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Planning

Medicine Supply for Hertfordshire Community NHS Trust

East Of England NHS Collaborative Hub c/o West Suffolk NHS Foundation Trust

F01: Prior information notice

Prior information only

Notice identifier: 2024/S 000-025049

Procurement identifier (OCID): ocids-h6vhtk-0488f5

Published 8 August 2024, 1:41pm

Section I: Contracting authority

I.1) Name and addresses

East Of England NHS Collaborative Hub c/o West Suffolk NHS Foundation Trust

Victoria House, Capital Park

Fulbourn

CB21 5XB

Contact

David Olusanya

Email

pharmacy@eocph.nhs.uk

Country

United Kingdom

Region code

UKH12 - Cambridgeshire CC

Internet address(es)

Main address

<https://www.eoecph.nhs.uk>

Buyer's address

<https://www.eoecph.nhs.uk>

I.3) Communication

Additional information can be obtained from the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://health-family.force.com/s/Welcome>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Health

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Medicine Supply for Hertfordshire Community NHS Trust

II.1.2) Main CPV code

- 85149000 - Pharmacy services

II.1.3) Type of contract

Services

II.1.4) Short description

The East of England NHS Collaborative Procurement Hub (the Authority) is procuring a contract for the provision of a Medicine Supply Service for Hertfordshire Community NHS Trust. The aims and objectives of the contract is to provide a Medicine Supply Service for Hertfordshire Community NHS Trust agreement between the Trust and Supplier.

II.1.5) Estimated total value

Value excluding VAT: £65,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

As specified by the trust

II.2.4) Description of the procurement

The East of England NHS Collaborative Procurement Hub (the Authority) is procuring a contract for the provision of a Medicine Supply Service for Hertfordshire Community NHS Trust. The aims and objectives of the contract is to provide a Medicine Supply Service for Hertfordshire Community NHS Trust agreement between the Trust and Supplier.

The purpose of the PIN is to inform potential suppliers of our intention to procure this service but also to engage suppliers to understand market capability and capacity to deliver the service. This notice is for information only and the Contracting Authority reserves the right to not proceed to tender or at its absolute discretion to amend it at the time of issue of any further notice or notices or at any other time.

Potential suppliers are asked to take part in a short market engagement questionnaire. The information provided will help to form the way the service specification is designed for the framework agreement. Details of how to access the questionnaire can be found further on in this notice:

Community Pharmacy Key Aims and Objectives

The overall aim of the East of England NHS Collaborative Procurement Hub Framework Agreement is to provide a Medicine Supply Service for Hertfordshire Community NHS Trust agreement between the Trust and Supplier.

Location

There are three wards located in two geographical locations. Two wards are in Welwyn Garden City and are located next to each other. One ward is in Bishop's Stortford. These will be for dispensed drugs and stock.

There are also locations spread around East and North Hertfordshire which require stock delivery and some of the items / services listed in the Integrated Care Team / Hospital at Home requirements section below. Delivery there will be once every week or two weeks.

Financial Element

The Trust has a budget of £60,000 - £65,000 per annum over the duration of the contract. The cost of the medicines is not included within this envelope. The budget is for service provision alone.

Dispensing Volumes

Stock Numbers Per Week by Ward

Queen Victoria Memorial Ward (QVM) :36 Items

Danesbury Ward : 67 Items

Herts and Essex Hospital (HEH): 73 Items

To Take Out (TTO)

These are the discharge to take out medicines. This is not the number of medicines, but the number of patients discharged. Each TTO will have around 8 to 16 medicines.

TTO requests that are sent to pharmacy per week range from:

Danesbury – 4-6 per week

QVM – 3-5 per week

HEH- 3-5 per week

Wards Requirements:

- Reasonable timeframe / Request and Delivery Turnaround. TTO submitted by an agreed time (for example 1130am) to be back in the afternoon (same day service). Requests after agreed time - next day delivery.
- Ability to turn around ad hoc emergency requests.
- Once a week stock top up for each ward.
- Ability to have a formulary- as a check and balance in terms of drugs used.
- Access to a tracking system.

Integrated Care Team /Hospital at Home Requirements:

- Provide adrenalin kits/pre-packs (various amounts).
- Provide electronic ordering system.
- Provide user-friendly method of updating stock.
- Agreed stock lists.
- Define their process for ordering outside of stock list.
- Ability to deliver direct to patient homes and define the price structure for this.

Useful to have

- Ability for supplier to provide pre-packs would be valuable.
- Able to communicate and order from our EPMA system or an online portal.

Suppliers will need to:

- Be able to provide the service outlined above and as will be further outlined in the service specification once the procurement is live.
- Commence the service by 1 April 2025 (This date is subject to change and is a target date. It may be earlier or later).
- Let us know if they are interested in bidding for this contract.
- Provide indicative costings for the project.
- Confirm that you can deliver the project within the budget of £60,000 - £65,000 per annum
- Confirm what budget the project is achievable with.
- Confirm that your organisation is already registered on or will arrange for registration on Atamis <https://health-family.force.com>
- Confirm the names of any other Framework Agreements or contracts your organisation are on that are similar to this service (Medicine Supply Service for Hertfordshire Community NHS Trust).
- Confirm your service have access to a tracking system (for prescriptions).

This contract is for the East of England NHS Collaborative Procurement Hub (EoECPH) on behalf of Hertfordshire Community NHS Trust.

If you would like to express an interest in this opportunity, please complete the short market engagement questionnaire which is available to access on Atamis (<https://health-family.force.com>) The deadline for completion is 12:00 Midday 30 August 2024. The notice has been published on Find a Tender and Contracts Finder.

II.3) Estimated date of publication of contract notice

30 November 2024

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section VI. Complementary information

VI.3) Additional information

If you would like to express an interest in this opportunity, please complete the short market engagement questionnaire which is available to access on Atamis (<https://health-family.force.com>). The deadline for completion is 12:00 Midday 30 August 2024. The notice has been published on Find a Tender and Contracts Finder. The full notice description is attached to this notice.