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Tender

## **Property, Terrorism and Liability Insurances**

Croydon Council on behalf of London Insurance Consortium (ILC)  
London Borough of Haringey  
: London Borough of Camden  
London Borough of Harrow  
London Borough of Islington  
Royal Borough of Kingston Upon Thames  
London Borough of Lambeth  
London Borough of Sutton  
: London Borough of Tower Hamlets

F02: Contract notice

Notice identifier: 2021/S 000-024805

Procurement identifier (OCID): ocids-h6vhtk-02e852

Published 5 October 2021, 4:37pm

## **Section I: Contracting authority**

### **I.1) Name and addresses**

Croydon Council on behalf of London Insurance Consortium (ILC)

Zone 3G, Bernard Weatherill House

Croydon

CR0 1EA

### **Contact**

Mr Alastair Law

### **Email**

[Alastair.Law@croydon.gov.uk](mailto:Alastair.Law@croydon.gov.uk)

**Telephone**

+44 2087266000

**Country**

United Kingdom

**NUTS code**

UKI - London

**Internet address(es)**

Main address

<http://www.croydon.gov.uk>

Buyer's address

<http://www.croydon.gov.uk>

**I.1) Name and addresses**

London Borough of Haringey

10 Station Rd

London

N22 7TR

**Email**

[Alastair.Law@croydon.gov.uk](mailto:Alastair.Law@croydon.gov.uk)

**Country**

United Kingdom

**NUTS code**

UKI - London

**Internet address(es)**

Main address

[www.haringey.gov.uk](http://www.haringey.gov.uk)

**I.1) Name and addresses**

: London Borough of Camden

5 St Pancras Square

London

N1C 4AG

**Email**

[Alastair.Law@croydon.gov.uk](mailto:Alastair.Law@croydon.gov.uk)

**Country**

United Kingdom

**NUTS code**

UKI - London

**Internet address(es)**

Main address

[www.camden.gov.uk](http://www.camden.gov.uk)

**I.1) Name and addresses**

London Borough of Harrow

Station Road

London

HA1 2XF

**Email**

[Alastair.Law@croydon.gov.uk](mailto:Alastair.Law@croydon.gov.uk)

**Country**

United Kingdom

**NUTS code**

UKI - London

**Internet address(es)**

Main address

[www.harrow.gov.uk](http://www.harrow.gov.uk)

**I.1) Name and addresses**

London Borough of Islington

7 Newington Barrow Way

London

N7 7EP

**Email**

[alastair.law@croydon.gov.uk](mailto:alastair.law@croydon.gov.uk)

**Country**

United Kingdom

**NUTS code**

UKI - London

**Internet address(es)**

Main address

[www.islington.gov.uk](http://www.islington.gov.uk)

### **I.1) Name and addresses**

Royal Borough of Kingston Upon Thames

High Street

Kingston Upon Thames

KT1 1EU

#### **Email**

[alastair.law@croydon.gov.uk](mailto:alastair.law@croydon.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UK1 - London

#### **Internet address(es)**

Main address

[www.kingston.gov.uk](http://www.kingston.gov.uk)

### **I.1) Name and addresses**

London Borough of Lambeth

Olive Morris House

London

SW2 1RL

#### **Email**

[alastair.law@croydon.gov.uk](mailto:alastair.law@croydon.gov.uk)

#### **Country**

United Kingdom

**NUTS code**

UKI - London

**Internet address(es)**

Main address

[www.lambeth.gov.uk](http://www.lambeth.gov.uk)

**I.1) Name and addresses**

London Borough of Sutton

Civic Offices, St Nicholas Way

Sutton

SM1 1EA

**Email**

[alastair.law@croydon.gov.uk](mailto:alastair.law@croydon.gov.uk)

**Country**

United Kingdom

**NUTS code**

UKI - London

**Internet address(es)**

Main address

[www.sutton.gov.uk](http://www.sutton.gov.uk)

**I.1) Name and addresses**

: London Borough of Tower Hamlets

Mulberry Place

London

E14 2BG

**Email**

[alastair.law@croydon.gov.uk](mailto:alastair.law@croydon.gov.uk)

**Country**

United Kingdom

**NUTS code**

UKI - London

**Internet address(es)**

Main address

[www.towerhamlets.gov.uk](http://www.towerhamlets.gov.uk)

**I.2) Information about joint procurement**

The contract involves joint procurement

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.londontenders.org.uk](http://www.londontenders.org.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.londontenders.org.uk](http://www.londontenders.org.uk)

**I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Property, Terrorism and Liability Insurances

Reference number

DN573546

#### **II.1.2) Main CPV code**

- 66513000 - Legal insurance and all-risk insurance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The London Borough of Croydon and the participating Local Authorities detailed in 1.2 are tendering for Lot 1) Property, Lot 2) Terrorism and Lot 3) Liability Insurance.

