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Planning

## **Travel Management Risk Assessment IT Tool**

University of Nottingham

F01: Prior information notice

Prior information only

Notice identifier: 2021/S 000-025054

Procurement identifier (OCID): ocds-h6vhtk-02e94c

Published 7 October 2021, 2:20pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

University of Nottingham

Kings Meadow Campus

Nottingham

NG7 2NR

#### **Contact**

Karella Henegan

#### **Email**

[karella.henegan@nottingham.ac.uk](mailto:karella.henegan@nottingham.ac.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKF14 - Nottingham

**Internet address(es)**

Main address

<http://www.nottingham.ac.uk>

Buyer's address

<https://www.in-tendhost.co.uk/Universityofnottingham>

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Travel Management Risk Assessment IT Tool

Reference number

1591/RFI/KH

**II.1.2) Main CPV code**

- 48000000 - Software package and information systems

**II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The University is seeking to improve oversight, management reporting and trend analysis of travel management across all areas of the organisation. A system/platform which will integrate/pull travel intelligence through and can upload traveller profiles. There are a diverse range of travellers (Staff, Students, Single travellers to large groups), trip types (Business trips, placements, fieldwork, research etc) Locations (Domestic and Overseas) and country risk (FCDO Red, amber and green) as well as the level of risk of the trip activity. There is no easy means currently for identifying trip activity which is booked outside of standard TMS.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKF14 - Nottingham

#### **II.2.4) Description of the procurement**

SaaS - Travel Management Risk Assessment IT Tool

### **II.3) Estimated date of publication of contract notice**

7 October 2021

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes