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Tender

## **Exhibition Stand Design Build & Support Services**

British Tourism Authority t/a VisitBritain/VisitEngland

F02: Contract notice

Notice identifier: 2024/S 000-024988

Procurement identifier (OCID): ocds-h6vhtk-0488cb

Published 8 August 2024, 11:03am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

British Tourism Authority t/a VisitBritain/VisitEngland

Victoria Square House, Victoria Square

Birmingham

B2 4AJ

#### **Contact**

Procurement Team

#### **Email**

[procurement@visitbritain.org](mailto:procurement@visitbritain.org)

#### **Country**

United Kingdom

**Region code**

UKG31 - Birmingham

**Internet address(es)**

Main address

<https://www.visitbritain.com/en>

Buyer's address

<https://visitbritain.force.com/s/Welcome>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://visitbritain.force.com/s/Welcome>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://visitbritain.force.com/s/Welcome>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Recreation, culture and religion

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Exhibition Stand Design Build & Support Services

Reference number

BTA2096

#### **II.1.2) Main CPV code**

- 79952100 - Cultural event organisation services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

VisitBritain/VisitEngland seeks to procure a Exhibition Stand Design Build & Support Services, and appoint a suitably qualified & experienced supplier that supports British tourism interest and values, and shares our goal in marketing England as the leading destination for business events.

#### **II.1.5) Estimated total value**

Value excluding VAT: £900,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

## II.2.4) Description of the procurement

VisitBritain/VisitEngland play a unique and critical role leading the growth of tourism and providing expertise, leadership and insight to government and the tourism industry. With a mission to build on tourism's record of success, to make tourism more successful and productive for the economy.

MeetEngland is the business events arm of VisitEngland, responsible for promoting England as a leading destination for business events. MeetEngland provides a comprehensive range of impartial and complimentary services to international event organisers, including innovative events ideas, English service providers, industry sector intel and all the very latest news on England's leading destinations, venues and professional services.

VisitBritain/VisitEngland seeks to procure a Exhibition Stand Design Build & Support Services, and appoint a suitably qualified & experienced supplier that supports British tourism interest and values, and shares our goal in marketing England as the leading destination for business events.

Interested suppliers can access the procurement documentation for this opportunity free of charge via the Atamis eprocurement system: <https://visitbritain.force.com/s/Welcome>

If you have recently registered on the Atamis eProcurement portal for another VisitBritain requirement, you can use the same account. If not, you will first need to register your organisation on the portal.

To register, you will need to:

1. Go to the URL: <https://visitbritain.force.com/s/Welcome>
2. Select 'Click here to register!'
3. Read and agree to the portal user agreement
4. Complete the registration form, providing information including:
  - The full legal name of your organisation,
  - Your company registration number,
  - Your DUNS number-a unique nine-digit number provided to organisations free of charge by Dun & Bradstreet.
  - Whether your organisation is a Small –Medium Sized Enterprise (SME)
  - User and contact details.

The closing date for submission of fully completed tender submission is 12:00 (midday UK time) on Friday 6th September 2024.

## II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.6) Estimated value**

Value excluding VAT: £900,000

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The contract will run for an initial term of 2 years with the option to extend for a further one (1) period of 1 year.

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

6 September 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 6 December 2024

#### **IV.2.7) Conditions for opening of tenders**

Date

6 September 2024

Local time

1:00pm

Place

Tenders will be opened electronically via the Atamis eprocurement system

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Approximately 6 months before the end of the then current contract.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

British Tourism Authority t/a VisitBritain/VisitEngland

Victoria Square House, Victoria Square

Birmingham

B2 4AJ

Email

[procurement@visitbritain.org](mailto:procurement@visitbritain.org)

Country

United Kingdom

Internet address

<https://www.visitbritain.com/en>

**VI.4.4) Service from which information about the review procedure may be obtained**

British Tourism Authority t/a VisitBritain/VisitEngland

Victoria Square House, Victoria Square

Birmingham

B2 4AJ

Email

[procurement@visitbritain.org](mailto:procurement@visitbritain.org)

Country

United Kingdom

Internet address

<https://www.visitbritain.com/en>