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Contract

Professional Services - Information Governance Support

Hertfordshire and West Essex Integrated Care Board

F03: Contract award notice

Notice identifier: 2023/S 000-024858

Procurement identifier (OCID): ocds-h6vhtk-03de75

Published 23 August 2023, 4:55pm

Section I: Contracting authority

I.1) Name and addresses

Hertfordshire and West Essex Integrated Care Board

Charter House, Parkway

Welwyn Garden City

AL8 6JL

Contact

Sarah Beaumont

Email

sarah.beaumont@attain.co.uk

Country

United Kingdom

Region code

UKH23 - Hertfordshire

Internet address(es)

Main address

<https://hertsandwestessex.icb.nhs.uk>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Health

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Professional Services - Information Governance Support

Reference number

ACE-0698-2023-HWE

II.1.2) Main CPV code

- 79411000 - General management consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

This Contract Award Notice is intended to inform the market that NHS Hertfordshire and West Essex Integrated Care Board (HWE ICB) have entered into a contract with BJM IG Privacy Limited - Data Privacy Simplified Limited, to deliver professional Information Governance Support Services.

This follows the publication of a Voluntary Ex Ante Transparency (VEAT) Notice on 13th

July 2023 (reference: 2023/S 000-018914) which provided confirmation of the Authority's intention to enter into a contract with the identified supplier.

BJM Privacy - Data Privacy Simplified Ltd, have been providing this service to HWE ICB since the incorporation of the ICB on 1st July 2022. The total value of this arrangement fell underneath the thresholds for competition in line with the Public Contract Regulations (PCR). The total cumulative value of the service since the initial contract began is now above the thresholds for tendering under PCR.

Competition is not being sought for these services on this occasion as it would cause significant disruption and impact negatively on continuity. This is also a short-term arrangement to bridge a gap whilst the services transition. There is no clear benefit from conducting a formal tender process.

The previous value of work awarded to the supplier was £122,112 (excluding VAT).

The proposed new contract will end on 31st March 2024 and has a value of £153,372 (inclusive of VAT).

Therefore, the total new cumulative value of the proposed contract (considering the previous work and the proposed new work) is £299,906 (inclusive of VAT).

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £153,372

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKH23 - Hertfordshire

Main site or place of performance

Hertfordshire and West Essex

II.2.4) Description of the procurement

This Contract Award Notice is intended to inform the market that NHS Hertfordshire and

West Essex Integrated Care Board (HWE ICB) have entered into a contract with BJM IG Privacy Limited - Data Privacy Simplified Limited, to deliver professional Information Governance Support Services.

This follows the publication of a Voluntary Ex Ante Transparency (VEAT) Notice on 13th July 2023 (reference: 2023/S 000-018914) which provided confirmation of the Authority's intention to enter into a contract with the identified supplier.

This is a short-term arrangement whilst HWE ICB makes the necessary arrangements to transition this service safely back in house. The service includes:

- Continuation of GP DPO support.
- Providing ad hoc IG advice when needed
- Providing ad hoc cover for e.g., Subject Access Requests, where the case may be particularly sensitive or require additional support.
- That this cover is in place for the 23/24 financial year.

The above work will be commissioned with the longer-term intention of:

- Aiming to bring this work inhouse – with a better understanding over capacity required.
- Reviewing the ICBs statutory duties in providing wider DPO support
- Having provided a realistic period to observe the scale and scope of work likely to be experienced through the increased delegation to ICBs with Community Pharmacy, Dentistry and Ophthalmology.
- Providing the newly created team with an opportunity to bed down and have backup support if needed.

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Competition is not being sought for these services on this occasion as it would cause significant disruption and impact negatively on continuity. This is also a short-term arrangement to bridge a gap whilst the services transition. There is no clear benefit from conducting a formal tender process.

The previous value of work awarded to the supplier was £122,112 (excluding VAT).

The new contract will end on 31st March 2024 and has a value of £153,372 (inclusive of VAT).

Therefore, the total new cumulative value of the contract (considering the previous work and the proposed new work) is £299,906 (inclusive of VAT).

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 100

Price - Weighting: 100

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

In line with best practice, the Authority applied a 10-day standstill period prior to conclusion of the contract.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Award of a contract without prior publication of a call for competition in the cases listed below

- The procurement falls outside the scope of application of the regulations

Explanation:

Competition is not being sought for these services on this occasion as it would cause significant disruption and impact negatively on continuity. This is also a short-term arrangement to bridge a gap whilst the services transition in-house to the ICB. There is no clear benefit from conducting a formal tender process for the continuation of these services.

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-018914](#)

IV.2.9) Information about termination of call for competition in the form of a prior information notice

The contracting authority will not award any further contracts based on the above prior information notice

Section V. Award of contract

Title

Professional Services - Information Governance Support

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

23 August 2023

V.2.2) Information about tenders

Number of tenders received: 1

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Data Privacy Simplified Limited

31 Rooksmead

Bedford

MK41 7QX

Country

United Kingdom

NUTS code

- UKH24 - Bedford

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £153,372

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

High Court of Justice England and Wales

The Strand

London

WC2A 2LL

Country

United Kingdom

VI.4.4) Service from which information about the review procedure may be obtained

Hertfordshire and West Essex Integrated Care Board

Charter House, Parkway

Welwyn Garden City

AL8 6JL

Email

sarah.beaumont@attain.co.uk

Country

United Kingdom

Internet address

<https://hertsandwestessex.icb.nhs.uk>