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Tender

## **Fife Council Mechanical & Electrical Professional Services**

Fife Council

F02: Contract notice

Notice identifier: 2023/S 000-024964

Procurement identifier (OCID): ocds-h6vhtk-03b5ae

Published 24 August 2023, 2:19pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Fife Council

Fife House, North Street

Glenrothes

KY7 5LT

#### **Contact**

Billie Robb

#### **Email**

[billie.robb@fife.gov.uk](mailto:billie.robb@fife.gov.uk)

#### **Telephone**

+44 03451555555

## **Country**

United Kingdom

## **NUTS code**

UKM72 - Clackmannanshire and Fife

## **Internet address(es)**

Main address

<http://www.fife.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00187](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00187)

## **I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

## **I.3) Communication**

Access to the procurement documents is restricted. Further information can be obtained at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

Other activity

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Fife Council Mechanical & Electrical Professional Services

Reference number

CW0160

#### **II.1.2) Main CPV code**

- 71334000 - Mechanical and electrical engineering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Fife Council has a requirement for the provision of a Framework to provide a Mechanical and Electrical Engineering Consultant Service. Fife Council carries out hundreds of multi-discipline design and construction projects each year. Fife Council Property Services provide this service but often require assistance from the private sector. This document details the scope of the framework and will explain how the framework will be used.

#### **II.1.5) Estimated total value**

Value excluding VAT: £500,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

### **II.2.1) Title**

Under GBP 10k (Reactive and Planned Work)

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 71530000 - Construction consultancy services
- 71334000 - Mechanical and electrical engineering services
- 71333000 - Mechanical engineering services
- 71321000 - Engineering design services for mechanical and electrical installations for buildings

### **II.2.3) Place of performance**

NUTS codes

- UKM72 - Clackmannanshire and Fife

### **II.2.4) Description of the procurement**

Fife Council has a requirement for the provision of a Framework to provide a Mechanical and Electrical Engineering Consultant Service. Fife Council carries out hundreds of multi-discipline design and construction projects each year. Fife Council Property Services provide this service but often require assistance from the private sector. This document details the scope of the framework and will explain how the framework will be used.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 75

Price - Weighting: 25

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

24 month extension

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Over GBP 10k (Reactive and Planned Work)

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 71334000 - Mechanical and electrical engineering services
- 71333000 - Mechanical engineering services

- 71321000 - Engineering design services for mechanical and electrical installations for buildings

### **II.2.3) Place of performance**

NUTS codes

- UKM72 - Clackmannanshire and Fife

### **II.2.4) Description of the procurement**

Multiple suppliers Framework capable of meeting the needs of Fife Council's requirements, with the intention to establish a framework with 2 separate Lots with approximately 5 Consultants on each Lot.

Lot 1 - Under GBP 10k (Reactive and Planned Work) will be offered to the successful consultants on a rotational basis.

Lot 2 - Over GBP 10k (Reactive and Planned Work) a mini competition via quick quote on Public Contract Scotland would take place.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 75

Price - Weighting: 25

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

24 month optional extension

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

NEC 4 Framework Contract will be used for the running of the framework.

NEC4 Professional Services Contract (NEC4 PSC and NEC4 PSSC).

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 6

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-008589](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

26 September 2023

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

27 October 2023



#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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### **Section VI. Complementary information**

#### **VI.1) Information about recurrence**

This is a recurrent procurement: No

#### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

#### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=742664](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=742664).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:742664)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=742664](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=742664)

#### **VI.4) Procedures for review**

##### **VI.4.1) Review body**

Kirkcaldy Sheriff Court

Kirkcaldy

Country

United Kingdom