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Tender

Electoral Services Print Service

Warrington Borough Council

F02: Contract notice

Notice identifier: 2021/S 000-024941

Procurement identifier (OCID): ocds-h6vhtk-02e8db

Published 6 October 2021, 4:27pm

Section I: Contracting authority

I.1) Name and addresses

Warrington Borough Council

1 Timesquare

Warrington

WA1 2NT

Contact

Mrs Kathy Lang

Email

klang@warrington.gov.uk

Telephone

+44 1925443908

Country

United Kingdom

NUTS code

UKD61 - Warrington

Internet address(es)

Main address

<http://www.warrington.gov.uk/>

Buyer's address

<http://www.warrington.gov.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://www.the-chest.org.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://www.the-chest.org.uk>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Electoral Services Print Service

Reference number

DN574299

II.1.2) Main CPV code

- 22000000 - Printed matter and related products

II.1.3) Type of contract

Supplies

II.1.4) Short description

Warrington Borough Council (the Council) is looking to appoint a print supplier to provide its elections and electoral registration printed materials.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKD61 - Warrington

II.2.4) Description of the procurement

Warrington Borough Council (the Council) is looking to appoint a print supplier to provide its elections and electoral registration printed materials.

The Council has to ensure that its supplier will create and print the prescribed materials in an

efficient and professional manner with an end product that is expertly produced and will provide best value.

The Council consists of 2 Parliamentary Constituencies – Warrington North and Warrington South, 22 Borough Wards, 18 Parish Councils with 42 Parish Wards. Warrington is within the Cheshire Police and Crime Commissioner Area.

The Councils election cycle is all out Borough and Parish elections every 4 years and the next all out elections are scheduled for 2024

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

8 November 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

8 November 2021

Local time

12:10pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Warrington Borough Council

1 Time Square

Warrington

WA1 2NT

Email

klang@warrington.gov.uk

Telephone

+44 1925443908

Country

United Kingdom

Internet address

<http://www.warrington.gov.uk>

VI.4.2) Body responsible for mediation procedures

Warrington Borough Council

1 Timesquare

Warrington

WA1 2NT

Email

klang@warrington.gov.uk

Telephone

+44 1925443908

Country

United Kingdom

Internet address

<http://www.warrington.gov.uk>