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Tender

## **Electoral Services Print Service**

Warrington Borough Council

F02: Contract notice

Notice identifier: 2021/S 000-024941

Procurement identifier (OCID): ocds-h6vhtk-02e8db

Published 6 October 2021, 4:27pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Warrington Borough Council

1 Timesquare

Warrington

WA1 2NT

#### **Contact**

Mrs Kathy Lang

#### **Email**

[klang@warrington.gov.uk](mailto:klang@warrington.gov.uk)

#### **Telephone**

+44 1925443908

#### **Country**

United Kingdom

**NUTS code**

UKD61 - Warrington

**Internet address(es)**

Main address

<http://www.warrington.gov.uk/>

Buyer's address

<http://www.warrington.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://www.the-chest.org.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://www.the-chest.org.uk>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Electoral Services Print Service

Reference number

DN574299

#### **II.1.2) Main CPV code**

- 22000000 - Printed matter and related products

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Warrington Borough Council (the Council) is looking to appoint a print supplier to provide its elections and electoral registration printed materials.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKD61 - Warrington

#### **II.2.4) Description of the procurement**

Warrington Borough Council (the Council) is looking to appoint a print supplier to provide its elections and electoral registration printed materials.

The Council has to ensure that its supplier will create and print the prescribed materials in an efficient and professional manner with an end product that is expertly produced and will provide best value.

The Council consists of 2 Parliamentary Constituencies – Warrington North and Warrington South, 22 Borough Wards, 18 Parish Councils with 42 Parish Wards. Warrington is within the Cheshire Police and Crime Commissioner Area.

The Councils election cycle is all out Borough and Parish elections every 4 years and the next all out elections are scheduled for 2024

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

8 November 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

8 November 2021

Local time

12:10pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Warrington Borough Council

1 Time Square

Warrington

WA1 2NT

Email

[klang@warrington.gov.uk](mailto:klang@warrington.gov.uk)

Telephone

+44 1925443908

Country

United Kingdom

Internet address

<http://www.warrington.gov.uk>

#### **VI.4.2) Body responsible for mediation procedures**

Warrington Borough Council

1 Timesquare

Warrington

WA1 2NT

Email

[klang@warrington.gov.uk](mailto:klang@warrington.gov.uk)

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