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Tender

## **Provision of a School Meals Catering Service to Bassaleg School**

Bassaleg School

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2022/S 000-024925

Procurement identifier (OCID): ocids-h6vhtk-036623

Published 6 September 2022, 12:01pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Bassaleg School

Forge Lane, Graig

Newport

NP10 8NF

#### **Contact**

Nicholas Brain

#### **Email**

[brainN11@newportschools.wales](mailto:brainN11@newportschools.wales)

#### **Telephone**

+44 1633892191

**Country**

United Kingdom

**NUTS code**

UKL21 - Monmouthshire and Newport

**Internet address(es)**

Main address

<https://www.bassalegschool.com/>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0273](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0273)

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etenderwales.bravosolution.co.uk>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://etenderwales.bravosolution.co.uk>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of a School Meals Catering Service to Bassaleg School

Reference number

BAS-2022-001

#### **II.1.2) Main CPV code**

- 55500000 - Canteen and catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Bassaleg School invites tenders from experienced catering providers for the provision of a school meals catering service. The current contract for this provision expires on 17 February 2023 with the new contract commencing on 27 February 2023. The contract will be for a period of 5 years and at the end of the 5th year the School may, upon contract review, extend the Contract Period up to five (5) years on an annual basis or a period as agreed by both parties. It is considered that TUPE will apply.

#### **II.1.5) Estimated total value**

Value excluding VAT: £2,800,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 55500000 - Canteen and catering services
- 55520000 - Catering services
- 55524000 - School catering services

**II.2.3) Place of performance**

NUTS codes

- UKL21 - Monmouthshire and Newport

**II.2.4) Description of the procurement**

Bassaleg School wishes to contract with an experienced provider to deliver a school meals catering service to help it meet its Wellbeing Objectives to enable people to be healthy, independent and resilient which contributes to Welsh Government's wellbeing goal for a healthier Wales. The successful contractor will deliver the service as a minimum in accordance with the Healthy Eating in Schools Wales Regulations 2013. The new contract will initially service two separate canteens at the School which are to be replaced with one canteen opening in September 2023. The new canteen will increase capacity and significantly improve the dining experience of pupils, staff and potentially the wider community in future years. For more information, please access the tender documents through [etenderwales](#), ITT\_97663 refers.

**II.2.6) Estimated value**

Value excluding VAT: £2,800,000

**II.2.7) Duration of the contract or the framework agreement**

Duration in months

120

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2.14) Additional information**

The value in II.2.6 and duration in II.2.7 reflects the contract period of 5 years and the possible extension of 5 years

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Form of procedure**

Open procedure

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

14 October 2022

Local time

4:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English, Welsh

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## **Section VI. Complementary information**

### **VI.3) Additional information**

1. Register your company on the etenderwales portal (this is only required once)

- Browse to the eSourcing Portal: [www.etenderwales.bravosolution.co.uk](http://www.etenderwales.bravosolution.co.uk)
- Click the “Suppliers register here” link
- Agree to the terms and conditions and click “continue”
- Enter your correct business and user details
- Note the username you chose and click “Save” when complete
- You will shortly receive an email with your unique password (please keep this secure)

2. Express an Interest in the Project

- Login to the portal with the username/password
- Click the “ITTs Open to All Suppliers” link. (These are Invitation to Tender open to any registered supplier)
- Click on the relevant ITT (itt\_97663) available from 6 September 2022 to access the content.
- Click the “Express Interest” button in the “Actions” box on the page.
- This will move the ITT into your “My ITTs” page. (This is a secure area reserved for your projects only)
- Click on the ITT code to access the content

### 3. Responding to the tender

- You can now choose to “Create Response” or “Decline to Respond” (please give a reason if declining)
- You can now use the ‘Messages’ function to communicate with the buyer and seek any clarification
- Note the deadline for completion, then follow the onscreen instructions to complete the ITT
- There may be a mixture of online & offline actions for you to perform (there is detailed online help available)

If you require any further assistance use the online help, or the BravoSolution help desk is available Mon – Fri (8am – 6pm) on:

- email: [help@bravosolution.co.uk](mailto:help@bravosolution.co.uk)
- Phone: 0800 368 4850

(WA Ref:91987)

The buyer considers that this contract is suitable for consortia bidding.

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at [https://www.sell2wales.gov.wales/search/search\\_switch.aspx?ID=124538](https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=124538)

(WA Ref:124538)

The buyer considers that this contract is suitable for consortia.

#### **VI.4) Procedures for review**

##### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom

Internet address

[www.newport.gov.uk](http://www.newport.gov.uk)