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Contract

TC813 - The Provision of Enforcement Agent Services

Manchester City Council

F03: Contract award notice

Notice identifier: 2025/S 000-025058

Procurement identifier (OCID): ocds-h6vhtk-04971a

Published 22 May 2025, 3:02pm

Section I: Contracting authority

I.1) Name and addresses

Manchester City Council

Floor 5 (Mount Street Elevation), Town Hall Extension, Albert Square

Manchester

M60 2LA

Contact

Ms Mavis Kiang

Email

Mavis.Kiang@manchester.gov.uk

Telephone

+44 1612192577

Country

United Kingdom

Region code

UKD3 - Greater Manchester

Internet address(es)

Main address

<http://www.manchester.gov.uk>

Buyer's address

<http://www.manchester.gov.uk>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

TC813 - The Provision of Enforcement Agent Services

Reference number

DN740984

II.1.2) Main CPV code

- 75242110 - Bailiff services

II.1.3) Type of contract

Services

II.1.4) Short description

The provision of an Enforcement Agents (Bailiff) and Debt Recovery Service.

The framework is split into 2 Lots as follows:

Lot 1 Council Tax and Non-Domestic Rates (NDR)

Lot 2 Parking and Bus Lane Enforcement

II.1.6) Information about lots

This contract is divided into lots: Yes

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £2,000,000

II.2) Description

II.2.1) Title

Council Tax and Non-Domestic Rates (NDR)

Lot No

1

II.2.2) Additional CPV code(s)

- 98350000 - Civic-amenity services

II.2.3) Place of performance

NUTS codes

- UKD3 - Greater Manchester

II.2.4) Description of the procurement

Further details are set out in the procurement documents.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70

Quality criterion - Name: Social Value / Weighting: 20

Quality criterion - Name: Zero Carbon & Environment / Weighting: 10

Price - Weighting: 0

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Parking and Bus Lane Enforcement

Lot No

2

II.2.2) Additional CPV code(s)

- 98351110 - Parking enforcement services

II.2.3) Place of performance

NUTS codes

- UKD3 - Greater Manchester

II.2.4) Description of the procurement

Further details are set out in the procurement documents.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70

Quality criterion - Name: Social Value / Weighting: 20

Quality criterion - Name: Zero Carbon & Environment / Weighting: 10

Price - Weighting: 0

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

IV.1.6) Information about electronic auction

An electronic auction will be used

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2024/S 000-027877](#)

Section V. Award of contract

Contract No

Council Tax and Non-Domestic Rates (NDR)

Lot No

1

Title

TC813 - The Provision of Enforcement Agent Services

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

7 May 2025

V.2.2) Information about tenders

Number of tenders received: 18

Number of tenders received from SMEs: 6

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 18

Number of tenders received by electronic means: 6

The contract has been awarded to a group of economic operators: Yes

V.2.3) Name and address of the contractor

Bristow & Sutor

Bartleet Road, Washford, Redditch,

Worcestershire,

B98 0FL

Country

United Kingdom

NUTS code

- UKD3 - Greater Manchester

The contractor is an SME

No

V.2.3) Name and address of the contractor

CDER Group

Paragon Business Park, Chorley New Road,

Bolton

BL6 6HG

Country

United Kingdom

NUTS code

- UKD3 - Greater Manchester

The contractor is an SME

Yes

V.2.3) Name and address of the contractor

Equita Limited

42-44 Henry Street,

Northampton

NN1 4BZ

Country

United Kingdom

NUTS code

- UKD3 - Greater Manchester

The contractor is an SME

Yes

V.2.3) Name and address of the contractor

Jacobs Enforcement Ltd, trading as Jacobs

6 Europa Boulevard, Birkenhead,

Wirral,

CH41 4PE

Country

United Kingdom

NUTS code

- UKD3 - Greater Manchester

The contractor is an SME

Yes

V.2.3) Name and address of the contractor

Marston Holdings

12th Floor, One America Square,

London,

EC3N 2LS

Country

United Kingdom

NUTS code

- UKD3 - Greater Manchester

The contractor is an SME

No

V.2.3) Name and address of the contractor

Newlyn Plc

Ashby House, 33-37 Sheep Street,

Northampton,

NN1 2NE

Country

United Kingdom

NUTS code

- UKD3 - Greater Manchester

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £2,000,000

Section V. Award of contract

Contract No

Parking and Bus Lane Enforcement

Lot No

2

Title

TC813 - The Provision of Enforcement Agent Services

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

7 May 2025

V.2.2) Information about tenders

Number of tenders received: 18

Number of tenders received from SMEs: 6

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Ashby House, 33-37 Sheep Street,

Northampton,

NN1 2NE

Country

United Kingdom

NUTS code

- UKD3 - Greater Manchester

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £2,000,000

Section VI. Complementary information

VI.3) Additional information

The Council is using the e-business portal known as the Chest. Applicants will need to register their details at the following link www.the-chest.org.uk. Once registered, applicants

will be emailed a log-in and password which will allow them to gain access to the documentation relating to this opportunity. Applicants will need to electronically submit their completed tender documents, via the online portal by 11 am on 2nd October 2024 as referred to in IV.2.2. Any clarification queries must also be submitted via the Chest website

by the date referred to in the tender documentation.

The contracts will be for 2 years, expected to commence on 8th November 2024 with an option to extend for up to an additional 2 years.

Social Value offering will be considered in terms of ease of delivery as well as benefit to the

city. The successful supplier will be required to actively participate in the economic and social regeneration of the locality of, and surroundings of, the place of delivery of the contract. Therefore, selection and award criteria, specification requirements and contract performance conditions may relate in particular to social and environmental considerations

as relevant to the subject matter of this project.

The Council reserves the right not to award the framework, as a result of this Contract

Notice. The Council shall not be liable for any costs or expenses incurred by any organisation in responding to this notice or in tendering for the proposed framework.

All submissions must be in English, with any clarifications or discussions conducted in

English. Tenders and supporting documents must be priced in pounds sterling and all payments under the proposed contract will be made in pounds sterling.

VI.4) Procedures for review

VI.4.1) Review body

The High Court (England, Wales and Northern Ireland)

The Strand

London

WC2A 2LL

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

The Council will incorporate a minimum 10 calendar day standstill period at the point information on the award of the framework is communicated to tenderers prior to entering the framework. If an appeal regarding the award of a framework has not been successfully resolved, the Public Contract Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland).