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Tender

Refugee English Language Teaching and Cultural Integration Support

The City of Edinburgh Council

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2023/S 000-024849

Procurement identifier (OCID): ocids-h6vhtk-03f670

Published 23 August 2023, 4:21pm

Section I: Contracting authority

I.1) Name and addresses

The City of Edinburgh Council

Waverley Court, 4 East Market Street

Edinburgh

EH8 8BG

Contact

Darren Moir

Email

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Telephone

+44 1314693922

Country

United Kingdom

NUTS code

UKM75 - Edinburgh, City of

Internet address(es)

Main address

<http://www.edinburgh.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00290

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Refugee English Language Teaching and Cultural Integration Support

Reference number

CT2890

II.1.2) Main CPV code

- 80580000 - Provision of language courses

II.1.3) Type of contract

Services

II.1.4) Short description

The City of Edinburgh Council (the Council) is seeking to re-procure adult English for Speakers of Other Languages (ESOL) and cultural integration support activities for refugees arriving in Edinburgh under UK Government refugee resettlement support programmes.

The Council is funded by the UK Government to support the integration of refugees resettled under the United Kingdom Resettlement (UKRS) and Afghan Citizens Relocation (ACRS) schemes to which the Council has an ongoing commitment of resettling 150 people per year.

II.1.5) Estimated total value

Value excluding VAT: £600,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Women Only Refugee English Language Teaching and Cultural Integration Support

Lot No

2

II.2.2) Additional CPV code(s)

- 80580000 - Provision of language courses
- 79952100 - Cultural event organisation services

II.2.3) Place of performance

NUTS codes

- UKM75 - Edinburgh, City of

Main site or place of performance

Edinburgh

II.2.4) Description of the procurement

The service entails the provision of Women Only English for Speakers of Other Languages (ESOL) assessment and classes, and cultural integration activities (e.g. discussion groups on aspects of UK culture, visits to important historic and cultural venues, opportunities to meet and mix with longer-standing communities) that support vulnerable men, women and children and assist them to integrate into local communities.

There have been cultural benefits from involving specialist third sector providers (e.g. more community-based approaches, access to large and culturally diverse volunteer groups) which the Council is keen to ensure service users continue to benefit from.

The intention of this procurement project is to place a Contract involving specialist third sector providers for the continuing provision of cultural integration activities and language tuition for the next two years with the option to extend for a further two 12 month periods

(2+1+1).

II.2.7) Duration of the contract or the framework agreement

Duration in months

48

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Refugee English Language Teaching and Cultural Integration Activities

Lot No

1

II.2.2) Additional CPV code(s)

- 80580000 - Provision of language courses
- 79952100 - Cultural event organisation services

II.2.3) Place of performance

NUTS codes

- UKM75 - Edinburgh, City of

Main site or place of performance

Edinburgh

II.2.4) Description of the procurement

The service entails the provision of English for Speakers of Other Languages (ESOL) assessment and classes, and cultural integration activities (e.g. discussion groups on aspects of UK culture, visits to important historic and cultural venues, opportunities to meet

and mix with longer-standing communities) that support vulnerable men, women and children and assist them to integrate into local communities.

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The intention of this procurement project is to place a Contract involving specialist third sector providers for the continuing provision of cultural integration activities and language tuition for the next two years with the option to extend for a further two 12 month periods (2+1+1).

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II.2.13) Information about European Union Funds

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Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.4) Objective rules and criteria for participation

List and brief description of rules and criteria

Economic operators may be excluded if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

B ECONOMIC AND FINANCIAL STANDING:

SPD Question 4B.1 Tenderers are required to provide their “general” annual turnover for the last two financial years.

SPD Question 4B.5b&c Tenderers are required to hold, or commit to obtaining prior to the commencement of any subsequently awarded contract, the types and levels of insurance

specified.

SPD Question 4B.6 Tenderers are required provide their "Current ratio" for Current Year and for Prior Year.

C TECHNICAL AND PROFESSIONAL ABILITY:

SPD Question 4C.4 Inclusion of prompt payment clause

SPD Question 4C.7 Response to climate change emergency

D QUALITY ASSURANCE:

SPD Question 4D.1(A) Health & Safety Policy

SPD Question 4D.1(B) Payment of the Real Living Wage

SPD Question 4D.1(C) Standard Disclosure Checks

More detail on each area can be found in the procurement documents.

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Form of procedure

Open procedure

IV.1.10) Identification of the national rules applicable to the procedure

Information about national procedures is available at: <https://www.gov.scot/policies/public-sector-procurement/>

IV.1.11) Main features of the award procedure

The Contract will be awarded on the basis of the Most Economically Advantageous Tender with 30% of the overall evaluation score given to price and 70% of the overall evaluation score given to quality (cost:quality ratio).

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

25 September 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=742511.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Service Providers are expected to offer local Community Benefits which relate to the Contract and provide a social, economic or environmental impact in the local community. Further information can be found in the Community Benefits guidance, Specification and Tenderers' Submission.

(SC Ref:742511)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=742511

VI.4) Procedures for review

VI.4.1) Review body

Sheriff Court

Sheriff Court House, 27 Chambers Street

Edinburgh

EH1 1LB

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

An economic operator that suffers or risks suffering loss or damage attributable to a breach of duty under Public Contracts (Scotland) Regulations 2015 may bring proceedings in the Sheriff Court or Court of Session. A claim for an ineffectiveness order must be made within 30 days of the Contract Award Notice being published in the Find a Tender Service /OJEU or within 30 days of the date those who expressed an interest in or otherwise bid for the contract were informed of the conclusion of the contract or in any other case within 6 months from the date on which the contract was entered into.