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Tender

## **Supply of Diagnostic Assessment Reports of Specific Learning Difficulties (SpLD)**

UNIVERSITY OF DERBY

F02: Contract notice

Notice identifier: 2024/S 000-024982

Procurement identifier (OCID): ocds-h6vhtk-0488c6

Published 8 August 2024, 10:44am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

UNIVERSITY OF DERBY

KEDLESTON ROAD

DERBY

DE221GB

#### **Contact**

Procurement Team

#### **Email**

[procurement@derby.ac.uk](mailto:procurement@derby.ac.uk)

#### **Country**

United Kingdom

#### **Region code**

UKF11 - Derby

**Companies House**

3079282

**Internet address(es)**

Main address

[www.derby.ac.uk](http://www.derby.ac.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.derby.ac.uk/services/finance/procurement-suppliers-and-tendering/supplier-info/suppliers-responding-to-negotiations/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.derby.ac.uk/services/finance/procurement-suppliers-and-tendering/supplier-info/existing-suppliers/>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Supply of Diagnostic Assessment Reports of Specific Learning Difficulties (SpLD)

Reference number

PROC JW ITT 1306

#### **II.1.2) Main CPV code**

- 80340000 - Special education services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The University of Derby is inviting tenders for the supply and delivery of post 16 Diagnostic Assessments and Reports for SpLD including Dyslexia, Dyspraxia/Developmental Coordination Disorder (DCD), Attention Deficit Disorder, Attention Deficit (Hyperactivity) Disorder and Dyscalculia. This service is for pre-entry and current students who have been pre-screened by the University, show possible indications of an SpLD, and where access to the service is likely to have a positive impact on their academic outcomes. There is a potential that further provision is required for FE students and apprentices, who are studying on a UOD validated course in alternative facilities.

The University of Derby wishes to procure these services to ensure high quality assessments that students (including pre entry students) can readily access. This will have a positive impact particularly in terms of student experience, as measured through the NSS (National Student Survey) and Graduate Outcomes. This will also support the successful achievement of aims and ambitions set out in its Strategic Framework.

This will be a 2 year Framework Agreement with the option to extend for a further year. No provider is guaranteed work under this Framework. Up to five suppliers may be appointed.

#### **II.1.5) Estimated total value**

Value excluding VAT: £297,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKF - East Midlands (England)

### **II.2.4) Description of the procurement**

The University of Derby is inviting tenders for the supply and delivery of post 16 Diagnostic Assessments and Reports for SpLD including Dyslexia, Dyspraxia/Developmental Coordination Disorder (DCD), Attention Deficit Disorder, Attention Deficit (Hyperactivity) Disorder and Dyscalculia. This service is for pre-entry and current students who have been pre-screened by the University, show possible indications of an SpLD, and where access to the service is likely to have a positive impact on their academic outcomes. There is a potential that further provision is required for FE students and apprentices, who are studying on a UOD validated course in alternative facilities. A request for quotation for any additional requirements will be obtained before committing to further work in this particular aspect.

Specialist Assessors (suitably qualified practitioner psychologists and specialist teachers) are used to determine the presence of an SpLD following screening. The Diagnostic Assessment Report (DAR) can be used by students as proof of eligibility for Disabled Students Allowance (DSA) applications or for Access to Work/employer support for students on apprenticeship programmes. DSA provision enables students to access Study Needs Assessments which can, in turn, recommend appropriate support and equipment to support students' academic journeys. DARs are also used to identify UoD reasonable adjustments, which are drawn up with a Support Plan.

Existing contractual arrangements are coming to an end and the UoD is seeking tenders from practitioner psychologists or specialist teachers who can provide SpLD assessments in accordance with this specification and relevant timescales.

The University of Derby wishes to procure these services to ensure high quality assessments that students (including pre entry students) can readily access. This will have a positive impact particularly in terms of student experience, as measured through the NSS (National Student Survey) and Graduate Outcomes. This will also support the successful achievement of aims and ambitions set out in its Strategic Framework.

This will be a 2 year Framework Agreement with the option to extend for a further year.

No provider is guaranteed work under this Framework. Up to five suppliers may be appointed.

This contract may be cancelled and retendered in line with any updates or changes due to government regulations, for example amendments in Disabled Student's Allowance or any other internal strategic developments/changes.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

21 October 2024

End date

20 October 2026

This contract is subject to renewal

Yes

Description of renewals

Option for an additional year (expiry 20/10/2027)

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 5

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

11 September 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

11 September 2024

Local time

12:30pm

Information about authorised persons and opening procedure

Suppliers will need to register as a prospective supplier if not already done so. Guides and links to register as a supplier are located at

<https://www.derby.ac.uk/services/finance/procurement-suppliers-and-tendering/supplier-info/prospective-suppliers/>.

Once registered as a supplier the opportunity will be available on the University of Derby's Oracle portal. Guides and links on how to respond to negotiations (tenders) are available

<https://www.derby.ac.uk/services/finance/procurement-suppliers-and-tendering/supplier-info/existing-suppliers/>

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

University of Derby

Derby

Country

United Kingdom