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Tender

National Portrait Gallery Provision of Logistics and Warehousing Solution for Retail Operations

National Portrait Gallery

F02: Contract notice

Notice identifier: 2024/S 000-024780

Procurement identifier (OCID): ocds-h6vhtk-04884e

Published 7 August 2024, 10:05am

Section I: Contracting authority

I.1) Name and addresses

National Portrait Gallery

2 St. Martin's Place

London

WC2H 0HE

Email

procurement@npg.org.uk

Telephone

+44 2073060055

Country

United Kingdom

Region code

UKI3 - Inner London – West

Internet address(es)

Main address

<https://www.bipsolutions.com>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Retail-trade-services./9BKFQSA8E6>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.delta-esourcing.com/>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Recreation, culture and religion

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

National Portrait Gallery Provision of Logistics and Warehousing Solution for Retail Operations

Reference number

053/2024

II.1.2) Main CPV code

- 55900000 - Retail trade services

II.1.3) Type of contract

Services

II.1.4) Short description

The National Portrait Gallery invites tenders from suppliers for an agreement that includes off-site storage of retail merchandise, restocking shipments to on-site stores, and logistics fulfilment of online shop orders.

II.1.5) Estimated total value

Value excluding VAT: £400,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKI3 - Inner London – West

Main site or place of performance

Inner London – West

II.2.4) Description of the procurement

The National Portrait Gallery invites tenders from suppliers for an agreement that includes off-site storage of retail merchandise, restocking shipments to on-site stores, and logistics fulfilment of online shop orders. Contract term is 2 years with the option to extend.

II.2.5) Award criteria

Quality criterion - Name: Criterion 1 / Weighting: 40

Cost criterion - Name: Criterion 1 / Weighting: 60

II.2.6) Estimated value

Value excluding VAT: £400,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

rolling monthly contract (not to exceed a further 2 years)

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: Yes

Description of options

Contract may be extended following initial contract term. It is the intention that any agreed extension will be a rolling monthly basis (not to exceed 2 years), however any agreed renewal option is subject to contract award and discussions with the successful bidder.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

To respond to this opportunity please click here: <https://www.delta-esourcing.com/respond/9BKFQSA8E6>

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

6 September 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

6 September 2024

Local time

12:00pm

Place

delta e-portal

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Maximum of 4 years

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Retail-trade-services./9BKFQSA8E6>

To respond to this opportunity, please click here:

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GO Reference: GO-202487-PRO-27329857

VI.4) Procedures for review

VI.4.1) Review body

National Portrait Gallery

St Martins Lane

London

WC2H 0HE

Email

procurement@npg.org.uk

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

National Portrait Gallery

London

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

The contracting authority will operate a minimum 10 calendar day standstill period at the point information on the award of the contract is communicated to tenderers to provide time for unsuccessful tenderers to challenge the award decision before the contract is entered into.

Unsuccessful tenderers shall be notified by the contracting authority as soon as possible after the decision is made as to the reasons why they were unsuccessful. The Public Contracts Regulations 2015 provide that aggrieved parties who have been harmed, or are at risk of harm, by breach of the rules are to take action in the High Court (England, Wales and Northern Ireland).