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Tender

EA Northern Ireland Substitute Teachers Register solution (NISTR) - Market Information Session – 13 October 2021

Education Authority NI

F02: Contract notice

Notice identifier: 2021/S 000-024959

Procurement identifier (OCID): ocids-h6vhtk-02e8ed

Published 6 October 2021, 7:35pm

Section I: Contracting authority

I.1) Name and addresses

Education Authority NI

40 Academy Street

Belfast

BT1 2NQ

Contact

ets.procurementeani.org.uk

Email

ets.procurement@eani.org.uk

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etendersni.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

EA Northern Ireland Substitute Teachers Register solution (NISTR) - Market Information Session – 13 October 2021

II.1.2) Main CPV code

- 72000000 - IT services: consulting, software development, Internet and support

II.1.3) Type of contract

Services

II.1.4) Short description

** This is not a tender exercise by the Education Authority (“EA”) - This is to advertise a Pre Market Engagement session on 20th October 2021 for a potential procurement for a Northern Ireland Substitute Teachers Register solution - Part of the ETS Programme*** The EA is responsible for the delivery of the Education Technology Services (ETS) programme. The goal of the ETS programme is to ensure ongoing provision of high quality, sustainable, core education technology services to schools to meet the current and future needs of school leaders, teachers and pupils, EA and other key stakeholders (i.e. school governors, parents and Department of Education NI). Through the ETS Programme a number of key systems and services currently in situ will be replaced including the Northern Ireland Substitute Teachers Register (NISTR). The potential requirement is for a system/service to: • Manage the registration of qualified substitute staff, their specialisms and real-time availability; • Enable schools to search, and book suitable accredited, vetted, qualified substitute teachers specific to their needs; • Provide electronic payroll updates to payroll function, and reporting to stakeholders; • Provide effective alerts and communications; • Integration with key systems in the ETS IT estate as well as external third parties; and • Provide a suite of static and dynamic reports. EA would like to invite you to attend a Pre Market Engagement session which is scheduled to take place on 20th October 2021 at 14:00-15:00 (via MS Teams) to provide more detail on our evolving requirements and timescales and most importantly to gain valuable insight and feedback from the market to help inform this project prior to the commencement of a procurement for NISTR. We will also be issuing a Request for Information (“RFI”) document including a questionnaire to suppliers who apply to attend the session and seeking written responses from the market. The RFI contains further details about the potential requirement specifically for NISTR. To attend the session please provide the names, business titles and email addresses of a maximum of 2 people from your

organisation who would like to attend to ets.procurement@eani.org.uk Please also send any specific questions that you may have before the session to this email address and the NISTR Project Team will endeavour to answer these questions during the session (if appropriate).

II.1.5) Estimated total value

Value excluding VAT: £4,000,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 72212190 - Educational software development services
- 72320000 - Database services
- 72268000 - Software supply services
- 72230000 - Custom software development services
- 72227000 - Software integration consultancy services
- 72250000 - System and support services
- 72222300 - Information technology services
- 72220000 - Systems and technical consultancy services
- 72212422 - Software development services suites
- 72212517 - IT software development services
- 72253200 - Systems support services
- 72223000 - Information technology requirements review services
- 72224100 - System implementation planning services
- 79990000 - Miscellaneous business-related services
- 72263000 - Software implementation services
- 72267100 - Maintenance of information technology software

- 72410000 - Provider services

II.2.3) Place of performance

NUTS codes

- UKN - Northern Ireland

II.2.4) Description of the procurement

**** This is not a tender exercise by the Education Authority ("EA") - This is to advertise a Pre Market Engagement session on 20th October 2021 for a potential procurement for a Northern Ireland Substitute Teachers Register solution - Part of the ETS Programme*****

The EA is responsible for the delivery of the Education Technology Services (ETS) programme. The goal of the ETS programme is to ensure ongoing provision of high quality, sustainable, core education technology services to schools to meet the current and future needs of school leaders, teachers and pupils, EA and other key stakeholders (i.e. school governors, parents and Department of Education NI). Through the ETS Programme a number of key systems and services currently in situ will be replaced including the Northern Ireland Substitute Teachers Register (NISTR). The potential requirement is for a system/service to:

- Manage the registration of qualified substitute staff, their specialisms and real-time availability;
- Enable schools to search, and book suitable accredited, vetted, qualified substitute teachers specific to their needs;
- Provide electronic payroll updates to payroll function, and reporting to stakeholders;
- Provide effective alerts and communications;
- Integration with key systems in the ETS IT estate as well as external third parties; and
- Provide a suite of static and dynamic reports.

EA would like to invite you to attend a Pre Market Engagement session which is scheduled to take place on 20th October 2021 at 14:00-15:00 (via MS Teams) to provide more detail on our evolving requirements and timescales and most importantly to gain valuable insight and feedback from the market to help inform this project prior to the commencement of a procurement for NISTR. We will also be issuing a Request for Information ("RFI") document including a questionnaire to suppliers who apply to attend the session and seeking written responses from the market. The RFI contains further details about the potential requirement specifically for NISTR. To attend the session please provide the names, business titles and email addresses of a maximum of 2 people from your organisation who would like to attend to ets.procurement@eani.org.uk Please also send any specific questions that you may have before the session to this email address and the NISTR Project Team will endeavour to answer these questions during the session (if appropriate).

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £4,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

120

This contract is subject to renewal

Yes

Description of renewals

ongoing requirement and will be renewed if the need continues to exist.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

20 October 2021

Local time

2:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 18 January 2022

IV.2.7) Conditions for opening of tenders

Date

20 October 2021

Local time

2:30pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.3) Additional information

To register on eTendersNI platform please access eTendersNI home page this can be accessed from this link <https://etendersni.gov.uk>. Help with Registration. Interactive Supplier Help Guides are available from the eTendersNI home page ([eTendersNI.gov.uk](https://etendersni.gov.uk)) to help users navigate the new portal, and these include guides on registration. A telephone help line is available 0800 240 4545 or +44 20 341 14 271 and you can also contact the help desk by email ni-eproc-helpdesk@eurodyn.com. This notice is for information only and its publication does not oblige EA to commence any competitive tender process. All information, including (but not limited to) the description and classification of the requirements, Lots, the CPV codes, and the estimated date of publication of contract notice, is indicative and EA reserves the right to amend it at any time without notice. EA shall not be liable for any costs, expenses or liabilities incurred by those participating in this exercise..

VI.4) Procedures for review

VI.4.1) Review body

NI does not have such review body

NI does not have such review body

Country

United Kingdom