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Planning

## **Document Scanning Equipment**

NHS Business Services Authority

F01: Prior information notice

Prior information only

Notice identifier: 2021/S 000-024833

Procurement identifier (OCID): ocds-h6vhtk-02e86e

Published 5 October 2021, 8:16pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

NHS Business Services Authority

Stella House, Goldcrest Way, Newburn Riverside

Newcastle upon Tyne

NE15 8NY

#### **Contact**

NHSBSA Commercial Services

#### **Email**

[nhsbsa.commercialservicesteam@nhs.net](mailto:nhsbsa.commercialservicesteam@nhs.net)

#### **Country**

United Kingdom

#### **NUTS code**

UKC22 - Tyneside

**Internet address(es)**

Main address

<https://www.nhsbsa.nhs.uk/>

Buyer's address

<https://www.nhsbsa.nhs.uk/>

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<http://health.atamis.co.uk>

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Document Scanning Equipment

Reference number

19\_03\_18

#### **II.1.2) Main CPV code**

- 38520000 - Scanners

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Request for Information for the provision of document scanning equipment consisting of hardware, software and any associated maintenance services. The NHSBSA is one of Europe's specialist healthcare scanning operations with a proven track record of handling, scanning, retrieving and securely destroying documents to create digital records. The NHSBSA scan a variety of documents and this pre-market engagement exercise is to determine the technology (equipment and software) available to help the organisation continue to provide scanning services to our clients. This invitation to participate in the RFI has been published on the Find a Tender Service and on Contracts Finder.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 30124520 - Scanner document feeders
- 38650000 - Photographic equipment
- 79131000 - Documentation services

- 32546000 - Digital switching equipment
- 79999100 - Scanning services
- 44316400 - Hardware
- 30000000 - Office and computing machinery, equipment and supplies except furniture and software packages

### **II.2.3) Place of performance**

NUTS codes

- UKC - North East (England)

### **II.2.4) Description of the procurement**

At this stage we are seeking high-level input to enable us to assess the market and to inform any future investment and resulting procurement process. Suppliers who register an interest are invited to attend 1-2-1 sessions being held on 21st October 2021. Written RFI responses are requested for 26th October 2021. Interested parties must register an interest in this RFI via <https://health-family.force.com/s/Welcome> (search opportunities using system reference C46514). Suppliers should note that this RFI is a market research exercise only and it is not an invitation to tender or invitation to offer an agreement.

### **II.3) Estimated date of publication of contract notice**

6 October 2021

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes