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Tender

## **St Laurence Academy ~ Catering Tender**

St Laurence Academy

F02: Contract notice

Notice identifier: 2023/S 000-024843

Procurement identifier (OCID): ocds-h6vhtk-03f66b

Published 23 August 2023, 4:06pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

St Laurence Academy

Ashley Rd,

Bradford-on-Avon

BA15 1DZ

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Telephone**

+44 1276673880

#### **Country**

United Kingdom

#### **Region code**

UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

**Internet address(es)**

Main address

<https://st-laurence.com/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/5DTFW426UE>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

St Laurence Academy ~ Catering Tender

#### **II.1.2) Main CPV code**

- 55524000 - School catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The successful Supplier will be required to provide Catering services for St Laurence Academy.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,490,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Main site or place of performance

Gloucestershire, Wiltshire and Bristol/Bath area

#### **II.2.4) Description of the procurement**

The successful Supplier will be required to provide Catering services for St Laurence Academy.

•St Laurence School, Ashley Rd, Bradford-on-Avon BA15 1DZ

We are a thriving and successful comprehensive academy where we place great value on both academic excellence and developing the whole person. We benefit from a dual foundation status. One of these is the Diocese of Salisbury, meaning that we are a Church of England Academy. We are proud to have the Lord Fitzmaurice Educational Trust as the other part of our foundation.

Our GCSE exam results are excellent, with student attainment well above the national average. We have a strong and successful sixth form, with a very high proportion moving on to university including Oxbridge. Following their visit in June 2017, Ofsted inspectors commented on our commitment to high standards:

St Laurence Academy agrees that all food and drink provided to pupils shall comply with current school food standards legislation. Similarly, compliance to current GDPR and allergen legislation are deemed critical to ensure the overall quality of the catering service is appropriate. There are currently 1398 pupils with circa 108 entitled to Free School Meals.

The guaranteed performance contract will commence on 1 August 2024 for an initial period of three years, with the opportunity to extend for a further period of two years at the discretion of the governing body.

The Client expects the successful Supplier to enable the continued development of catering through the provision of an innovative, healthy food service, with fresh, seasonal, locally sourced ingredients being prepared in the well-appointed kitchen on-site. The Client expects the successful Supplier to evidence, through their bid, how they shall support and complement their stated target. The Client requires year one menus to be fully compliant with the Food for Life Silver standard.

The contract covers the scope for the provision of catering services, which currently includes Breakfast, morning break, lunch and 6th form, all hospitality and free issue requirements. The Academy would like to discuss the feasibility of the provision of a catering service to pupils and local community members, attending after school clubs and events. A snacks vending service could be considered.

Meals shall be charged at a maximum of £2.80 on consumption for the first year of the contract (main course, dessert & drink), with Free School Meals, hospitality, and free issues at net cost. There are some Staff Duty Meals. Packed lunches shall be required for some school trips.

The Client intends to focus heavily on healthy, fresh, seasonal, locally sourced produce and sees the catering service as an exciting opportunity to complement the overall pupil experience, through the regular introduction of new ingredients, themed and promotional

events. The successful Supplier will be required to play their part in acting as a catalyst for improvement of the pupil experience.

The successful Supplier will work closely with the Client to manage the provision of catering and the overall meal experience. The annual budget of the current 2022-2023 catering service is circa £298K (With FSM at cost).

Suppliers' thoughts regarding how to support the Academy's catering improvement objectives within the term of the initial contract are welcome.

The client has identified tender objectives of improving 'financial predictability' and enabling targeted continuous improvement, through the effective analysis of operational data, and subsequent fact based decisions, as outcomes of this exercise.

The Client invites Suppliers to consider offers of appropriate capital investment and contractor's ideas for the development of the current catering service will be welcomed.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £1,490,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 August 2024

End date

31 July 2029

This contract is subject to renewal

No

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

20 October 2023

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

8 January 2024

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time. The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time. The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity. The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Bradford-on-Avon:-School-catering-services./5DTFW426UE>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/5DTFW426UE>

GO Reference: GO-2023823-PRO-23711290

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

St Laurence Academy

Bradford-on-Avon

Country

United Kingdom