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Tender

Advice Services within Warwickshire

Warwickshire County Council

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2021/S 000-024998

Procurement identifier (OCID): ocds-h6vhtk-02e914

Published 7 October 2021, 10:30am

Section I: Contracting authority

I.1) Name and addresses

Warwickshire County Council

Shire Hall, Market Square

WARWICK

CV344RL

Contact

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Country

United Kingdom

NUTS code

UKG13 - Warwickshire

Internet address(es)

Main address

<https://www.warwickshire.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.csw-jets.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.csw-jets.gov.uk>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Advice Services within Warwickshire

Reference number

12346

II.1.2) Main CPV code

- 85322000 - Community action programme

II.1.3) Type of contract

Services

II.1.4) Short description

Warwickshire County Council (the Council) is seeking to commission a single provider to deliver a range of free (at the point of need), confidential, independent and impartial advice services to clients within Warwickshire, with a particular focus on financial inclusion.

The service will seek to minimise the likelihood and impact of financial exclusion. This will be done through the provision of advice at the point of need, and in a coordinated and collaborative manner.

The provider will ensure the service promotes client independence in resolving issues as a first principle, focusing its resources on supporting clients who face barriers to self-help.

Service delivery will be personalised, meet clients' diverse needs, be socially inclusive and safeguard vulnerable adults and children.

In line with WCC's commitment to embedding the levelling-up approach locally, the service will offer a flexible model that enables targeted delivery in response to agreed priorities.

The service will be available to clients in each of the five boroughs and districts of Warwickshire (North Warwickshire, Nuneaton and Bedworth, Rugby, Warwick and Stratford-on-Avon), with access opportunities for rural and urban-based clients. The distribution of the service will be responsive to priority areas and the level of need.

II.1.5) Estimated total value

Value excluding VAT: £2,652,750

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 98000000 - Other community, social and personal services

II.2.3) Place of performance

NUTS codes

- UKG13 - Warwickshire

Main site or place of performance

Within the county boundaries of Warwickshire

II.2.4) Description of the procurement

Warwickshire County Council (the Council) is seeking to commission a single provider to deliver a range of free (at the point of need), confidential, independent and impartial advice services to clients within Warwickshire, with a particular focus on financial inclusion.

The procurement will be an open procedure.

These services may be subject to modifications and changes in order to meet the changing needs of the Council and the service and increases or decreases in funding.

II.2.6) Estimated value

Value excluding VAT: £2,652,750

II.2.7) Duration of the contract or the framework agreement

Start date

1 April 2022

End date

31 March 2027

II.2.14) Additional information

The initial contract term will be for 3 years however the Council reserves the right to extend the contract by further periods not exceeding 24 months

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.4) Objective rules and criteria for participation

List and brief description of rules and criteria

As detailed in the tender documentation.

The Council will undertake its financial assessment of the tendering organisation (and if considered necessary by the Council, any partners within a consortium bid) based on

its own evaluation of the tenderers' most recent 2 years accounts (or if 2 years accounts are not available, equivalent evidence which confirms financial viability). The accounts are

not available, equivalent evidence which confirms financial viability). The assessment of accounts will be supported by an independent credit reference report from Credit

Safe where this is available. The Council may also impose a bond or performance guarantee on the successful tenderer. Minimum level(s) of standards possibly required:

Evidence as stated in the tender documentation.

Section IV. Procedure

IV.1) Description

IV.1.1) Form of procedure

Open procedure

IV.1.10) Identification of the national rules applicable to the procedure

Information about national procedures is available at:

<https://www.legislation.gov.uk/ukxi/2015/102/contents/made>

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

22 November 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Warwickshire County Council will be using its e-tendering system (CSW-JETS) for the administration of this procurement process. Providers must register with the system to be able to express an interest and download documents. The web address for CSWJETS is: www.csw-jets.co.uk Registration and use of CSW-JETS is free. All correspondence or clarifications relating to this procurement must be via the CSWJETS correspondence function. If you are having trouble registering with CSW-JETS please

email us at: procurement@warwickshire.gov.uk Providers must register on CSW-JETS and express an interest in this project in order to download tender documents and be able to correspond with us about this procurement.

VI.4) Procedures for review

VI.4.1) Review body

High Court for England and Wales

London

Country

United Kingdom