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Planning

## **Support for the Task Force on Emission Inventories and Projections (TFEIP)**

Defra Network eTendering Portal

F01: Prior information notice

Prior information only

Notice identifier: 2024/S 000-025048

Procurement identifier (OCID): ocds-h6vhtk-0488f4

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### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Defra Network eTendering Portal

Seacole Building, 2 Marsham Street

London

SW1P 4DF

#### **Contact**

Daniela Ciampa

#### **Email**

[dgc-laww-buyer@defra.gov.uk](mailto:dgc-laww-buyer@defra.gov.uk)

#### **Country**

United Kingdom

**Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.gov.uk/government/organisations/department-for-environment-food-rural-affairs>

Buyer's address

<https://defra-family.force.com/s/Welcome>

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

National or federal Agency/Office

**I.5) Main activity**

Environment

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Support for the Task Force on Emission Inventories and Projections (TFEIP)

#### **II.1.2) Main CPV code**

- 73200000 - Research and development consultancy services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

This contract is for the provision of three members of the Task Force on Emission Inventories and Projections (TFEIP).

The TFEIP supports parties in the reporting of official air pollutant emissions and projections data to the Convention on Long-range Transboundary Air Pollution (CLRTAP). The TFEIP also provide a technical forum and expert network to identify emission factors, establish methodologies for the estimation of emissions and identify problems related to data reporting.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

Defra requires a supplier to provide three members of the Task Force on Emission Inventories and Projections (TFEIP) members, provisionally for a period of 3 years between the 1st October 2024 to 30th September 2027 with a potential option for a 1 year extension. The Authority funds specific roles within the TFEIP:

- Chair of the TFEIP

- Co-Chair of the TFEIP's Projections Expert Panel (PEP)
- Secretariat Support for these roles

The TFEIP supports Parties in the reporting of official air pollutant emissions and projections data to the Convention on Long-range Transboundary Air Pollution (CLRTAP). It also provides a technical forum and expert network to identify emission factors, establish methodologies for the estimation of emissions, and identify problems related to data reporting.

The supplier will be required to:

- Oversee the collation and delivery of the annual TFEIP work plan.
- Plan and deliver the TFEIP annual meeting, the PEP meeting and management meetings.
- Manage the contributions from the expert panel leaders and prioritise the improvements to the guidebook and emissions inventory evidence base.
- Contribute to the continuous improvement of emission inventories reported to the CLRTAP.
- Liaise with the emissions inventory community, expert panel members and TFEIP members.
- Contribute to the strategic direction of the European Monitoring and Evaluation Programme (EMEP) and the CLRTAP.
- Contribute to capacity building with countries both within and outside of the CLRTAP.
- Host, maintain, and update the TFEIP website.
- Compile the annual TFEIP newsletter and answer ad hoc queries (including technical queries).

The skills required are as follows:

- Extensive knowledge of emissions inventories and the reporting requirements under the CLRTAP.
- Strong relationships within the emissions inventory community and TFEIP members.
- Distinguished and renowned within CLRTAP and the emission inventory community.
- Experience working with UK government on capacity building initiatives within and outside the CLRTAP region on emission inventories.
- Experience working with and collating information for the European Monitoring and Evaluation Programme (EMEP)/ European Environment Agency's (EEA) Emission Inventory Guidebook
- Understanding and experience of the policy landscape (domestic and international) within which emission inventories operate across the CLRTAP community
- Knowledge and experience of the systems and groups in place within CLRTAP and how these interact, both with each other and with fora outside of CLRTAP e.g. UNFCCC.

#### **II.2.14) Additional information**

The purpose of this PIN is a request for information, offering suppliers the preliminary opportunity to share their potential ideas for the network. In order to understand the markets appetite and ability to resource and bid for this work, we are requesting you respond to this PIN to confirm if you are interested in bidding for this work and that you can meet the requirements outlined above. Your response should be submitted by email to [dgc-laww-buyer@defra.gov.uk](mailto:dgc-laww-buyer@defra.gov.uk) by the closing date of 29/08/2024 by (15:00). The Authority may contact you to confirm your interest and to discuss your capability to fulfil this requirement.

The response to this PIN will determine if/ when we are able to commence a procurement process. This PIN does not commit the Authority to progressing this opportunity beyond this point.

It should also be noted that this PIN invites individuals and organisations to express an interest in this exercise only. It is NOT a pre-qualification questionnaire, is NOT part of any pre-qualification or selection process, and is NOT a call for competition.

### **II.3) Estimated date of publication of contract notice**

30 September 2024

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes