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Tender

Total Catering provision for 21 Church of England Primary Schools in Essex and Thurrock

THE DIOCESE OF CHELMSFORD VINE SCHOOLS TRUST

F02: Contract notice

Notice identifier: 2024/S 000-024956

Procurement identifier (OCID): ocids-h6vhtk-0488ba

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Section I: Contracting authority

I.1) Name and addresses

THE DIOCESE OF CHELMSFORD VINE SCHOOLS TRUST

53A New Street

CHELMSFORD

CM11AT

Contact

Geraldine Smith

Email

Catering@dcvst.org

Telephone

+44 7355678450

Country

United Kingdom

Region code

UKH3 - Essex

UK Register of Learning Providers (UKPRN number)

10060615

Internet address(es)

Main address

<https://www.vineschoolstrust.co.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.vineschoolstrust.co.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.vineschoolstrust.co.uk

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Other type

Multi Academy Trust

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Total Catering provision for 21 Church of England Primary Schools in Essex and Thurrock

II.1.2) Main CPV code

- 55524000 - School catering services

II.1.3) Type of contract

Services

II.1.4) Short description

We are seeking Tenders for the total catering provision of our in-house Catering operations across 21 Church of England Primary Schools in Essex and Thurrock, catering for approximately 2000 meals a day.

II.1.5) Estimated total value

Value excluding VAT: £2,500,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 55524000 - School catering services

II.2.3) Place of performance

NUTS codes

- UKH - East of England

Main site or place of performance

Rolph CofE Primary School and Nursery

Great Clacton CofE Junior School

St Osyth CofE Primary School

Howbridge CofE Junior School

Rivenhall CofE Primary School

St Andrews, Weeley, CofE Primary School

St James CofE Primary School, Colchester

Colne Engaine CofE Primary School

St Andrews, Great Yeldham CofE Primary School

Bulphan CofE Primary School, Thurrock

St Margarets CofE Primary School, Bowers Gifford

Orsett CofE Primary School, Thurrock

William Martin Infant and Nursery CofE School

William Martin CofE Junior School

Belchamp St Paul, CofE Primary School

Ridgewell CofE Primary School

St James CofE Primary School, Harlow

St Nicholas, Tillingham CofE Primary School

St Cedds CofE Primary School, Bradwell on Sea

Latchingdon CofE Primary School

Southminster CofE Primary School

II.2.4) Description of the procurement

As a centralised Multi Academy Trust of 20 Church of England Primary Schools, the operational resources for our schools catering provisions needs have been growing for

some time.

We are seeking a professional, experienced, innovative and competent catering provider to continue to provide great, healthy, school food throughout the day to ensure our children are well nourished and ready to learn.

We recognise the need to meet all legislative requirements and value our schools catering provision and understand the challenges and complexities of this important part of the school day.

The Diocese of Chelmsford Vine Schools Trust is a Multi- Academy Trust (MAT) created by the Diocese of Chelmsford.

We are a supportive family of primary and junior schools located throughout Essex and Thurrock and as a Trust we strive to celebrate the uniqueness of each school serving their community. We provide our schools with the support needed to empower each child and adult to flourish.

Over the past five years we have been on a journey of growth and improvement and all our work is underpinned by our strong Christian values which remain at the heart of every decision we have taken.

The Vine Schools Trust has reached a point whereby it recognises the complexities and resources required around operating a catering provision, on an in-house model

We now require a partner to fully manage our current catering provision in accordance a schedule of services for each school in line with mandatory Legislation relating to the catering provision.

We are currently in a contract with a procurement company until November 2026 for the purchasing of all multi-temperature food/deliveries. It is envisaged that this will need to continue for the duration. Our procurement partner has indicated that they are open to working with the new provider

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £2,500,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

On an annual basis upon agreement after the initial 2 year period.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: Yes

Description of options

We welcome discussion and solutions around our catering provision.

II.2.14) Additional information

Tenders are to be submitted by 12pm Midday, 27 September 2024 via the tender submission template included in the Invitation to Tender Document available from Catering@dcvst.org

Section III. Legal, economic, financial and technical information

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Competitive procedure with negotiation

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

27 September 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

The Vine Schools Trust

53A New Street

Chelmsford

CM11NE

Email

Catering@dcvst.org

Telephone

+44 7355678450

Country

United Kingdom

Internet address

<https://www.vineschoolstrust.co.uk/>

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Clarification period starts 9 August 2024 and closes 30 August 2024.

Deadline for the publication of responses to Tenders Clarification questions is 6 September 2024.

Site visits will be week commencing 9 September 2024.

Deadline for submission bids is 27 September 2024

Potential provider presentations will be week commencing 21 October

Proposed Award date is 15 November 2024

Contract commencement will be 1 January 2025

