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Tender

## **Refugee English Language Teaching and Cultural Integration Support**

The City of Edinburgh Council

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2023/S 000-024849

Procurement identifier (OCID): ocds-h6vhtk-03f670

Published 23 August 2023, 4:21pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The City of Edinburgh Council

Waverley Court, 4 East Market Street

Edinburgh

EH8 8BG

#### **Contact**

Darren Moir

#### **Email**

[darren.moir@edinburgh.gov.uk](mailto:darren.moir@edinburgh.gov.uk)

#### **Telephone**

+44 1314693922

**Country**

United Kingdom

**NUTS code**

UKM75 - Edinburgh, City of

**Internet address(es)**

Main address

<http://www.edinburgh.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00290](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00290)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Refugee English Language Teaching and Cultural Integration Support

Reference number

CT2890

#### **II.1.2) Main CPV code**

- 80580000 - Provision of language courses

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The City of Edinburgh Council (the Council) is seeking to re-procure adult English for Speakers of Other Languages (ESOL) and cultural integration support activities for refugees arriving in Edinburgh under UK Government refugee resettlement support programmes.

The Council is funded by the UK Government to support the integration of refugees resettled under the United Kingdom Resettlement (UKRS) and Afghan Citizens Relocation (ACRS) schemes to which the Council has an ongoing commitment of resettling 150 people per year.

#### **II.1.5) Estimated total value**

Value excluding VAT: £600,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Women Only Refugee English Language Teaching and Cultural Integration Support

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 80580000 - Provision of language courses
- 79952100 - Cultural event organisation services

### **II.2.3) Place of performance**

NUTS codes

- UKM75 - Edinburgh, City of

Main site or place of performance

Edinburgh

### **II.2.4) Description of the procurement**

The service entails the provision of Women Only English for Speakers of Other Languages (ESOL) assessment and classes, and cultural integration activities (e.g. discussion groups on aspects of UK culture, visits to important historic and cultural venues, opportunities to meet and mix with longer-standing communities) that support vulnerable men, women and children and assist them to integrate into local communities.

There have been cultural benefits from involving specialist third sector providers (e.g. more community-based approaches, access to large and culturally diverse volunteer groups) which the Council is keen to ensure service users continue to benefit from.

The intention of this procurement project is to place a Contract involving specialist third sector providers for the continuing provision of cultural integration activities and language tuition for the next two years with the option to extend for a further two 12 month periods (2+1+1).

### **II.2.7) Duration of the contract or the framework agreement**

Duration in months

48

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2) Description****II.2.1) Title**

Refugee English Language Teaching and Cultural Integration Activities

Lot No

1

**II.2.2) Additional CPV code(s)**

- 80580000 - Provision of language courses
- 79952100 - Cultural event organisation services

**II.2.3) Place of performance**

NUTS codes

- UKM75 - Edinburgh, City of

Main site or place of performance

Edinburgh

**II.2.4) Description of the procurement**

The service entails the provision of English for Speakers of Other Languages (ESOL) assessment and classes, and cultural integration activities (e.g. discussion groups on aspects of UK culture, visits to important historic and cultural venues, opportunities to meet and mix with longer-standing communities) that support vulnerable men, women and children and assist them to integrate into local communities.

There have been cultural benefits from involving specialist third sector providers (e.g. more community-based approaches, access to large and culturally diverse volunteer groups) which the Council is keen to ensure service users continue to benefit from.

The intention of this procurement project is to place a Contract involving specialist third

sector providers for the continuing provision of cultural integration activities and language tuition for the next two years with the option to extend for a further two 12 month periods (2+1+1).

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# **Section III. Legal, economic, financial and technical information**

## **III.1) Conditions for participation**

### **III.1.4) Objective rules and criteria for participation**

List and brief description of rules and criteria

Economic operators may be excluded if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

### **B ECONOMIC AND FINANCIAL STANDING:**

SPD Question 4B.1 Tenderers are required to provide their “general” annual turnover for the last two financial years.

SPD Question 4B.5b&c Tenderers are required to hold, or commit to obtaining prior to the commencement of any subsequently awarded contract, the types and levels of insurance specified.

SPD Question 4B.6 Tenderers are required provide their "Current ratio" for Current Year and for Prior Year.

### **C TECHNICAL AND PROFESSIONAL ABILITY:**

SPD Question 4C.4 Inclusion of prompt payment clause

SPD Question 4C.7 Response to climate change emergency

## D QUALITY ASSURANCE:

SPD Question 4D.1(A) Health & Safety Policy

SPD Question 4D.1(B) Payment of the Real Living Wage

SPD Question 4D.1(C) Standard Disclosure Checks

More detail on each area can be found in the procurement documents.

## **III.2) Conditions related to the contract**

### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Form of procedure**

Open procedure

#### **IV.1.10) Identification of the national rules applicable to the procedure**

Information about national procedures is available at: <https://www.gov.scot/policies/public-sector-procurement/>

#### **IV.1.11) Main features of the award procedure**

The Contract will be awarded on the basis of the Most Economically Advantageous Tender with 30% of the overall evaluation score given to price and 70% of the overall evaluation score given to quality (cost:quality ratio).

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

25 September 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English



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## **Section VI. Complementary information**

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=742511](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=742511).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Service Providers are expected to offer local Community Benefits which relate to the Contract and provide a social, economic or environmental impact in the local community. Further information can be found in the Community Benefits guidance, Specification and Tenderers' Submission.

(SC Ref:742511)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=742511](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=742511)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Sheriff Court

Sheriff Court House, 27 Chambers Street

Edinburgh

EH1 1LB

Country

United Kingdom

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

An economic operator that suffers or risks suffering loss or damage attributable to a breach of duty under Public Contracts (Scotland) Regulations 2015 may bring proceedings in the Sheriff Court or Court of Session. A claim for an ineffectiveness order must be made within 30 days of the Contract Award Notice being published in the Find a Tender Service /OJEU or within 30 days of the date those who expressed an interest in or otherwise bid for the contract were informed of the conclusion of the contract or in any other case within 6 months from the date on which the contract was entered into.