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Tender

Campus Payment Innovation Project

Sheffield Hallam University

F02: Contract notice

Notice identifier: 2022/S 000-024862

Procurement identifier (OCID): ocds-h6vhtk-0365f9

Published 5 September 2022, 5:11pm

Section I: Contracting authority

I.1) Name and addresses

Sheffield Hallam University

City Campus, Howard Street

SHEFFIELD

S11WB

Contact

Procurement Team

Email

strategicprocurement@shu.ac.uk

Telephone

+44 1142253431

Country

United Kingdom

Region code

UKE32 - Sheffield

UK Register of Learning Providers (UKPRN number)

10005790

Internet address(es)

Main address

www.shu.ac.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://support.in-tend.co.uk/login.aspx>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://support.in-tend.co.uk/login.aspx>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Campus Payment Innovation Project

Reference number

2122-50-FIN-DB

II.1.2) Main CPV code

- 48110000 - Point of sale (POS) software package

II.1.3) Type of contract

Supplies

II.1.4) Short description

Sheffield Hallam University is seeking a supplier who will provide a new software solutions and associated hardware for use in our catering sites across campus. We are also seeking innovative solutions for managing hospitality and loyalty facilities on campus.

II.1.5) Estimated total value

Value excluding VAT: £500,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 39310000 - Catering equipment
- 55330000 - Cafeteria services

II.2.3) Place of performance

NUTS codes

- UKE - Yorkshire and the Humber

Main site or place of performance

Sheffield

II.2.4) Description of the procurement

The University currently has 2 campuses with several catering sites at each campus.

We are seeking to procure both catering hardware and software. There is a requirement for this contract to work flexibly over the term of the agreement in order for us to purchase new equipment as well as moving hardware from site to site.

This is a strategic project which will provide efficiency and experience benefits across the organisation for students, staff, and visitors who purchase goods and services at catering outlets on campus. At its peak Catering Services process up to 800,000 transactions per year, with up to 7,000 in a single day. This is a project which will prioritise improving customer and user experience for tens of thousands of unique customers each year. This project particularly focuses on the 'Infrastructure' and 'financial sustainability' strategic themes from the latest university plan. In addition to catering software and hardware, we are also keeping the payment terminals of the wider university within the scope of this project and seek proposals on how to embed these with the new solution.

II.2.5) Award criteria

Quality criterion - Name: Technical and functional requirements / Weighting: 9%

Quality criterion - Name: Implementation & Training / Weighting: 14%

Quality criterion - Name: Integration Capability / Weighting: 6%

Quality criterion - Name: Contract Management & support / Weighting: 12%

Quality criterion - Name: Future proofing / Weighting: 5%

Quality criterion - Name: Service Flexibility / Delivery / Weighting: 14%

Price - Weighting: 40%

II.2.6) Estimated value

Value excluding VAT: £500,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

An initial 5 year contract is offered with 2 x 2 year option to extend periods (max contract 9 years)

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: Yes

Description of options

As renewals

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

5 October 2022

Local time

5:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

5 October 2022

Local time

5:30pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

Sheffield Hallam University

Howard Street

Sheffield

S1 1WB

Country

United Kingdom