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Tender

## **FRESH FOOD AND DAIRY**

Cornwall Partnership NHS Foundation Trust

F02: Contract notice

Notice identifier: 2023/S 000-025011

Procurement identifier (OCID): ocds-h6vhtk-03f6cb

Published 24 August 2023, 4:51pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Cornwall Partnership NHS Foundation Trust

Carew House, Beacon Technology Park, Dunmere Road,

Bodmin

PL31 2QN

#### **Contact**

Barbie Parsons

#### **Email**

[barbieparsons@nhs.net](mailto:barbieparsons@nhs.net)

#### **Country**

United Kingdom

**Region code**

UKK30 - Cornwall and Isles of Scilly

**Internet address(es)**

Main address

<https://www.cornwallft.nhs.uk>

**I.3) Communication**

Access to the procurement documents is restricted. Further information can be obtained at

<https://uk.eu-supply.com/login.asp?B=NHSSW>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://uk.eu-supply.com/login.asp?B=NHSSW>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

FRESH FOOD AND DAIRY

Reference number

NHS1802

#### **II.1.2) Main CPV code**

- 55520000 - Catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

FRESH FOOD AND DAIRY

#### **II.1.5) Estimated total value**

Value excluding VAT: £600,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 15000000 - Food, beverages, tobacco and related products
- 15500000 - Dairy products
- 15550000 - Assorted dairy products

- 15810000 - Bread products, fresh pastry goods and cakes

### **II.2.3) Place of performance**

NUTS codes

- UKK30 - Cornwall and Isles of Scilly

Main site or place of performance

CORNWALL

### **II.2.4) Description of the procurement**

FRESH FOOD AND DAIRY FOR CORNWALL PARTNERSHIP NHS FOUNDATION TRUST

This tender is being conducted using electronic means using the Internet. Companies should register their interest and respond to the contract notice using the link to the e-tendering portal <https://uk.eu-supply.com/login.asp?B=UK>

Potential suppliers are required to click on the current opportunities button on the e-tendering site to view details of this procurement and then use the online registration link to enter their company details. Within the form to register company details, there is a “Test” button to verify the identified e-mail address. It is strongly recommended that this is used, to ensure validity and effectiveness of the link registered for messages to/from the e-tendering site.

Once the registration screen has been completed and an e-mail confirming successful registration of the company has been received from CTM, suppliers can continue to follow the on screen prompts to register an expression of interest in any particular tender. Details of the process to be followed are also available in ‘A Suppliers First Step Guide’ from the CTM login page. The guide will explain some of the requirements and procedures involved when responding to a tender. For more detailed information there is a second document ‘Suppliers User Guide’ that can be found on the CTM home page.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £600,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

OPTION TO EXTEND 2 X 12 MONTHS

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: Yes

Description of options

OPTION TO EXTEND 2 X 12 MONTHS

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

SEE SELECTION QUESTIONNAIRE (SQ)

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

SEE SELECTION QUESTIONNAIRE (SQ)

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

23 September 2023

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

3 October 2023

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 4 (from the date stated for receipt of tender)

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Cornwall NHS Procurement Service utilises the NHS supplier information database (Sid4Gov) to manage and assess general pre-qualification information in the form of a profile. Candidates are requested to provide their profile on the Sid4Gov as follows: a) candidates should register on Sid4Gov at <http://sid4gov.cabinetoffice.gov.uk/> by clicking on the Register Organisation tab and select the Supplier button. To continue with the registration process Suppliers must have a current DUNS Number. If a Supplier does not have a DUNS Number there is a link to the D&B UK website to request a DUNS Supplier Number. Suppliers who already have a published profile on Sid4Gov must confirm that information is up to date;

ii) candidates should ensure all relevant sections of their NHS Sid4Gov profile are completed to demonstrate their ability to meet the short listing criteria applicable to this contract. Where access to NHS Sid4Gov is unavailable, please contact Sid4Gov helpdesk +44 (0) 845 299 2994

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Potential suppliers are required to click on the current opportunities button on the e-tendering site to view details of this procurement and then use the online registration link to enter their company details. Within the form to register company details, there is a “Test” button to verify the identified e-mail address. It is strongly recommended that this is used, to ensure validity and effectiveness of the link registered for messages to/from the e-tendering site.

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It should be noted that publication of this notice does not provide any commercial guarantee that a contract will be concluded. It does not bind the Trust to accept any offer and reserves the right to accept an offer in either whole or part. The Contracting authority is not responsible for any costs incurred by bidders in relation to participation in this process.

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

CORNWALL PARTNERSHIP NHS FOUNDATION TRUST

Carew House, Beacon Technology Park, Dunmere Road,

Bodmin

PL31 2QN

Country

United Kingdom

### **VI.4.2) Body responsible for mediation procedures**

CORNWALL PARTNERSHIP NHS FOUNDATION TRUST

Carew House, Beacon Technology Park, Dunmere Road,

Bodmin

PL31 2QN

Country

United Kingdom

### **VI.4.4) Service from which information about the review procedure may be**

**obtained**

CORNWALL PARTNERSHIP NHS FOUNDATION TRUST

Carew House, Beacon Technology Park, Dunmere Road,

Bodmin

PL31 2QN

Country

United Kingdom