: £1,215,104

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

2 years with the option to extend for a further 2 years

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

2 years

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Planning

Lot No

4

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UKH12 - Cambridgeshire CC

II.2.4) Description of the procurement

Planning

Category

- Building Control
- Planners
- Including; Historical Buildings and Urban Design

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

II.2.6) Estimated value

Value excluding VAT: £4,704,424

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

2 years with the option to extend a further 2 years

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

2 years

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

General up to £30k (the equivalent salary)

Lot No

5

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UKH12 - Cambridgeshire CC

II.2.4) Description of the procurement

General up to £30k (the equivalent salary)

Category

- HR, Finance and Office Support
- Communications
- Electoral Services
- Leisure Services
- All other services

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

II.2.6) Estimated value

Value excluding VAT: £2,135,780

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

2 years with the option to extend and further 2 years

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

2 years

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

General up to £30k Plus (the equivalent salary)

Lot No

6

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UKH12 - Cambridgeshire CC

II.2.4) Description of the procurement

General up to £30k Plus (the equivalent salary)

- HR, Finance and Office Support

- Communications
- Electoral Services
- Leisure Services

All other services

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

II.2.6) Estimated value

Value excluding VAT: £1,222,988

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

2 years with the option to extend a further 2 years

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

2 years

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Revenues and Benefits

Lot No

7

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UKH12 - Cambridgeshire CC

II.2.4) Description of the procurement

Revenues and Benefits

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

II.2.6) Estimated value

Value excluding VAT: £951,800

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

2 years with the option to extend a further 2 years

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

2 years

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

In the case of framework agreements, provide justification for any duration exceeding 4 years:

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

8 November 2021

Local time

1:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

8 November 2021

Local time

2:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 4 years time

VI.4) Procedures for review

VI.4.1) Review body

South Cambridgeshire District Council

Cambourne

Email

Sean.Missin@scambs.gov.uk

Country

United Kingdom