The initial period of cover will be for 36 months with the provision to extend for up to a further 24 months.

Tenders are requested from Insurers registered with the FCA to underwrite the classes of insurance required.

9 ILC members are tendering together

Award criteria for each lot is explained in the Instructions to Tender document

#### **II.1.5) Estimated total value**

Value excluding VAT: £35,000,000

#### **II.1.6) Information about lots**



This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Lot 1) Property Insurance

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 66515200 - Property insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKI - London

Main site or place of performance

LB Camden, LB Croydon, LB Haringey, LB Harrow, LB Islington, LB Lambeth, LB Sutton, and LB Tower Hamlets. Royal Borough of Kingston-upon-Thames

### **II.2.4) Description of the procurement**

Property Insurance

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Renewals will be considered leading up to the expiry of the initial term. A provision for up to 24 month extension will be included in the contract.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

There is the option to extend the contract for a period of up to 2 years upon expiry of the initial 3 year contract term in 12 month periods.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Lot 2) Terrorism Insurance

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 66515000 - Damage or loss insurance services

#### **II.2.3) Place of performance**

NUTS codes

- UKI - London

Main site or place of performance

LB Camden, LB Croydon, LB Haringey, LB Harrow, LB Islington, LB Lambeth, LB Sutton, and LB Tower Hamlets. Royal Borough of Kingston-upon-Thames

#### **II.2.4) Description of the procurement**

Terrorism Insurance

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Renewals will be considered leading up to the expiry of the initial term. A provision for up to 24 month extension will be included in the contract.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

There is the option to extend the contract for a period of up to 2 years upon expiry of the initial 3 year contract term in 12 month periods.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union

funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 3) Liability Insurance

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 66516400 - General liability insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKI - London

Main site or place of performance

LB Camden, LB Croydon, LB Haringey, LB Harrow, LB Islington, LB Lambeth, LB Sutton, and LB Tower Hamlets. Royal Borough of Kingston-upon-Thames

### **II.2.4) Description of the procurement**

Liability Insurance

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Renewals will be considered leading up to the expiry of the initial term. A provision for up to 24 month extension will be included in the contract.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

There is the option to extend the contract for a period of up to 2 years upon expiry of the initial 3 year contract term in 12 month periods.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Tenderers must be in a sound financial position to participate in a procurement of this size. This means that all bidders must be able to demonstrate Standard and Poors rating of 'A' or provide confirmation that they are a market approved by Aon's security committee.

Where a quotation for Lot 2 has been provided by a Broker, we will expect that Broker to confirm that the markets they are recommending have been approved by their own security committee.

Technical and professional ability will be detailed in the tender documents.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.1) Information about a particular profession**

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

Tenders are requested from Insurers registered with the FCA to underwrite the classes of insurance required

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.6) Information about electronic auction**

An electronic auction will be used

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

12 November 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 1 April 2022

#### **IV.2.7) Conditions for opening of tenders**

Date

12 November 2021

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Approximately 24 months to 36 months after the contract award, depending on whether extension periods are taken up

### **VI.3) Additional information**

The Council reserves the right, subject to the provisions of the Public Contracts Regulations 2015 to change without notice the basis of any part of the procurement process or to cancel the procurement at any time and not to proceed with the award of any contract at any stage of the procurement process.

If you wish to register an interest in this contract please register your company free of charge via [https://www.londontenders.org/procontract/supplier.nsf/frm\\_home?openForm](https://www.londontenders.org/procontract/supplier.nsf/frm_home?openForm)

Await acceptance.

You will receive an email confirming your username and password.

Use your username and password to log into the London Tenders Portal and register your interest in this contract.

Shortly after you have registered your interest, you will receive a second email containing a link to access the Tender Documentation.

All questions and queries regarding the procurement must be posed via the London Tenders Portal. Tenders may be submitted at any time before the closing date.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

London Borough of Croydon

Bernard Weatherill House, 8 Mint Walk

Croydon

CR0 1EA



Email

[alastair.law@croydon.gov.uk](mailto:alastair.law@croydon.gov.uk)

Telephone

+44 2087266000

Country

United Kingdom

**VI.4.2) Body responsible for mediation procedures**

London Borough of Croydon

Bernard Weatherill House, 8 Mint Walk

Croydon

Country

United Kingdom