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Contract

Provision of Professional Estate Management Services

National Records of Scotland

F03: Contract award notice

Notice identifier: 2022/S 000-024878

Procurement identifier (OCID): ocds-h6vhtk-0316c1

Published 6 September 2022, 8:55am

Section I: Contracting authority

I.1) Name and addresses

National Records of Scotland

Ladywell House, Ladywell Road

Edinburgh

EH12 7TF

Contact

Leanne Gourlay

Email

leanne.gourlay@nrscotland.gov.uk

Country

United Kingdom

NUTS code

UKM75 - Edinburgh, City of

Internet address(es)

Main address

<http://www.nrscotland.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00474

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Professional Estate Management Services

Reference number

17/05/28

II.1.2) Main CPV code

- 71315210 - Building services consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

Contractors to provide Professional Estate Management Services. The Contractor and its

supporting team shall be capable, suitably qualified, experienced, knowledgeable, innovative and suitably resourced in the field of Estates and Facilities Management with specialist knowledge and experience delivering these in the context of archival stores, controlled environments and listed buildings.

The Services required by the Authority for their Premises includes:

Full technical design service. This will cover a complete range of design team services including Architectural and Engineering .

Support for the Authority Facilities and Building Management teams. This will include access to a full and complete range of consultants to provide specialist building advice when required.

Project and construction management.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Lowest offer: £53,014 / Highest offer: £85,220 taken into consideration

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKM75 - Edinburgh, City of

Main site or place of performance

5 buildings located in Edinburgh

1 building in Dumfries and Galloway

II.2.4) Description of the procurement

NRS requires Contractors to provide professional estates consultancy services including management, advice, guidance and assistance on property and estates issues, which may include, but are not limited to, the following disciplines:

- Project Management

- Space Planning
- Architectural Services including conservation and historical and listed building specialist
- Building Surveying – with conservation specialisms
- Quantity Surveying
- Principle Designer services (under CDM Regulations)
- Mechanical & Electrical Engineering
- Structural Engineering
- Energy and Environmental Management & Control
- Property Advice (accommodation, commercial advice, rates etc.)
- Health and Safety consultancy
- Fire Safety
- Asbestos management
- Water safety (including legionella)
- Clerk of Works / supervisor
- General Property and Commercial Advice
- Physical Security Reviews and Development of Strategies
- Development and Planning Consultancy Advice
- Facilities Management Consultancy
- Presentation and information drawing services – e.g. to explain changes to building occupation
- 3D scanning of properties

II.2.5) Award criteria

Quality criterion - Name: Meeting NRS Requirements / Weighting: 25

Quality criterion - Name: Pricing Scenarios / Weighting: 15

Quality criterion - Name: Administration and Communications / Weighting: 10

Quality criterion - Name: Project Delivery and Business Continuity / Weighting: 10

Quality criterion - Name: Cost Control / Weighting: 10

Quality criterion - Name: Health and Safety / Weighting: 10

Quality criterion - Name: Environmental / Weighting: 10

Quality criterion - Name: Quality Control / Weighting: 5

Quality criterion - Name: Wider Sustainability / Weighting: 2.5

Quality criterion - Name: Fair Work First / Weighting: 2.5

Quality criterion - Name: Overall Quality / Weighting: 70

Cost criterion - Name: Cost / Weighting: 30

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2022/S 000-004134](#)

Section V. Award of contract

Contract No

Austin Smith Lord - Framework Ref: 17/05/28

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

6 July 2022

V.2.2) Information about tenders

Number of tenders received: 2

Number of tenders received from SMEs: 2

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 2

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Austin Smith Lord

25 Bothwell St

Glasgow

G2 6NL

Telephone

+44 1412238500

Country

United Kingdom

NUTS code

- UKM - Scotland

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £60,000

Lowest offer: £53,014 / Highest offer: £85,220 taken into consideration

V.2.5) Information about subcontracting

The contract is likely to be subcontracted

Value or proportion likely to be subcontracted to third parties

Proportion: 50 %

Short description of the part of the contract to be subcontracted

Specialist services - M&E, Architects, Site Agent, Asbestos, Fire

Section V. Award of contract

Contract No

Thomas and Adamson - Framework Ref: 17/05/28

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

30 August 2022

V.2.2) Information about tenders

Number of tenders received: 2

Number of tenders received from SMEs: 2

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 2

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Thomas & Adamson

13 Lister Square, Quartermile

Edinburgh

EH3 9GL

Telephone

+44 7792681617

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £60,000

Lowest offer: £53,014 / Highest offer: £85,220 taken into consideration

V.2.5) Information about subcontracting

The contract is likely to be subcontracted

Value or proportion likely to be subcontracted to third parties

Proportion: 50 %

Short description of the part of the contract to be subcontracted

Specialist Services - M&E, Architects, Fire, Asbestos, Survey

Section VI. Complementary information

VI.3) Additional information

(SC Ref:705812)

VI.4) Procedures for review

VI.4.1) Review body

Edinburgh Sheriff Court and Justice of the Peace Court

Sheriff Clerks Office, 27 Chambers Street

Edinburgh

EH1 1 LB

Telephone

+44 1312252525

Country

United Kingdom

Internet address

www.scotscourt.gov.uk