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Tender

## **National Portrait Gallery Provision of Logistics and Warehousing Solution for Retail Operations**

National Portrait Gallery

F02: Contract notice

Notice identifier: 2024/S 000-024780

Procurement identifier (OCID): ocds-h6vhtk-04884e

Published 7 August 2024, 10:05am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

National Portrait Gallery

2 St. Martin's Place

London

WC2H 0HE

#### **Email**

[procurement@npg.org.uk](mailto:procurement@npg.org.uk)

#### **Telephone**

+44 2073060055

#### **Country**

United Kingdom

#### **Region code**

UKI3 - Inner London – West

**Internet address(es)**

Main address

<https://www.bipsolutions.com>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Retail-trade-services./9BKFQSA8E6>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.delta-esourcing.com/>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Recreation, culture and religion

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

National Portrait Gallery Provision of Logistics and Warehousing Solution for Retail Operations

Reference number

053/2024

### **II.1.2) Main CPV code**

- 55900000 - Retail trade services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

The National Portrait Gallery invites tenders from suppliers for an agreement that includes off-site storage of retail merchandise, restocking shipments to on-site stores, and logistics fulfilment of online shop orders.

### **II.1.5) Estimated total value**

Value excluding VAT: £400,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKI3 - Inner London – West

Main site or place of performance

Inner London – West

### **II.2.4) Description of the procurement**

The National Portrait Gallery invites tenders from suppliers for an agreement that includes off-site storage of retail merchandise, restocking shipments to on-site stores, and logistics fulfilment of online shop orders. Contract term is 2 years with the option to extend.

### **II.2.5) Award criteria**

Quality criterion - Name: Criterion 1 / Weighting: 40

Cost criterion - Name: Criterion 1 / Weighting: 60

### **II.2.6) Estimated value**

Value excluding VAT: £400,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

rolling monthly contract (not to exceed a further 2 years)

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: Yes

Description of options

Contract may be extended following initial contract term. It is the intention that any agreed extension will be a rolling monthly basis (not to exceed 2 years), however any agreed renewal option is subject to contract award and discussions with the successful bidder.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

To respond to this opportunity please click here: <https://www.delta-esourcing.com/respond/9BKFQSA8E6>

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

6 September 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

6 September 2024

Local time

12:00pm

Place

delta e-portal

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Maximum of 4 years

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Retail-trade-services./9BKFQSA8E6>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/9BKFQSA8E6>

GO Reference: GO-202487-PRO-27329857

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

National Portrait Gallery

St Martins Lane

London

WC2H 0HE

Email

[procurement@npg.org.uk](mailto:procurement@npg.org.uk)

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

National Portrait Gallery

London

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The contracting authority will operate a minimum 10 calendar day standstill period at the point information on the award of the contract is communicated to tenderers to provide time for unsuccessful tenderers to challenge the award decision before the contract is entered into.

Unsuccessful tenderers shall be notified by the contracting authority as soon as possible after the decision is made as to the reasons why they were unsuccessful. The Public Contracts Regulations 2015 provide that aggrieved parties who have been harmed, or are at risk of harm, by breach of the rules are to take action in the High Court (England, Wales and Northern Ireland).